

Agenda
October 20, 2026 @ 6:00 PM

- 1. Call to order**
- 2. Remarks from guests. (Period for public expression)**
- 3. Reading, amendment, if necessary, and approval of the minutes of the:**
September 15, 2026 Board meeting
- 4. Consideration of the Treasurers' Reports for September**

 - a. Cultural Programming Fund**
 - b. Library Fund**
- 5. Consideration of the Financial Report for September**
- 6. Consideration of the Director's Statistical Report for September**
- 7. Approval of Bills - Authorization for September Payment No. 924**
- 8. Approval of Disbursements for October Cultural Programming Fund**
- 9. Communications**
- 10. Old Business**
- 11. New Business**
 - A. Consideration to approve Snow Removal Contract for 2026-27 (Exhibit A)**
 - B. Consideration to approve Purchase of an AED and 2 year contract (Exhibit B)**
- 12. Reports**
 - A. Director's Report**
 - B. Department Head Reports**
 - C. Personnel Report**
- 13. Remarks from guests. (Period for public expression)**
- 14. Future Meeting Dates:**
Tuesday, November 17, 2026 @ 6:00PM
Tuesday, December 15, 2026 @ 6:00PM
Tuesday, January 19, 2027 @ 6:00PM
- 15. Executive Session.**
- 16. Adjournment**

DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
September 15, 2026 @ 6:00PM

ATTENDEES: Tory Hare, Board of Trustee President
Ira Hester, Board of Trustee Vice President
Theresa DeBlasi, Board of Trustee Assistant Secretary
Patricia Ziegler, Financial Trustee
Stephen Burg, Library Director
Maureen Nicolazzi, Asst. Library Director
Lisa Martin, Administrative Assistant

Additional

Attendees: 2 Patrons, 1 Staff Member

ABSENTEES: Laurie Atlas, Board of Trustee Secretary

CALL TO ORDER: At 6:00PM, Ms. Hare, Board of Trustee President, called the meeting to order.

REMARKS FROM GUESTS: None

DRAFT MINUTES FROM August 18, 2026:

It was moved by Mr. Hester, seconded by Ms. Ziegler to approve the prior meeting minutes from August 18, 2026 Regular Board Meeting.

Ayes 3. Nays 0. Motion carried.

CONSIDERATION OF THE TREASURERS AUGUST 2026 REPORTS TO INCLUDE

A) CULTURAL PROGRAMMING FUND

B) LIBRARY FUND

It was moved by Mr. Hester, seconded by Ms. Ziegler to approve the August 2026 Cultural Programming Fund and the 2026 Library Fund.

Ayes 3. Nays 0. Motion carried.

CONSIDERATION OF THE AUGUST 2026 FINANCIAL REPORTS:

It was moved by Mr. Hester, seconded by Ms. Ziegler to approve the August 2026 Financial Reports.

- Mr. Hester commented he appreciated the issue dates on the outstanding checks report.

Ayes 3. Nays 0. Motion carried.

CONSIDERATION OF THE DIRECTORS AUGUST 2026 STATISTICAL REPORT:

Noted.

APPROVAL OF BILLS – AUTHORIZATION OF PAYMENT NO. 923 FOR AUGUST 2026:

It was moved by Mr. Hester, seconded by Ms. DeBlasi to approve the August 2026 Authorization of Payment No. 923.

- Mr. Hester questioned who the vendor was for check #47027 and the amount paid for Life Ins.
- Ms. Hare questioned check #47043 payment to the Library, advised it's Cultural Programming Funds.

Ayes 3. Nays 0. Motion carried.

APPROVAL OF DISBURSEMENTS FOR SEPTEMBER 2026 CULTURAL PROGRAMMING FUND:

DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
September 15, 2026 @ 6:00PM

It was moved by Mr. Hester and seconded by Ms. DeBlasi to approve the September 2026 Cultural Programming Fund Disbursements.

Ayes 3. Nays 0. Motion carried.

COMMUNICATION:

Mr. Burg discussed the 1.8% increase in the PALS budget and requested a motion to authorize a vote. He also advised the Board of an opening on the SCLS Board and spoke about the recent FOIL request received.

OLD BUSINESS:

None.

NEW BUSINESS:

A. Consideration to vote and accept proposed PALS invoice increase for 2027. (Exhibit A)

- It was moved by Mr. Hester and seconded by Ms. Ziegler to approve the vote on the PALS Ballot.

Ayes 3. Nays 0. Motion carried.

B. Consideration to accept Annual Fire Sprinkler Inspection Contract. (Exhibit B)

- It was moved by Mr. Hester and seconded by Ms. DeBlasi to accept the Annual Fire Sprinkler Inspection Contract for \$752.00 annually.
 - Mr. Hester questioned if our system was up to par, he was advised that it is.

Ayes 3. Nays 0. Motion carried.

C. Consideration to approve the 2027-2029 Property Maintenance & Turf Pesticide Program 3-year contract with Riverview/Giannini Landscapes (Exhibit C)

- It was moved by Ms. DeBlasi, seconded by Ms. Ziegler to renew the three year contract for Property Maintenance and the Turf Pesticide Program.
 - Mr. Hester and Ms. DeBlasi questioned the application process and Ms. Hare agreed with getting this info and wanted to confirm we are charged the going rate.

Ayes 3. Nays 0. Motion carried.

D. Consideration to Review and Revise the Petty Cash Policy (Exhibit D)

- It was moved by Ms. DeBlasi and seconded by Ms. Ziegler to accept the updated Petty Cash Policy and the Petty Cash Funds be established as follows for the 2026-27 Fiscal Year.

TITLE	CUSTODIAN	AMOUNT
Library Director	Stephen Burg	\$200.00
Administrative Asst.	Lisa Martin	

Ayes 3. Nays 0. Motion carried.

E. Consideration to review the Credit Card Policy and obtain a Credit Card for Library Business.
See below

F. Consideration to Approve the 2026-2027 Holiday Calendar for Library Closings.

- It was moved by Mr. Hester and seconded by Ms. Ziegler to approve the 2026-27 Library Closings.

Ayes 3. Nays 0. Motion carried.

DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
September 15, 2026 @ 6:00PM

DIRECTOR'S REPORT

- Mr. Burg stated he renewed/reactivated the Library's SAM account. He is researching modernizing our payroll system. He also spoke of how signage was updated to create a welcoming environment. He also advised the Board he has begun one-on-one meetings with key staff and will continue until he meets all employees.

DEPARTMENT HEAD REPORTS

- Ms. DeBlasi questioned if there is a separate report for Teens and Ms. Hare acknowledged Ms. Arena is doing so much for the Children's Library.

PERSONNEL REPORT

- Nothing to note

REMARKS FROM GUESTS:

- One patron requested a clock in the meeting room, he was advised there is indeed a clock in the meeting room, he also questioned where our fire extinguisher was.

FUTURE MEETING DATES ADOPTED:

- Tuesday, October 20, 2026 @ 6PM
- Tuesday, November 17, 2026 @ 6PM
- Tuesday, December 15, 2026 @ 6PM

Motion to move to Executive Session by Mr. Hester, seconded by Ms. Ziegler to discuss personnel matters in regards to the employment history of a particular person or persons @ 6:43PM.

EXECUTIVE SESSION

- At 8:03PM, Mr. Hester moved to exit Executive Session and resume open session which was seconded by Ms. Ziegler.
Ayes 3. Nays 0. Motion carried.

NEW BUSINESS

E. Consideration to review the Credit Card Policy and obtain a Credit Card for Library Business.

- It was moved by Mr. Hester and seconded by Ms. DeBlasi to allow the Director to obtain a Business Credit Card for Library Business with a \$10,000 limit. The policy will be reviewed at a later date.
Ayes 3. Nays 0. Motion carried.

Adjournment: It was moved by Mr. Hester and seconded by Ms. DeBlasi to adjourn the meeting at 8:08PM.
Ayes 3. Nays 0. Motion carried.

Respectfully,
Theresa DeBlasi
TD/lam

TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
For the period of September 1, 2026 to September 30, 2026

Total available balance as reported at the end of preceding period \$ 32,767.12

RECEIPTS DURING PERIOD

<u>Source</u>	<u>Amount</u>
Paint Night	\$416.00
Aquarium	\$915.00
Gemstone Mosaic	\$70.00
Latin Flavors	\$5.00
Ceramic Pumpkin	\$288.00
Ceramic Ghost	\$336.00
Interest Earned	\$2.46

Total Receipts	<u>\$ 2,032.46</u>
Total receipts including balance	<u>\$ 34,799.58</u>

DISBURSEMENTS MADE DURING PERIOD

<u>Check No.</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Paid</u>
4145	Rosemarie Attard	Ceramic Mushroom Cottage	\$ 180.00
4146	Pamela Traseltis	Art with Pamela	\$ 160.00

Total Disbursements	<u>\$ 340.00</u>
Cash balance as shown by records	<u>\$ 34,459.58</u>

RECONCILIATION WITH BANK STATEMENT

Bank statement balance at end of period	<u>\$32,604.58</u>
Less total outstanding checks	<u>\$ 175.00</u>
Net balance in bank	<u>\$32,429.58</u>
Due from Library Fund	<u>\$ 2,030.00</u>

Total available balance	<u>\$ 34,459.58</u>
Total commitments	<u>\$ -</u>
Fund balance	<u>\$ 34,459.58</u>

This is to certify that the above cash balance is in agreement with the bank statement as reconciled.



Treasurer, Cultural Programming Fund

CULTURAL PROGRAMMING FUND

OUTSTANDING CHECKS

September 2026

<u>No.</u>	<u>Amount</u>	<u>Payee</u>
4121	\$ 5.00	Cheryl Kennedy-Mhuguzi
4124	\$10.00	Annmarie Schulaski
4146	\$160.00	Pamela Traseltis

Total	\$ 175.00
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NORTH BABYLON PUBLIC LIBRARY		
TREASURER'S REPORT		
FOR THE MONTH ENDING SEPTEMBER 30, 2026		
M&T BANK - NOW Checking #0017110022060 Statement Balance		\$ 1,048,557.33
Plus: Deposits in Transit	\$ 159.20	
Less: Outstanding Checks		\$ -
Balance at End of Month		\$ 1,048,716.53
M&T BANK - MMA #15005010003749 Statement Balance		\$ 586,204.41
Capital One - MMA #7527401539 Statement Balance		\$ 525,519.79
Total		\$ 2,160,440.73
Beginning Balance:		
M&T BANK - Checking		\$ 972,252.82
M&T BANK - MMA		\$ 586,156.23
Capital One MMA		\$ 525,023.31
Real Property Taxes	\$ 282,496.33	
PILOT Funds: Payment in Lieu of Taxes		
Fines	\$ 90.05	
Interest Income	\$ 632.06	
Lost Books Paid	\$ 97.94	
Gifts and Donations	\$ -	
E-Rate	\$ 5,795.00	
Copy Machine Revenue	\$ 312.15	
Unclassified Revenue	\$ 463.47	
State Aid	\$ -	
Due to CPF	\$ 2,030.00	
Lost Books Paid Refund		
UTICA Refund		
Total Receipts	\$ 291,917.00	
Minus: Disbursements		
Accounts Payable		\$ 50,792.49
Payroll 9/25/26		\$ 124,147.71
Payroll 9/11/26		\$ 56,259.99
Total Disbursements		\$ 231,200.19
Total Ending Balance		\$ 2,144,149.17

Check No.	Amount
46702 \$	15.00
46887 \$	60.94
47016 \$	2.62
47021 \$	600.00
47025 \$	250.00
47029 \$	6.20
47035 \$	185.00
47036 \$	14.98
47042 \$	423.92
47044 \$	150.00
47049 \$	240.00
47054 \$	300.00
47061 \$	608.70
47062 \$	1,217.40
47063 \$	575.00
47066 \$	788.76
47067 \$	608.70
47068 \$	1,217.40
47069 \$	608.70
47070 \$	608.70
47071 \$	608.70
47072 \$	1,217.40
47073 \$	608.70
47074 \$	202.90
47084 \$	608.70
47085 \$	608.70
47086 \$	1,014.50
47087 \$	608.70
154971561 \$	2,331.24
	\$ 16,291.56

NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING September 30, 2026

	2026-27 BUDGET	EXPENSED	ENCUMBERED	BALANCE
Professional Salaries	857,000.00	179,458.56	0.00	\$677,541.44
Clerical Salaries	650,000.00	149,130.18	0.00	\$500,869.82
Custodial/Maintenance Salaries	100,000.00	25,103.15	0.00	\$74,896.85
Technical Services Salaries	64,500.00	17,392.06	0.00	\$47,107.94
Library District Treasurer Salaries	4,500.00	1,131.41	0.00	\$3,368.59
Pages	47,000.00	6,807.65	0.00	\$40,192.35
Retirement	250,000.00	0.00	0.00	\$250,000.00
Social Security	131,465.00	27,004.84	0.00	\$104,460.16
Workmen's Compensation	17,000.00	0.00	0.00	\$17,000.00
Health Insurance	490,000.00	137,704.76	0.00	\$352,295.24
Vision Insurance	1,100.00	145.50	0.00	\$954.50
Disability Insurance	4,000.00	504.13	0.00	\$3,495.87
Dental/Life Insurance	15,000.00	2,265.30	0.00	\$12,734.70
Employee Assistance Plan	1,400.00	1,395.00	0.00	\$5.00
Books/Downloadable Books	190,000.00	12,305.91	0.00	\$177,694.09
DVD	15,000.00	2,177.17	0.00	\$12,822.83
Audio Recordings	3,000.00	210.62	0.00	\$2,789.38
Periodicals	13,000.00	1,742.35	0.00	\$11,257.65
Computer Software	12,000.00	3,027.68	370.00	\$8,602.32
Online Services	40,000.00	22,860.00	0.00	\$17,140.00
Charge Related Fees	0.00	43.10	0.00	(\$43.10)
Misc Expenses	1,000.00	0.00	0.00	\$1,000.00
Printing and Publication	18,000.00	6,170.00	0.00	\$11,830.00
Library Programs	75,000.00	20,100.00	0.00	\$54,900.00
Postage	17,000.00	4,613.34	0.00	\$12,386.66
Telephone	6,000.00	1,278.85	0.00	\$4,721.15
Telecommunications	9,000.00	10,500.00	0.00	(\$1,500.00)
Electric	65,000.00	13,353.37	0.00	\$51,646.63
Gas	7,000.00	431.73	0.00	\$6,568.27
Water	1,000.00	219.79	0.00	\$780.21
Building Repair	15,000.00	896.00	0.00	\$14,104.00
Equipment Repair and Service Contracts	38,000.00	16,635.25	752.00	\$20,612.75
Trash Removal Service	1,300.00	210.51	0.00	\$1,089.49
Snow Removal Service	15,000.00	0.00	0.00	\$15,000.00
Security and Protective Services	70,000.00	16,863.95	0.00	\$53,136.05
Equipment	35,000.00	3,565.92	1,144.39	\$30,289.69
Circulation Control	21,000.00	4,819.61	0.00	\$16,180.39
SCLS Services Contract	40,000.00	0.00	0.00	\$40,000.00
Legal	18,000.00	13,664.00	0.00	\$4,336.00
Accounting Services	12,000.00	0.00	0.00	\$12,000.00
Other Professional Fees (UMS)	2,500.00	660.00	0.00	\$1,840.00
Fire Liability Comprehensive Insurance	24,000.00	0.00	0.00	\$24,000.00
General Supplies	46,000.00	7,931.69	999.57	\$37,068.74
Maintenance Supplies	4,000.00	0.00	0.00	\$4,000.00
Travel	3,191.00	73.25	0.00	\$3,117.75
Continuing Education	3,000.00	85.00	0.00	\$2,915.00
Membership Dues	3,500.00	0.00	0.00	\$3,500.00
Election Expenses	4,000.00	0.00	0.00	\$4,000.00
Building Improvements	43,500.00	0.00	0.00	\$43,500.00
Expansion Project	0.00	0.00	0.00	\$0.00
	\$3,503,956.00	\$712,481.63	\$3,265.96	\$2,788,208.41

**NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING September 30 , 2026**

<u>REVENUES</u>	<u>2026-2027 BUDGET</u>	<u>YEAR-TO-DATE</u>
Real Property Taxes	3,389,956.00	847,510.50
PILOT Funds: Payment in Lieu of Taxes	4,500.00	-
Fines	2,000.00	213.50
Interest Income	7,500.00	1,940.45
Lost Books Paid	2,000.00	537.52
Gifts & Donations	5,000.00	500.00
E-Rate	5,500.00	5,795.00
Copy Machine Revenue	7,000.00	943.11
Unclassified Revenue	6,000.00	1,160.44
State Aid	9,500.00	8,772.00
Other State Aid	-	-
Appropriated Fund Balance	65,000.00	-
Prior Year Refund	-	-
	3,503,956.00	867,372.52

CASH SUMMARY

Fund Balance - July 1, 2025 (Preliminary)	1,420,488.56	
Add: Reserve for Prior Encumbrances	22,305.35	
Deferred Real Estate Taxes	-	
Reserve for Retirement/Terminal Pay	80,000.00	
Reserve for Unemployment	11,195.71	
Committed for Post Employment Benefits	265,000.00	
Due to Employees' Retirement System	59,800.00	
Appropriated Fund Balance	40,000.00	
Accounts Payable	130,993.59	
Accrued Payroll	46,004.02	
	2,075,787.23	
Current Revenues	867,372.52	2,943,159.75

EXPENSES

Budgetary Expenditures	712,481.63	
	712,481.63	
		712,013.12
Dis. Ins. Withheld		
Federal Withholding		
State Withholding		
Social Security - EE		
Retirement System Deductions	419.53	
Retirement System Contributions - ERSBACK		
Excess Retirement Contributions		
Excess Retirement Contributions -- LOANS	48.98	
Outstanding PR Check(s)		11,320.09
Social Security - ER		
CPF Exchange		21,970.00
Petty Cash		370.00
Deferred Real Estate Taxes		
Citibank Account		-
Insurance Receivable		-
Prepaid Insurance		14,665.49
Prepaid Expenses		38,665.00
Bank Service Charges		
Account Receivable		6.88
Accrued Interest Receivable		-
Checking Accounts Balance		2,144,149.17

