

Agenda
September 15, 2026 @ 6:00 PM

- 1. Call to order**
- 2. Remarks from guests. (Period for public expression)**
- 3. Reading, amendment, if necessary, and approval of the minutes of the:**
August 18, 2026 Board meeting
- 4. Consideration of the Treasurers' Reports for August**
 - a. Cultural Programming Fund**
 - b. Library Fund**
- 5. Consideration of the Financial Report for August**
- 6. Consideration of the Director's Statistical Report for August**
- 7. Approval of Bills - Authorization for August Payment No. 923**
- 8. Approval of Disbursements for September Cultural Programming Fund**
- 9. Communications**
 - A. PALS Ballot**
 - B. SCLS Trustee Vacancy**
 - C. FOIL Request**
- 10. Old Business**
- 11. New Business**
 - A. Consideration to accept the proposed PALS Invoicing for 2027 (Exhibit A)**
 - B. Consideration to accept Annual Fire Sprinkler Inspection Contract (Exhibit B)**
 - C. Consideration to approve three year contracts with Riverview Landscapes/Giannini Landscaping for Property Maintenance & Turf Pesticide Program (Exhibit C)**
 - D. Approval of revised Petty Cash Policy (Exhibit D)**
 - E. Review of Credit Card Policy and Approval to obtain Credit Card for Library Business (Exhibit E)**
 - F. Approval of Holiday Calendar for Library Closings (Exhibit G)**
- 12. Reports**
 - A. Director's Report**
 - B. Department Head Reports**
 - C. Personnel Report**
- 13. Remarks from guests. (Period for public expression)**

Agenda
September 15, 2026 @ 6:00 PM

- 14. Future Meeting Dates:**
 - Tuesday, October 20, 2026 @ 6:00PM
 - Tuesday, November 17, 2026 @ 6:00PM
 - Tuesday, December 15, 2026 @ 6:00PM
- 15. Executive Session.**
- 16. Adjournment**

DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
August 18, 2026 @ 6:00PM

ATTENDEES: Tory Hare, Board of Trustee President
Ira Hester, Board of Trustee Vice President
Laurie Atlas, Board of Trustee Secretary
Theresa DeBlasi, Board of Trustee Assistant Secretary
Patricia Ziegler, Financial Trustee
Stephen Burg, Library Director
Maureen Nicolazzi, Asst. Library Director
Lisa Martin, Administrative Assistant

Additional

Attendees: 1 Patron, 1 Staff Member

ABSENTEES: None

CALL TO ORDER: At 6:00PM, Ms. Hare, Board of Trustee President, called the meeting to order. Ms. Hare officially welcomed Mr. Stephen Burg as Library Director and congratulated Ms. Nicolazzi on becoming Assistant Library Director.

REMARKS FROM GUESTS: None

DRAFT MINUTES FROM July 21, 2026 Regular Board Meeting & July 21, 2026 Reorganizational Meeting:

It was moved by Mr. Hester, seconded by Ms. DeBlasi to approve the prior meeting minutes from July 21, 2026 Regular Board Meeting and the July 21, 2026 Reorganizational Meeting.

Ayes 4. Nays 0. Motion carried.

CONSIDERATION OF THE TREASURERS' JULY 2026 REPORTS TO INCLUDE

A) CULTURAL PROGRAMMING FUND

B) LIBRARY FUND

It was moved by Mr. Hester, seconded by Ms. Atlas to approve the July 2026 Cultural Programming Fund and the July 2026 Library Fund.

Ayes 4. Nays 0. Motion carried.

CONSIDERATION OF THE JULY 2026 FINANCIAL REPORTS:

It was moved by Mr. Hester, seconded by Ms. Atlas to approve the July 2026 Financial Reports.

- Mr. Hester commented on the high amount of outstanding checks and questioned if they are all from June.

Ayes 4. Nays 0. Motion carried.

CONSIDERATION OF THE DIRECTORS JULY 2026 STATISTICAL REPORT:

Noted.

DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
August 18, 2026 @ 6:00PM

APPROVAL OF BILLS – AUTHORIZATION OF PAYMENT NO. 922 FOR JULY 2026:

It was moved by Mr. Hester, seconded by Ms. Atlas to approve the July 2026 Authorization of Payment No. 922.

Ayes 4. Nays 0. Motion carried.

