DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
October 20, 2026 @ 6:00PM

ATTENDEES: Tory Hare, Board of Trustee President
Ira Hester, Board of Trustee Vice President
Laurie Atlas, Board of Trustee Secretary
Theresa DeBlasi, Board of Trustee Assistant Secretary
Patricia Ziegler, Financial Trustee
Maureen Nicolazzi, Asst. Library Director
Lisa Martin, Administrative Assistant

Additional
Attendees: None

ABSENTEES: Stephen Burg, Library Director

CALL TO ORDER: At 6:00PM, Ms. Hare, Board of Trustee President, called the meeting to order.

REMARKS FROM GUESTS: N/A

DRAFT MINUTES FROM September 15, 2026:
It was moved by Mr. Hester and seconded by Ms. Ziegler to approve the prior meeting minutes from September 15, 2026 Regular Board Meeting.
Ayes 4. Nayes 0. Motion carried.

CONSIDERATION OF THE TREASURERS SEPTEMBER REPORTS TO INCLUDE
A) CULTURAL PROGARMMING FUND
B) LIBRARY FUND
It was moved by Ms. Atlas, seconded by Mr. Hester to approve the September 2026 Cultural Programming Fund and the 2026 September Library Fund.
Ayes 4. Nayes 0. Motion carried.

CONSIDERATION OF THE SEPTEMBER 2026 FINANCIAL REPORTS:
It was moved by Mr. Hester, seconded by Ms. Ziegler to approve the September 2026 Financial Reports.
Ayes 4. Nayes 0. Motion carried.

CONSIDERATION OF THE DIRECTORS SEPTEMBER 2026 STATISTICAL REPORT:
Noted.

APPROVAL OF BILLS – AUTHORIZATION OF PAYMENT NO. 924 FOR SEPTEMBER 2026:
It was moved by Ms. DeBlasi, seconded by Mr. Hester to approve the September 2026 Authorization of Payment No. 924.
Ayes 4. Nayes 0. Motion carried.

APPROVAL OF DISBURSEMENTS FOR OCTOBER 2026 CULTURAL PROGRAMMING FUND:
It was moved by Mr. Hester and seconded by Ms. Atlas to approve the October 2026 Cultural Programming Fund Disbursements.
Ayes 4. Nayes 0. Motion carried.

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COMMUNICATION:
Ms. Nicolazzi noted an email was received from a patron stating our new Librarian Ben is doing an amazing job.
Mr. Burg applied for the LILRC Technology Assistance Grant.

OLD BUSINESS:
None.

NEW BUSINESS:

A. **Consideration to approve Snow Removal Contract for 2026-27. (Exhibit A)**

- It was moved by Ms. DeBlasi and seconded by Mr. Hester to approve the Snow Removal Contract for the 2026-27 season.
    - Mr. Hester did question who establishes snow totals. It was established based in the contract that snow totals are determined by the National Weather Station.

Ayes 4. Nayes 0. Motion carried.

B. **Consideration to approve Purchase of an AED and two year contract. (Exhibit B)**

- It was moved by Mr. Hester and seconded by Ms. Atlas to approve the purchase of a new AED and two year contract.
    - Ms. DeBlasi stated the library should have a LifeVac Kit. Trustees agreed on obtaining a LifeVac for the Library and will follow up.

Ayes 4. Nayes 0. Motion carried.

DIRECTOR'S REPORT

- ***Noted***

DEPARTMENT HEAD REPORTS

- ***Noted***

PERSONNEL REPORT

- Nothing to note

REMARKS FROM GUESTS:

- N/A

FUTURE MEETING DATES ADOPTED:

- **Tuesday, November 17, 2026 @ 6PM**
- **Tuesday, December 15, 2026 @ 6PM**
- **Tuesday, January 19, 2027 @ 6PM**

Motion to move to Executive Session by Mr. Hester, seconded by Ms. Ziegler to discuss personnel matters in regards to a particular person or persons @ 6:27PM.

EXECUTIVE SESSION

- Ms. Nicolazzi and Ms. Martin were excused from Executive Session by the Board @ 6:29PM.
- Ms. Nicolazzi and Ms. Martin returned to Executive Session @ 7:04PM.
- Ms. Nicolazzi and Ms. Martin were excused from Executive Session by the Board @7:13PM

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- Ms. Nicolazzi and Ms. Martin returned to Executive Session at 7:20PM.

At 7:25PM it was moved by Ms. Atlas and seconded by Mr. Hester to adjourn from Executive Session and return to open Session.
Ayes 4. Nayes 0. Motion carried.

RESOLUTION: A motion was made by Mr. Hester, seconded by Ms. Ziegler to approve the attached Resolution presented by Ms. Hare. ***See attached resolution.***
Ayes 4. Nayes 0. Motion carried, resolved.

Adjournment: It was moved by Mr. Hester and seconded by Ms. Ziegler to adjourn the meeting at 7:30PM.
Ayes 4. Nayes 0. Motion carried.

Respectfully,
Laurie Atlas
LA/lam

NORTH BABYLON PUBLIC LIBRARY

BOARD RESOLUTION

WHEREAS, on July 21, 2026, the Board of Trustees passed a resolution providing twelve (12) sick days per year, accruing at a rate of 1 day per month, to the newly appointed Library Director Stephen Burg, beginning February 17, 2027;

NOW, THEREFORE, BE IT RESOLVED that Paragraph 4 of the July 21, 2026 resolution is hereby amended to read as follows:

> Sick Leave – Effective August 17, 2026, Mr. Burg shall be provided a total of twelve (12) sick days for use through August 16, 2027, prorated for service of less than a full year. Commencing August 17, 2027 and for each year thereafter, Mr. Burg shall be entitled to twelve (12) paid sick days per year, which shall accrue at the rate of 1 day per month, up to a maximum of eighty (80) days accrued. Unused sick days shall not be compensable or "paid out" upon retirement, resignation, or separation from service for any reason.

BE IT FURTHER RESOLVED that in accordance with New York State Civil Service Law and Suffolk County Civil Service's Rules, Mr. Burg shall continue to serve a probationary period of twenty-six (26) weeks as Library Director, which may be extended by absences in accordance with the Suffolk County Civil Service Rules, and if so extended, Mr. Burg will be notified by the Library in accordance with the Suffolk County Civil Service Rules and law; and

BE IT FURTHER RESOLVED that nothing in this Resolution shall be deemed to create a binding employment contract or agreement between the Library and Mr. Burg and the Library Board can unilaterally amend or modify the terms and conditions set forth above at any time.

Dated: October 20, 2026

Moved by: ___Ira Hester _____

Seconded by: __Laurie Atlas _____

Votes:

Ayes: _4_

Nays: _0_