NORTH BABYLON PUBLIC LIBRARY

Statistical Report for September 2026

CIRCULATION STATISTICS

	<u>This Year</u>	<u>Last Year</u>
Grand Total Materials (month)	<u>7,863</u>	<u>8,069</u>
Grand Total Materials (calendar year to date)	<u>68,386</u>	<u>73,289</u>
Total Videos and DVD's (month)	<u>1,264</u>	<u>1,374</u>
Total Videos and DVD's (calendar year to date)	<u>11,348</u>	<u>11,356</u>

COLLECTION:

	Books	Audio	Video	PB Books	DVD	Pamphlets	Microfilms	Software
Added	<u>278</u>	<u>4</u>	<u>0</u>	<u>23</u>	<u>13</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>101,063</u>	<u>7,240</u>	<u>32</u>	<u>4,408</u>	<u>13,599</u>	<u>1,986</u>	<u>59</u>	<u>79</u>
GRAND TOTAL	<u>128,466</u>							

BORROWER REGISTRATION:

	<u>Last Month</u>	<u>This Month</u>
Adult	<u>8,716</u>	<u>8,798</u>
YA	<u>2,607</u>	<u>2,654</u>
Juvenile	<u>2,029</u>	<u>2,043</u>
TOTAL	<u>13,352</u>	<u>13,495</u>

INTERLIBRARY LOAN:

of items received from other libraries for our patrons 395

of items lent to other libraries for their patrons 515

MISCELLANEOUS STATISTICS

Adult Reference Questions	<u>1,100</u>	Juvenile Reference Questions	<u>232</u>
Adult Computer Use	<u>433</u>	Juvenile Computer Use	<u>18</u>
Downloads - Live-brary.com	<u>4,804</u>	Door Count	<u>7,949</u>
Flipster	<u>110</u>	Scans	<u>N/A</u>
Kanopy	<u>139</u>		

North Babylon Public Library Circulation Statistics

ALL MATERIALS							
	2020	2021	2022	2023	2024	2025	2026
	<i>*Note : Library COVID closure, 3/16/2020 - 6/15/2020</i>						
January	12,410	8,086	7,381	7,802	8,143	6,855	3,950
February	12,868	7,255	7,170	7,837	7,715	6,717	6,958
March	7,341	8,044	7,549	8,523	8,136	7,743	8,147
April		7,722	7,392	7,955	7,619	7,372	7,380
May		7,039	7,181	7,840	7,085	7,187	7,752
June	3,607	7,236	7,896	8,498	7,594	6,978	7,966
July	5,442	8,153	8,171	8,471	9,095	8,951	9,354
August	6,885	8,558	8,412	9,136	8,710	13,417	9,016
September	10,252	7,936	8,081	8,293	8,027	8,069	7,863
October	7,434	8,213	8,169	8,550	7,799	7,868	
November	8,924	7,826	7,299	8,520	7,676	7,321	
December	7,837	7,300	7,007	8,337	7,213	6,681	
TOTAL	83,000	93,368	91,708	99,762	94,812	95,159	68,386
VIDEOS & DVDs							
	2020	2021	2022	2023	2024	2025	2026
January	3,472	2,712	1,548	1,642	1,613	1,202	776
February	3,583	2,283	1,698	1,638	1,715	1,237	1,474
March	2,005	2,320	1,707	1,729	1,743	1,472	1,444
April		2,071	1,833	1,469	1,553	1,268	1,321
May		1,853	1,772	1,586	1,425	1,273	1,475
June	490	1,800	1,888	1,671	1,422	854	624
July	1,368	1,911	1,845	1,425	1,573	1,303	1,593
August	1,847	1,973	1,964	1,787	1,408	1,373	1,377
September	2,142	1,729	1,530	1,679	1,341	1,374	1,264
October	2,195	1,761	1,642	1,589	1,286	1,207	
November	2,457	1,837	1,400	1,488	1,436	1,313	
December	2,471	1,034	1,481	1,879	1,339	1,046	
TOTAL	22,030	23,284	20,308	19,582	17,854	14,922	11,348

NORTH BABYLON PUBLIC LIBRARY

PROGRAM STATISTICS

SEPTEMBER 2026

<u>Date</u>	<u>Program</u>	<u>Age Level</u>	<u>Fund</u>	<u>Attendance</u>	<u>Performer</u>
9/1/2026	One-on-One Medicare Counseling and Assistance	Adult		7	
9/3/2026	Drop-In Craft	PreK - Gr. 5		None	Library
9/3/2026	Art with Pamela	Adult		11	
9/4/2026	Imagination Station	PreK - Gr. 5		4C,2A	Library
9/5/2026	Saturday Games	PreK - Gr. 5		3C2A	Library
9/8/2026	Chess Club	Grades: 1 - 5		7C, 6A	Lauren
9/8/2026	Social Work Intern	Adult		1	
9/8/2026	Tai Chi	Adult		20	
9/8/2026	Deep Stretch Yin Yoga	Adult		17	
9/8/2026	Chess Buddies	Teen		0	
9/8/2026	SAT Prep	Teen		cancelled	
9/9/2026	Preschool Story Time	2-5 yrs		12C, 10A	Marylou
9/9/2026	Cute Sloth Ceramic	Grades: 4 - 8	Library	12C, 10A	Rosemarie Attard
9/9/2026	Crochet Club	Adult		8	
9/9/2026	Clute Sloth Ceramic	Tween		11	
9/10/2026	Drop-In Play Date	1-5 yrs old		4C, 5A	Marylou
9/10/2026	Carl's River Botanical Garden Tour	Adult		9	
9/10/2026	Ceramic Pumpkin	Adult		20	
9/11/2026	All Levels Yoga/Mobility Class	Adult		12	
9/12/2026	Family Story Time	Birth- Gr. 5		21C, 18A	Marylou
9/12/2026	Healthy Latin Flavors	Adult		cancelled	
9/14/2026	Tots Night Out	18 mo-5 yrs.	Library	7C, 9A	Karen Hauptman/ A Time For Kids
9/14/2026	Game Time for Adults	Adult		4	
9/14/2026	Social Work Intern	Adult		3	
9/15/2026	Just Baby & Me	Birth-18 mo.		6C, 5A	Liz
9/15/2026	Medicaid Enrollment Assistance	Adult		0	
9/15/2026	Social Work Intern	Adult		2	
9/15/2026	SAT Prep	Teen		cancelled	
9/16/2026	Preschool Story Time	2-5 yrs		13C, 10A	Marylou
9/16/2026	Optical Illusions	Grades: 1-5	Library	15C, 10A	Mad Science
9/16/2026	ESOL	Adult		4	
9/17/2026	Catching Colors: Brown	18 mo-4 yrs.		12C, 7A	Marylou
9/17/2026	Hedgehog on a Wooden Plaque	Grades: K - 5	Library	9C, 8A	Vanessa Holtzhauser
9/17/2026	Introduction to Android	Adult		5	
9/18/2026	Preschool Story Time	2-5 yrs		8C, 6A	Marylou
9/18/2026	All Levels Yoga/Mobility Class	Adult		17	