APPROVAL OF DISBURSEMENTS FOR AUGUST 2026 CULTURAL PROGRAMMING FUND:

It was moved by Mr. Hester and seconded by Ms. DeBlasi to approve the August 2026 Cultural Programming Fund Disbursements.

Ayes 4. Nays 0. Motion carried.

COMMUNICATION:

Mr. Burg spoke on an upcoming Webinar Mr. Verbesy advised him of regarding FOIL requests for Trustees and staff.

OLD BUSINESS:

None.

NEW BUSINESS:

A. Administration of the Oath of Office to the New Library Director

- Ms. Martin administered the Oath of Office to Mr. Burg

B. Consideration to excess Tech related items (Exhibit A)

- It was moved by Mr. Hester and seconded by Ms. Atlas to excess the items listed on Exhibit A
- **Ayes 4. Nays 0.** Motion carried.

C. Consideration to purchase a new printer for the Reference Department (Exhibit B)

- It was moved by Ms. Hester, seconded by Ms. Atlas DeBlasi to approve the purchase of the new printer for the Reference Department.
 - Mr. Hester questioned why there were so many items on this quote, he was advised it was for toner.

Ayes 4. Nays 0. Motion carried.

D. Consideration to obtain a new Printer for Administration (Exhibit C)

- At the request of Mr. Burg, it was moved by Ms. Atlas, seconded by Ms. Ziegler to table the requisition of a new printer for Administration until the September Board Meeting.

Ayes 4. Nays 0. Motion carried.

DIRECTOR'S REPORT

- Ms. Nicolazzi shared her final Director's report stating our collection agency requested to cut ties due to infrequent use, Ms. Lane, the Head of Circulation has been able to recover over \$40,000 in funds and items for the Library since 2021, without the collection agency. Summer tours have kept the Library busy, more museum passes were added and our first outdoor concert was successful despite being moved indoors due to the Canadian wild fires. Weather, however, did interfere with the Outdoor Movie Night.

DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
August 18, 2026 @ 6:00PM

- Mr. Burg reported that he intends to hold one-on-one meetings with Staff and he was appreciative of his Welcome Breakfast and the opportunity to meet with Staff. His plan is to learn more about each staff member to help utilize their skills and make their jobs easier.

DEPARTMENT HEAD REPORTS

- Summer Reading numbers have been higher than the previous two years.

PERSONNEL REPORT

- It was moved by Ms. DeBlasi, seconded by Ms. Atlas to approve the August Personnel Report.
Ayes 4. Nays 0. Motion carried.

REMARKS FROM GUESTS:

- None

FUTURE MEETING DATES ADOPTED:

- Tuesday, September 15, 2026 @ 6PM
- Tuesday, October 20, 2026 @ 6PM
- Tuesday, November 17, 2026 @ 6PM

Motion to move to Executive Session by Mr. Hester, seconded by Ms. Atlas to discuss personnel matters in regards to the employment history of a particular person or persons @ 6:26PM.

EXECUTIVE SESSION

- At 6:58PM Ms. Nicolazzi and Ms. Martin exited Executive Session and returned at 7:11PM
- At 7:11 PM, Ms. Atlas moved to adjourn Executive Session which was seconded by Ms. Ziegler.
Ayes 4. Nays 0. Motion carried.

Adjournment: It was moved by Mr. Hester and seconded by Ms. DeBlasi to adjourn the meeting at 7:12PM.
Ayes 4. Nays 0. Motion carried.

Respectfully,

Laurie Atlas

LA/lam

NORTH BABYLON PUBLIC LIBRARY		
TREASURER'S REPORT		
FOR THE MONTH ENDING AUGUST 31, 2026		
M&T BANK - NOW Checking #0017110022060 Statement Balance		\$ 981,102.26
Plus: Deposits in Transit	\$ 262.40	
Less: Outstanding Checks		\$ (18,223.68)
Balance at End of Month		\$ 963,140.98
M&T BANK - MMA #15005010003749 Statement Balance		\$ 586,156.23
Capital One - MMA #7527401539 Statement Balance		\$ 525,023.31
Total		\$ 2,074,320.52
Beginning Balance:		
M&T BANK - Checking		\$ 1,188,973.74
M&T BANK - MMA		\$ 586,106.45
Capital One MMA		\$ 524,510.77
Real Property Taxes		
PILOT Funds: Payment in Lieu of Taxes		
Fines	\$ 46.60	
Interest Income	\$ 661.36	
Lost Books Paid	\$ 53.94	
Gifts and Donations	\$ 500.00	
E-Rate	\$ -	
Copy Machine Revenue	\$ 337.65	
Unclassified Revenue	\$ 346.45	
State Aid	\$ 8,772.00	
Due to CPF	\$ 5,480.00	
Lost Books Paid Refund		
UTICA Refund		
Total Receipts	\$ 16,198.00	
Minus: Disbursements		
Accounts Payable 8/18/26		\$ 62,538.81
Payroll 8/14/26		\$ 50,341.53
Payroll 8/28/26		\$ 108,156.17
MH Cashed Payroll Check		\$ 11,320.09
Total Disbursements		\$ 232,356.60
Total Ending Balance		\$ 2,083,432.36

Check No.	Issue Date	Amount	Date Cleared
46702	5/19/2026	15.00	
46887	7/21/2026	60.94	
46920	7/21/2026	2000.00	
46932	7/21/2026	350.00	
46943	8/18/2026	659.71	
46963	8/18/2026	175.00	
46972	8/18/2026	300.00	
46973	8/18/2026	185.00	
46977	8/18/2026	470.00	
46978	8/18/2026	0.00	
46979	8/18/2026	744.13	
46984	8/18/2026	150.00	
46993	8/18/2026	498.34	
47003	8/18/2026	325.00	
47008	8/28/2026	500.00	
154971554	8/28/2026	2338.72	
154971557	8/28/2026	40.00	
46903	7/21/2026	300.00	
		9,111.84	

**NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING August 31 , 2026**

<u>REVENUES</u>	<u>2026-2027 BUDGET</u>	<u>YEAR-TO-DATE</u>
Real Property Taxes	3,389,956.00	565,014.17
PILOT Funds: Payment in Lieu of Taxes	4,500.00	-
Fines	2,000.00	123.45
Interest Income	7,500.00	1,308.39
Lost Books Paid	2,000.00	439.58
Gifts & Donations	5,000.00	500.00
E-Rate	5,500.00	-
Copy Machine Revenue	7,000.00	630.96
Unclassified Revenue	6,000.00	696.97
State Aid	9,500.00	8,772.00
Other State Aid	-	-
Appropriated Fund Balance	65,000.00	-
Prior Year Refund	-	-
	3,503,956.00	577,485.52
<u>CASH SUMMARY</u>		
Fund Balance - July 1, 2025 (Preliminary)	1,420,488.56	
Add: Reserve for Prior Encumbrances	22,305.35	
Deferred Real Estate Taxes	-	
Reserve for Retirement/Terminal Pay	80,000.00	
Reserve for Unemployment	11,195.71	
Committed for Post Employment Benefits	265,000.00	
Due to Employees' Retirement System	59,800.00	
Appropriated Fund Balance	40,000.00	
Accounts Payable	130,993.59	
Accrued Payroll	46,004.02	
	2,075,787.23	
Current Revenues	577,485.52	2,653,272.75
<u>EXPENSES</u>		
Budgetary Expenditures	486,965.86	
	486,965.86	
		486,292.93
Dis. Ins. Withheld	204.42	
Federal Withholding		
State Withholding		
Social Security - EE		
Retirement System Deductions	419.53	
Retirement System Contributions - ERSBACK		
Excess Retirement Contributions		
Excess Retirement Contributions -- LOANS	48.98	
Outstanding PR Check(s)		11,320.09
Social Security - ER		
CPF Exchange		18,520.00
Petty Cash		370.00
Deferred Real Estate Taxes		
Citibank Account		-
Insurance Receivable		-
Prepaid Insurance		14,665.49
Prepaid Expenses		38,665.00
Bank Service Charges		
Account Receivable		6.88
Accrued Interest Receivable		-
Checking Accounts Balance		2,083,432.36

NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING August 31, 2026

	<u>2026-27 BUDGET</u>	<u>EXPENSED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
Professional Salaries	857,000.00	121,832.76	0.00	\$735,167.24
Clerical Salaries	650,000.00	106,222.37	0.00	\$543,777.63
Custodial/Maintenance Salaries	100,000.00	17,916.38	0.00	\$82,083.62
Technical Services Salaries	64,500.00	12,422.90	0.00	\$52,077.10
Library District Treasurer Salaries	4,500.00	808.15	0.00	\$3,691.85
Pages	47,000.00	5,317.94	0.00	\$41,682.06
Retirement	250,000.00	0.00	0.00	\$250,000.00
Social Security	131,465.00	18,935.03	0.00	\$112,529.97
Workmen's Compensation	17,000.00	0.00	0.00	\$17,000.00
Health Insurance	490,000.00	80,577.93	0.00	\$409,422.07
Vision Insurance	1,100.00	135.80	0.00	\$964.20
Disability Insurance	4,000.00	0.00	0.00	\$4,000.00
Dental/Life Insurance	15,000.00	1,337.88	0.00	\$13,662.12
Employee Assistance Plan	1,400.00	1,395.00	0.00	\$5.00
Books/Downloadable Books	190,000.00	7,003.70	0.00	\$182,996.30
DVD	15,000.00	1,487.32	0.00	\$13,512.68
Audio Recordings	3,000.00	137.18	0.00	\$2,862.82
Periodicals	13,000.00	1,234.70	0.00	\$11,765.30
Computer Software	12,000.00	3,027.68	0.00	\$8,972.32
Online Services	40,000.00	4,469.20	0.00	\$35,530.80
Charge Related Fees	0.00	43.10	0.00	(\$43.10)
Misc Expenses	1,000.00	0.00	0.00	\$1,000.00
Printing and Publication	18,000.00	3,085.00	0.00	\$14,915.00
Library Programs	75,000.00	13,510.00	0.00	\$61,490.00
Postage	17,000.00	4,613.34	0.00	\$12,386.66
Telephone	6,000.00	865.15	0.00	\$5,134.85
Telecommunications	9,000.00	10,500.00	0.00	(\$1,500.00)
Electric	65,000.00	13,353.37	0.00	\$51,646.63
Gas	7,000.00	350.77	0.00	\$6,649.23
Water	1,000.00	219.79	0.00	\$780.21
Building Repair	15,000.00	646.00	0.00	\$14,354.00
Equipment Repair and Service Contracts	38,000.00	14,759.34	1,200.00	\$22,040.66
Trash Removal Service	1,300.00	140.34	0.00	\$1,159.66
Snow Removal Service	15,000.00	0.00	0.00	\$15,000.00
Security and Protective Services	70,000.00	11,709.15	0.00	\$58,290.85
Equipment	35,000.00	2,699.00	1,532.31	\$30,768.69
Circulation Control	21,000.00	4,819.61	0.00	\$16,180.39
SCLS Services Contract	40,000.00	0.00	0.00	\$40,000.00
Legal	18,000.00	13,664.00	0.00	\$4,336.00
Accounting Services	12,000.00	0.00	0.00	\$12,000.00
Other Professional Fees (UMS)	2,500.00	660.00	0.00	\$1,840.00
Fire Liability Comprehensive Insurance	24,000.00	0.00	0.00	\$24,000.00
General Supplies	46,000.00	6,992.73	67.15	\$38,940.12
Maintenance Supplies	4,000.00	0.00	0.00	\$4,000.00
Travel	3,191.00	73.25	0.00	\$3,117.75
Continuing Education	3,000.00	0.00	0.00	\$3,000.00
Membership Dues	3,500.00	0.00	0.00	\$3,500.00
Election Expenses	4,000.00	0.00	0.00	\$4,000.00
Building Improvements	43,500.00	0.00	0.00	\$43,500.00
Expansion Project	0.00	0.00	0.00	\$0.00
	<u>\$3,503,956.00</u>	<u>\$486,965.86</u>	<u>\$2,799.46</u>	<u>\$3,014,190.68</u>

TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
For the period of August 1, 2026 to August 31, 2026

Total available balance as reported at the end of preceding period \$ 27,480.26

RECEIPTS DURING PERIOD

<u>Source</u>	<u>Amount</u>
Paint Night	\$10.00
Aquarium	\$2,233.00
Adventureland	\$3,220.00
Ceramic Turtle	\$12.00
Floral Craft	\$5.00
Interest Earned	\$1.86

Total Receipts	<u>\$ 5,481.86</u>
Total receipts including balance	<u>\$ 32,962.12</u>