**NORTH BABYLON PUBLIC LIBRARY
PROGRAM STATISTICS
SEPTEMBER 2026**

Date	Program	Age Level	Fund	Attendance	Performer
9/18/2026	Savvy Sightseer - North Island, New Zealand	Adult		3	
9/19/2026	Sensory Story Time	2-5 yrs	Library	6C, 5A	Karen Hauptman/ A Time For Kids
9/19/2026	Baby Start	Birth-17 mo.	Library	6C, 5A	Karen Hauptman/A Time For Kids
9/19/2026	Career Counselor	Adult		1	
9/21/2026	Paint Night: Bear With Fall Leaves	Grades: K-5	Library	15C, 12A	Kathy Riccardi
9/21/2026	ESOL	Adult		3	
9/21/2026	Game Time for Adults	Adult		3	
9/21/2026	Social Work Intern	Adult		0	
9/22/2026	Music With Dara	Birth-5 yrs	Library	16C, 14A	Dara Linthwaite
9/22/2026	Sleepy Time Tales	1-5 yrs		3C, 3A	Lauren
9/22/2026	Book Discussion	Adult		8	
9/22/2026	Social Work Intern	Adult		0	
9/22/2026	Tai Chi	Adult		18	
9/22/2026	Deep Stretch Yin Yoga	Adult		15	
9/22/2026	SAT Prep	Teen		cancelled	
9/23/2026	Tweens Fall Harvest Aromatherapy	Grades: 4 - 8	Library	15C, 12A	Tara Pen& Megan Penske Amadeus Aromatherapy
9/23/2026	ESOL	Adult		5	
9/23/2026	School Visit B-Snyder (10:30)	Teen		17	
9/23/2026	School Visit B-Snyder (11:30)	Teen		18	
9/23/2026	School Visit B-Snyder (1:30)	Teen		18	
9/23/2026	Bookmark Bonanza	Teen		0	
9/23/2026	Crochet Club	Adult		10	
9/23/2026	Tween Fall Harvest Aromatherapy	Tween			
9/23/2026	Lego Fun!	Grades: 1 - 5		5C, 5A	Marylou
9/24/2026	Drop-In Play Date	1-5 yrs old		None	Library
9/25/2026	Preschool Story Time	2-5 yrs		12C, 11 A	Marylou
9/25/2026	Friday Movie	Adult		4	
9/26/2026	Zumba Kids	Grades: K - 5	Library	7C, 6A	Lauren Blum
9/28/2026	Halloween Hijinks Escape Room 5:00	Grades: 3-5	Library	3C, 3A	Angela McDermott
9/28/2026	Art Museum Heist Escape Room 5:30	Grades: 3-5	Library	3C, 3A	Angela McDermott
9/28/2026	Art Museum Heist Escape Room 6:00	Grades: 3-5	Library	5C, 4A	Angela McDermott

NORTH BABYLON PUBLIC LIBRARY

PROGRAM STATISTICS

SEPTEMBER 2026

<u>Date</u>	<u>Program</u>	<u>Age Level</u>	<u>Fund</u>	<u>Attendance</u>	<u>Performer</u>
9/28/2026	Art Museum Heist Escape Room 6:30	Grades: 3-5	Library	5C, 4A	Angela McDermott
9/28/2026	ESOL	Adult		3	
9/28/2026	Long Island Cares Produce Van	Adult		28	
9/28/2026	Social Work Intern	Adult		0	
9/29/2026	Chess Club	Grades: 1-5		7C, 7A	Lauren
9/29/2026	Social Work Intern	Adult		1	
9/29/2026	Tai Chi	Adult		17	
9/29/2026	Deep Stretch Yin Yoga	Adult		15	
9/29/2026	Chess Buddies	Teen		4	
9/29/2026	Paint Night	Adult		18	
9/29/2026	SAT Prep	Teen		cancelled	
9/30/2026	Chocolate Dipped Apples	Grades K-5	Library	17C, 14A	Melinda Space
9/30/2026	ESOL	Adult		5	
9/30/2026	Sexual Harrassment Made Simple	Teen		cancelled	

NO BABYLON PUBLIC LIBRARY



Check Warrant Report For L - 11: 10/20/26 Cash Disbursements For Dates 10/20/2026 - 10/20/2026