DISBURSEMENTS MADE DURING PERIOD

<u>Check No.</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Paid</u>
4143	Kathy Reccardi	Paint Night	\$ 140.00
4144	Danielle Masztal	Framed Floral Vignette	\$ 55.00

Total Disbursements	<u>\$ 195.00</u>
Cash balance as shown by records	<u>\$ 32,767.12</u>

RECONCILIATION WITH BANK STATEMENT

Bank statement balance at end of period	<u>\$27,357.12</u>
Less total outstanding checks	<u>\$ 70.00</u>
Net balance in bank	<u>\$27,287.12</u>
Due from Library Fund	<u>\$ 5,480.00</u>

Total available balance	<u>\$ 32,767.12</u>
Total commitments	<u>\$ -</u>
Fund balance	<u>\$ 32,767.12</u>

This is to certify that the above cash balance is in agreement with the bank statement as reconciled.



Treasurer, Cultural Programming Fund

CULTURAL PROGRAMMING FUND

OUTSTANDING CHECKS

August 2026

<u>No.</u>	<u>Amount</u>	<u>Payee</u>
4121	\$ 5.00	Cheryl Kennedy-Mhuguzi
4124	\$10.00	Annmarie Schulaski
4144	\$55.00	Danielle Mazstal

Total	\$ 70.00
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NORTH BABYLON PUBLIC LIBRARY

Statistical Report for August 2026

CIRCULATION STATISTICS

	<u>This Year</u>	<u>Last Year</u>
Grand Total Materials (month)	<u>9,016</u>	<u>13,417</u>
Grand Total Materials (calendar year to date)	<u>60,523</u>	<u>65,220</u>
Total Videos and DVD's (month)	<u>1,377</u>	<u>1,373</u>
Total Videos and DVD's (calendar year to date)	<u>10,084</u>	<u>9,982</u>

COLLECTION:

	Books	Audio	Video	PB Books	DVD	Pamphlets	Microfilms	Software
Added	<u>221</u>	<u>5</u>	<u>0</u>	<u>23</u>	<u>22</u>	<u>0</u>	<u>0</u>	<u>8</u>
Total	<u>100,827</u>	<u>7,236</u>	<u>32</u>	<u>4,385</u>	<u>13,586</u>	<u>1,986</u>	<u>59</u>	<u>79</u>
GRAND TOTAL	<u>128,190</u>							

BORROWER REGISTRATION:

	<u>Last Month</u>	<u>This Month</u>
Adult	<u>8,633</u>	<u>8,716</u>
YA	<u>2,609</u>	<u>2,607</u>
Juvenile	<u>2,018</u>	<u>2,029</u>
TOTAL	<u>13,260</u>	<u>13,352</u>

INTERLIBRARY LOAN:

# of items received from other libraries for our patrons	<u>385</u>
# of items lent to other libraries for their patrons	<u>559</u>

MISCELLANEOUS STATISTICS

Adult Reference Questions	<u>1,300</u>	Juvenile Reference Questions	<u>245</u>
Adult Computer Use	<u>422</u>	Juvenile Computer Use	<u>62</u>
Downloads - Live-brary.com	<u>4,764</u>	Door Count (only 8/21/26 - 8/31/26)	<u>2,324</u>
Flipster	<u>151</u>	Scans	<u>N/A</u>
Kanopy	<u>132</u>		

North Babylon Public Library

Circulation Statistics

ALL MATERIALS							
	2020	2021	2022	2023	2024	2025	2026
	<i>*Note : Library COVID closure, 3/16/2020 - 6/15/2020</i>						
January	12,410	8,086	7,381	7,802	8,143	6,855	3,950
February	12,868	7,255	7,170	7,837	7,715	6,717	6,958
March	7,341	8,044	7,549	8,523	8,136	7,743	8,147
April		7,722	7,392	7,955	7,619	7,372	7,380
May		7,039	7,181	7,840	7,085	7,187	7,752
June	3,607	7,236	7,896	8,498	7,594	6,978	7,966
July	5,442	8,153	8,171	8,471	9,095	8,951	9,354
August	6,885	8,558	8,412	9,136	8,710	13,417	9,016
September	10,252	7,936	8,081	8,293	8,027	8,069	
October	7,434	8,213	8,169	8,550	7,799	7,868	
November	8,924	7,826	7,299	8,520	7,676	7,321	
December	7,837	7,300	7,007	8,337	7,213	6,681	
TOTAL	83,000	93,368	91,708	99,762	94,812	95,159	60,523
VIDEOS & DVDs							
	2020	2021	2022	2023	2024	2025	2026
January	3,472	2,712	1,548	1,642	1,613	1,202	776
February	3,583	2,283	1,698	1,638	1,715	1,237	1,474
March	2,005	2,320	1,707	1,729	1,743	1,472	1,444
April		2,071	1,833	1,469	1,553	1,268	1,321
May		1,853	1,772	1,586	1,425	1,273	1,475
June	490	1,800	1,888	1,671	1,422	854	624
July	1,368	1,911	1,845	1,425	1,573	1,303	1,593
August	1,847	1,973	1,964	1,787	1,408	1,373	1,377
September	2,142	1,729	1,530	1,679	1,341	1,374	
October	2,195	1,761	1,642	1,589	1,286	1,207	
November	2,457	1,837	1,400	1,488	1,436	1,313	
December	2,471	1,034	1,481	1,879	1,339	1,046	
TOTAL	22,030	23,284	20,308	19,582	17,854	14,922	10,084

NORTH BABYLON PUBLIC LIBRARY
PROGRAM STATISTICS
AUGUST 2026

Date	Program	Age Level	Fund	Attendance	Performer
8/1/26	Saturday Games	PreK -Grade5		5C, 2A	Library
8/1/26	AARP Smart Driver Course	Adult		30	
8/3/26	Ceramic Caterpillar	Grades 2-5	Library	20C, 14A	Rosemarie Attard
8/3/26	Tai Chi	Adult		15	
8/3/26	Career Counselor	Adult			
8/4/26	Drop-In Craft	PreK - Grade 5		10C, 7A	Library
8/4/26	One-on-One Medicare Counseling and Assistance	Adult		3	
8/4/26	Framed Floral Vignette Craft	Adult		9	
8/5/26	Deep Sea Fossil Finds	Grades: 1 - 5	Library	14C,8A	Whaling Museum & Education Ctr.
8/5/26	Tiny Art	Teen		7	
8/5/26	Lego Fun!	Grades: 1 - 5		10C, 7A	Marylou
8/6/26	Drop-In Play Date	Ages: 1- 5 yrs		2C, 2A	Library
8/6/26	Dino Dirt Cups	Grades: K - 5		9C, 6A	Vanessa Holzhauser
8/6/26	Brushes & Bliss	Adult		4	
8/6/26	Poolside at the Phelps Lane Pool	Adult		15	
8/7/26	Music With Dara	Ages Birth-5	Library	13C, 15A	Dara Linthwaite
8/7/26	Yogurt Smoothies	Adult		10	
8/8/26	Family Story Time	Birth-Grade 5		9C, 7A	Marylou
8/10/26	Tots Night Out	Ages: 18 mo. - 5 yrs.	Library	7C, 4A	Karen Hauptman/ A Time For Kids
8/10/26	Tai Chi	Adult		12	
8/11/26	Star Lab	Grades: 1 - 5	Library	14C, 9A	L. I. Science Center
8/12/26	Preschool Story Time	Ages: 2-5 yrs.		13C,10A	Marylou
8/12/26	Sagtikos Manor Tour	Adult		14	
8/12/26	Crochet Club	Adult		10	
8/13/26	Aromatherapy	Grades: 4 - 8	Library	9C, 5A	Penske Amadeus
8/13/26	Poolside at the Phelps Lane Pool	Adult		13	
8/13/26	Ceramic Mushroom Cottage	Adult		15	
8/13/26	Mostly Motown Vol. 1: Songs from the 30s thru the 70s	Adult		60	
8/14/26	Preschool Story Time	Ages: 2-5 yrs		16C, 12A	Marylou
8/14/26	Friday Movie	Adult		3	
8/14/26	All Levels Yoga/Mobility Class	Adult		7	
8/15/26	Zumba Kids	Grades: K - 5	Library	15C, 12A	Lauren Blum
8/15/26	Career Counselor	Adult		1	