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
46887	10/20/2026	2164	**VOID** COLLABORATIVE SUMMER LIBRARY PROGRAM		-60.94
47090	10/20/2026	602	A Time For Kids, Inc.		525.00
47091	10/20/2026	2334	AMAZON.COM SALES, INC.		814.81
47092	10/20/2026	2367	Angela McDermott		300.00
47093	10/20/2026	2254	Angelina Lombardo		180.00
47094	10/20/2026	2318	Aqua Coolers, LLC		178.00
47095	10/20/2026	1885	AT&T		7.93
47096	10/20/2026	2379	Bayshore Crafts		306.00
47097	10/20/2026	1869	Briscoe Protective A Pye-Barker Fire & Safety Company		661.95
47098	10/20/2026	42	Cengage Learning/Gale		694.40
47099	10/20/2026	1129	Chase Card Services		83.73
47100	10/20/2026	2275	Chris Vivas		275.00
47101	10/20/2026	1553	Connection, Inc.	8752	665.39
47102	10/20/2026	2351	Danielle Masztal		300.00
47103	10/20/2026	20	Dental Pay Plus, Inc		780.24
47104	10/20/2026	47	Ingram Library Services		2,871.04
47105	10/20/2026	967	James Jenkins		6.93
47106	10/20/2026	2377	James Murphy		15.77
47107	10/20/2026	1899	Jeanne Marie Schnupp		225.00
47108	10/20/2026	1130	Joan Jewhurst		120.00
47109	10/20/2026	2165	Kanopy, Inc		139.00
47110	10/20/2026	1867	Katharine Anne Reccardi		450.00
47111	10/20/2026	2244	Kimberly Ciano		180.00
47112	10/20/2026	2326	Konica Minolta Business Solutions, Inc.		663.31
47113	10/20/2026	2230	Lauren Blum		185.00
47114	10/20/2026	1803	Mad Science of Long Island		345.00
47115	10/20/2026	623	Matthew Bender & Co., Inc.		126.00
47116	10/20/2026	2330	Melinda Space		520.00
47117	10/20/2026	114	Midwest Tape, LLC		463.36
47118	10/20/2026	2374	MOBILE BEACON	8756	370.00
47119	10/20/2026	895	National Grid		102.76
47120	10/20/2026	2270	National September 11 Memorial & Museum		250.00
47121	10/20/2026	1916	North Babylon Public Library		2,030.00
47122	10/20/2026	1441	Petty Cash		130.00
47123	10/20/2026	1753	Principal Life Insurance Co.		218.40
47124	10/20/2026	55	PSEGLI		12,418.24
47125	10/20/2026	2265	Quadient Finance USA, Inc.		142.91
47126	10/20/2026	2378	Quadient Leasing USA, Inc.		413.94
47127	10/20/2026	2352	RAPID RESPONSE TECHNOLOGIES, LLC		7,599.31
47128	10/20/2026	2345	Robert Von Bernewitz		175.00
47129	10/20/2026	1474	Rosemarie Attard		460.00
47130	10/20/2026	59	SCLS - P.A.L.S.		4,819.61
47131	10/20/2026	2232	Securitas Security Services USA, Inc		6,185.76
47132	10/20/2026	2041	Sharper Training Solutions Inc		220.00

NO BABYLON PUBLIC LIBRARY



Check Warrant Report For L - 11: 10/20/26 Cash Disbursements For Dates 10/20/2026 - 10/20/2026

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
47133	10/20/2026	1679	Solomon R Guggenheim Foundatio		500.00
47134	10/20/2026	829	Staples	*See Detail Report	714.40
47135	10/20/2026	1550	Suffolk County Vanderbilt Museum		600.00
47136	10/20/2026	2369	Synchronicity Coaching, Inc.		225.00
47137	10/20/2026	1861	Tara Penske		300.00
47138	10/20/2026	1419	Town of Babylon -		70.17
47139	10/20/2026	1217	Tracsystems, Inc.		2,305.80
47140	10/20/2026	1506	Utica National Insurance Group		26,738.28
47141	10/20/2026	2297	Vanessa Holzhauser		360.00
47142	10/20/2026	549	Verizon		415.49
47143	10/20/2026	2375	WORKWISE COMPLIANCE, INC	8758	27.90
Number of Transactions: 55				Warrant Total:	79,814.89
				Vendor Portion:	79,814.89
				Payroll Portion:	0.00

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

**TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
OCTOBER 2026**

DISBURSEMENTS MADE DURING PERIOD

<u>No.</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Paid</u>
4147	Rosemarie Attard	Ceramic Pumpkin	\$228.00
4148	Kathy Reccardi	Paint Night	\$190.00
4149	Danielle Masztal	Tumbled Gemstone Mosaic	\$ 75.00
4150	Farah Roseme	Refund/Healthy Latin Flavors	\$ 5.00

<u>Total disbursements</u>	\$498.00
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EXHIBIT A

**Snow & Ice Management
Per Event**

Start Date: 11-1-2026 End Date: 5-1-2029 (3 year)

RIVERVIEW LANDSCAPES

**Proposal Submitted To:
North Babylon Library
815 Deer Park Ave
Deer Park, N.Y.11703**

**Services Rendered:
North Babylon Library
815 Deer Park Ave
Deer Park, N.Y. 11703**

Acct # 6042

Services included in this contract:

1. Shovel all walkways & driveways as needed for each event. Apply ice melt to walks as needed.
2. Events less than 2" will be serviced at contractors' discretion based on the projected weather forecast.
3. Straight salt will be applied 1 time at the end of the event, with a charge of \$445.00
4. Clear all Fire hydrants / Mailboxes (events over 2")
5. low all roadways as needed.
6. Stake curbs and fire hydrants as needed.

Services not included in this contract:

1. Shoveling in between or behind vehicles.
2. Relocating snow piles with mini pay loader.
3. Use of mini pay loader.

General Notes:

1. Services may take up to 24 hours to complete after the last accumulating snowfall.
2. We are not responsible for damage to speed bumps and loose or worn black top.
3. Repair work including: lawn repair, curb patching and cobble stone repair will be done in the spring.
4. Not responsible for scratched black top & cement.
5. All other property damage must be reported to our office within 48 hours.
6. Our office will be open during all snow & ice events. In the event that office staff is not available please, call or text 631-671-4742.
7. Snow totals are calculated for each individual customer and will be listed by town. These reports are provided to us by the National Weather Station and will be provided upon request. For more information visit their website – nationalweatherstation.com. These will be the ONLY totals used for billing purposes.

Pricing Schedule

Service Description	Price	Service Description	Price
.1-2 Inches	\$ 990.00	7.1-10 Inches	\$ 1,975.00
2.1-4 Inches	\$ 1395.00	10.1 Inches and over Plus	\$ 2,275.00
4.1-7 Inches	\$ 1695.00	\$350 per inch thereafter	
Salt / Sand Combination	\$ 445.00		

Acceptance of Proposal – The above prices, specifications and conditions (front and back) are satisfactory and are hereby Accepted. You are authorized to do the work as specified. Interest of 2% per month will be charged to overdue balances.

Mike Laudando

Riverview Landscapes Authorized Signature

Property Owner/Agent Signature

9-17-26

Date of Contract Signing

EXHIBIT B

ESTIMATE

Emergency Skills, Inc.

305 7th Ave

Rm 1100

New York, NY 10001-6158

sarahg@emergencyskills.com

+1 (212) 564-6833

www.emergencyskills.com



Bill to

Lisa Martin

North Babylon Public Library

815 Deer Park Avenue

North Babylon, NY 11703

Ship to

Lisa Martin

North Babylon Public Library

815 Deer Park Avenue

North Babylon, NY 11703

Estimate details

Estimate no.: 26725

Estimate date: 10/14/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.			Contract Information: RCO-RC-EPC-2025-006 Defibrillators and Related Accessories Pricing valid until July 24, 2027			
2.			AED Equipment & Supplies (CORE ITEMS)			
3.		M5066A Option C01	OnSite AED with OnSite Standard Carry Case (space for spare battery, spare pads cartridge)- M5066A_C01/861282_C01 (CORE ITEM)	1	\$1,056.76	\$1,056.76
4.		M5071A	Adult SMART Pads Cartridge for Onsite Defibrillator Pads Expiration Date: Pads Lot Number:	1	\$59.76	\$59.76
5.		M5072A	Infant/Child SMART Pads Cartridge	1	\$83.93	\$83.93
6.		68-PCHAT	Kit- Phillips Fast Response Kit- includes: Laerdal pocket breathing mask, 2 pairs of hypoallergenic nitrile gloves, paramedic scissors, gallant chest hair razor and extra-absorbent paper towel in zippered pouch that attaches to the carry case Part # 68-PCHAT/989803101861	1	\$36.25	\$36.25
7.		989803170921	AED Wall Sign - Red Tri-fold	1	\$27.89	\$27.89

8.		TRAINING			
9.	HSD 4	American Heart Association Heartsaver AED with Adult/Child CPR, 4 hour program. Each group of up to 8 participants. [Class # XXX]	1	\$950.00	\$950.00
10.	HSD Book	Heartsaver AED Handbook, Guidelines 2020, Electronic Book Book Fee Waived.	8		\$0.00
11.		MEDICAL OVERSIGHT			
12.	ESI-MD	Annual Medical Oversight for the Automated External Defibrillator (AED). Includes required FDA prescription and NY State Dept. of Health compliance, biannual AED registration, post-AED use ECG review and reporting, ALIVE!net tracking of AED equipment and trained responder expiration dates. *Annual training through ESI is required when using this medical direction program.	1	\$125.00	\$125.00
13.		YEAR 2			
14.	HSD 4	American Heart Association Heartsaver AED with Adult/Child CPR, 4 hour program. Each group of up to 8 participants. [Class # XXX]	1	\$995.00	\$995.00
15.	HSD Book	Heartsaver AED Handbook, Guidelines 2020, Electronic Book	8		\$0.00
16.	ESI-MD	Annual Medical Oversight for the Automated External Defibrillator (AED). Includes required FDA prescription and NY State Dept. of Health compliance, biannual AED registration, post-AED use ECG review and reporting, ALIVE!net tracking of AED equipment and trained responder expiration dates. *Annual training through ESI is required when using this medical direction program.	1	\$125.00	\$125.00
Total					\$3,459.59

Accepted date

Accepted by

Report for the Board of Trustees

October 20, 2026

Communications

I applied for the LILRC Technology Assistance Grants to help us purchase a 3D printer, sublimation printer, mug press, and heat press.

Policy of the Month

None at this time

Personnel

We are starting the interview process for a Teen Librarian. Interviews are underway for the open page positions.

Buildings and Grounds

We had one of our semi-annual elevator inspections. This inspection was for the dumbwaiter (book/supply elevator).

Security and Vandalism

A new security guard stand was purchased for the entrance and moved to other side of the hallway.

Public Relations

On 9/16, I met with the Superintendent and Assistant Superintendent of North Babylon Schools to talk about how the library and school could work together to support the North Babylon community.

On 9/17, I attended a Legislative breakfast with New York State Representative Michael Durso at West Islip Public Library.

On 9/18, I attended my first quarterly directors' meeting at Central Islip Public Library, and in the afternoon I attended a zone meeting.

On 9/29 I attended a Legislative breakfast with State Senator Monica Martinez.

On October 22nd, from 6-8 pm, the middle school is hosting a family literacy night, and the library will have a table promoting our services and library card sign-ups.

Requests for Purchase

I am requesting a new updated AED along with services to train staff on CPR, etc. (EXHIBIT B)

Unmet Needs

Nothing at this time

Trustee Training

Board members attended an online Trustee Workshop, the topic was "The Director-Board Relationship"

Other Items of Interest

I am continuing my one on one interviews with staff, which have been insightful and informative.

I was successful in obtaining a Credit Card for Library needs.

Respectfully submitted,

Stephen Burg, Library Director

Reference Department September 2026 Report

Program registration had a great response. Patrons were lined up waiting to register for the September/October programs. We are receiving very positive feedback to our programs. ESL classes returned. LIEOC at SUNY Farmingdale is providing these free classes. No registration is necessary. We offered patrons a tour at the Carll River Botanical Gardens in Deer Park. Tai Chi is back. The Friday Yoga switched to daytime to allow Ben to schedule more adult programming. Long island Cares had a produce van here for patrons. Patrons received one free bag of the available vegetables. We had a good turnout. Ben is hoping to schedule it again in the future. Introduction to Android products was our computer class for the month. Our craft programs remain popular. We had an interesting travel program on New Zealand. Patrons enjoyed it. Our new Social Work Intern started this month. Her name is Eileen and will be here on Monday and Tuesday afternoons. This month teens had the chance to earn community service credit with the Chess Buddies and Bookmark Bonanza workshops.

School is back in session. The students are back using the Library. We are busy most afternoons. Kirsten attended the PALS Coordinator meeting at SCLS. One of the High School English teachers brought his classes for visits. The students were helped with receiving their library cards and finding books. This teacher has been great proponent of the Library. He has been bringing his students for years to the Library. I scheduled Sexual Harassment Training workshops for the staff and Board. The classes will be offered in November. Anyone who cannot attend will have access to an online course. Stephen and I started interviews for a new Teen librarian. I am training a new substitute librarian for Reference. We have had a great response to the posting for open page positions. Applicants had until September 30th to submit applications. Patrons loved our Library Card signup raffles. Anyone who applied and received a Library card in September was eligible for the raffle. We had three raffle baskets available for winning: Adult, Children and Teen. Ben and I completed adult and teen programming for the November/December newsletter.

The Adult displays included "Patriot Day/9 11/25th Anniversary", "New DVDs" (DVD Display) and "Hispanic Heritage (Book Display). Our teen book display was "Our Librarians Recommend".

Respectfully submitted,

Maureen Nicolazzi



September, 2026 Children's Room **Monthly Report**

On Thursday, September 3 a Drop-In Crafts program was held in the Children's Room for pre-kindergarten through fifth grade aged children. The children had several options to select, and always have fun making different projects.

Imagination Station program was held on Friday, September 4 in the Children's Room for pre-kindergarten through fifth grade aged children. All kinds of different materials are available for children to use their creativity and make what ever their imagination dictates.

Saturday Games program was held in the Children's Room on September 5. Children of preschool age through fifth grade, with their siblings and their adults can enjoy several hours playing various games, both classic and new.

Chess Club met in the Children's Room on Tuesdays September 8 and 29. With the help of teen volunteers, children in grades one through five can enjoy tutoring while they practice playing chess.

On Wednesday, September 9 Tweens (grades 4-8) attended the program Cute Ceramic Sloth. Together they painted a sloth ceramic piece, with guidance, to make something fun to take home and enjoy.

Drop-In Play Dates were held on Thursdays, September 10 and 24 in the Children's Room. The program offers a great way for children to meet children of like-age for future play date fun. Children and adults have an opportunity to make lasting friendships in coming to these programs. Age appropriate toys, and puzzles are available for the children to enjoy, and music is played.

Family Story Time was held in the Children's Room on Saturday, September 12. Children and their adults have fun riding the Library Train, listening to stories, enjoying activities, music, and a craft.

On Monday, September 14, Tots Night Out-Lunch Box Surprise program was held in the Auditorium for children eighteen months to five years. During the program little ones and their adults participate in activities, enjoy music, stories and a craft all centered around the program's theme.

Just Baby & Me program was held on Tuesday, September 15 in the Children's Room. The program is designed for infants (newborn to age eighteen months), Little ones and their adults participate in bouncy rhyme activities, nursery rhymes with puppets, music and simple instruments, bubbles and a free play time with age appropriate toys. Musical videos are played during the play time for a fun, relaxing atmosphere.

Preschool Story Time programs were held in the Children's Room on Wednesdays, September 9, 16 and Fridays, September 18, and 25 for children aged two to five. Children and their adults enjoy music, stories, activities, and crafts.



The program Optical Illusions was held on Wednesday, September 16 in the Auditorium. Children in grades one through five explored the physics of optical illusions, and learned how their eyes can trick their brains when observing various "illusions." Participants interacted with hands on visuals, flexible mirrors, created their own illusions, and took home a periscope that they assembled.

On Thursday, September 17 the program Catching Colors: Brown was held in the Children's Room for children aged eighteen months to four years. During the program children had fun participating in activities, enjoyed music, games, and later hands on activities that reinforced the topic.

Hedgehog on a Wooden Plaque program was held on Thursday, September 17 for children in grades kindergarten through fifth. Children created a beautiful fall scene of a hedgehog on a wooden plaque using fall leaves, pumpkins and other fun fall embellishments for a decoration that they would be happy to keep.

Sensory Story Time program was held in the Auditorium on Saturday, September 19. Children aged two to five had fun listening to stories, and following the instructor's lead, acted out those stories with simple child yoga poses and stretches. A fun introduction to the practice of yoga for little ones.

On Saturday, September 19 the program Baby Start was held in the Children's Room. Little ones, birth through seventeen months, engaged in musical activities, and movement, rhymes and finger plays.

Paint Night-Bear With Fall Leaves program was held on Monday, September 21 for children in kindergarten through fifth grade. Children painted a happy little bear in the midst of falling leaves on canvas for a fun fall activity.

Music With Dara-Apple Songs program was held on Tuesday, September 22 in the Children's Room. Little ones, newborn through five years, enjoy Dara's gentle guitar music and songs, listening to stories, and participating in activities. Children also learn factual information about the topic with the use of props, and actual materials.

Sleepy Time Tales program was held in the Children's Room on Tuesday, September 22 for children aged one through five. Children are invited to wear their pajamas (optional, of course) and bring their favorite stuffie along to enjoy stories, activities, music, and a play time.

Lego Fun! program was held in the Children's Room on Wednesday, September 23. Children in grades one through five created a project for display out of Legos. The children's creations can be seen in the Library's lobby showcase.





The program Tween Fall Harvest Aromatherapy was held on Wednesday, September 23 in the Auditorium. Children in grades four through eight learned which essential oils can be used to support one's immune system during the fall season. Participants created a harvest spice spray that could also be used in a diffuser, and also made a warming hand lotion. Children took home recipes so that they could continue to make these products at home, and also took home resources as to where they could find the necessary ingredients.

Zumba Kids program was held in the Meeting Room on Saturday, September 26 for children in kindergarten through fifth grade. During the program children had fun "dancercizing" to music, enjoyed a fun party atmosphere, all while keeping limber and fit.

On Monday, September 29, children in grades third through fifth participated in the program Halloween Hijinks-Escape Room. The programmer set up in the Auditorium, and using props, a projector and screen, set a scenario wherein the participants had to solve puzzles, decode a witch's potion, and break an ancient curse to escape the haunted house before the clock struck midnight. There were four back-to-back sessions to accommodate a maximum of six children per session.

The program Chocolate Dipped Apples was held on Wednesday, September 30 in the Auditorium. During the program (for children in grades kindergarten through fifth) children dipped their apples in chocolate, then decorated them with chocolate school supplies (which they adhered to the chocolate coated apples with more chocolate.) The apples were wrapped in pretty cellophane bags and tied with ribbon to take home.

Submitted by

Elizabeth Arena
Head of Children's Services



North Babylon Public Library
Personnel Report
October 2026

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