NORTH BABYLON PUBLIC LIBRARY
PROGRAM STATISTICS
AUGUST 2026

Date	Program	Age Level	Fund	Attendance	Performer
8/17/26	NYPD Car Seat Safety Checks			9 car seats checked	NYSPD
8/17/26	Game Time for Adults	Adult		4	
8/17/26	Outdoor Movie Night	Adult		12	
8/18/26	Stuff-A-Pet	Grades: K - 5	Library	14C, 12A	Krafty Hands
8/18/26	Medicaid Enrollment Assistance	Adult		1	
8/18/26	Art with Pamela	Adult		moved	
8/19/26	Preschool Story Time	Ages: 2 - 5		13C, 10A	Marylou
8/19/26	Team UP! Paint Night-Tweens	Grades 4-8	Library	10C, 9A	Krafty Hands
8/19/26	Team up! Paint Night	Tween			
8/20/26	Drop-In Play Date	Ages: 1-5 yrs.		10C, 8A	Library
8/20/26	Ready, Set, Glow!	Grades: 3 - 12	Library	8C, 4A	Cornell Cooperative Extension-Marine Program
8/20/26	Family Paint Night	All Ages	Library	16C, 8A	Kathy Reccardi
8/20/26	Poolside at the Phelps Lane Pool	Adult		8	
8/21/26	Preschool Story Time	Ages: 2 - 5		10C, 8A	Marylou
8/22/26	Stories & Stretches	Ages: 2 - 5	Library	4C, 3A	Karen Hauptman/A Time For Kids
8/22/26	Baby Start	Birth - 17 mo.	Library	4C, 6A	Karen Hauptman/A Time For Kids
8/24/26	Paint Night: Believe	Grades: K - 5	Library	15C, 13A	Kathy Riccardi
8/25/26	Drop-In Games & Crafts	PreK - Grade 5		6C, 6A	Library
8/25/26	Book Discussion	Adult		8	
8/25/26	Introduction to Google Docs	Adult		11	
8/26/26	Dinosaur Explorers	Ages: 2 - 5	Library	9C, 7A	Karen Hauptman/A Time For Kids
8/26/26	Coastal Mirror	Grades: K - 5	Library	9C, 7A	Doris Benter
8/26/26	Crochet Club	Adult		9	
8/26/26	Kindness Rocks	Teen		2	
8/27/26	Catching Colors: Yellow	Ages: 18 mo. - 4 yrs.		15C, 12A	Marylou
8/27/26	Gotcha Covered Concert	Adult		42	
8/28/26	Imagination Station	PreK - Gr. 5		5C, 5A	Library
8/28/26	All Levels Yoga/Mobility Class	Adult		10	

Check Warrant Report For L - 8: 9/15/26 Cash Disbursements For Dates 9/15/2026 - 9/15/2026

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
47012	09/15/2026	602	A Time For Kids, Inc.		710.00
47013	09/15/2026	639	Able Locksmith		250.00
47014	09/15/2026	2334	AMAZON.COM SALES, INC.		311.06
47015	09/15/2026	2318	Aqua Coolers, LLC		178.00
47016	09/15/2026	1885	AT&T		2.62
47017	09/15/2026	1557	CDW Government	8751	866.92
47018	09/15/2026	42	Cengage Learning/Gale		332.00
47019	09/15/2026	1129	Chase Card Services		83.73
47020	09/15/2026	224	Cornell Cooperative Extension of Suffolk County		260.00
47021	09/15/2026	2373	Craft Cottage, Inc.		600.00
47022	09/15/2026	256	Dara Linthwaite		180.00
47023	09/15/2026	2110	David Lamm		600.00
47024	09/15/2026	20	Dental Pay Plus, Inc		817.42
47025	09/15/2026	1586	Doris J. Benter		250.00
47026	09/15/2026	2363	Handi-Lift Service Company, Inc.	8749	550.00
47027	09/15/2026	47	Ingram Library Services		4,970.21
47028	09/15/2026	2271	Jacquelyn Waldvogel		85.00
47029	09/15/2026	967	James Jenkins		6.20
47030	09/15/2026	1130	Joan Jewhurst		120.00
47031	09/15/2026	2165	Kanopy, Inc		199.00
47032	09/15/2026	1867	Katharine Anne Reccardi		575.00
47033	09/15/2026	2244	Kimberly Ciano		120.00
47034	09/15/2026	2326	Konica Minolta Business Solutions, Inc.		675.91
47035	09/15/2026	2230	Lauren Blum		185.00
47036	09/15/2026	2372	Lisa Martin		14.98
47037	09/15/2026	2251	Long Island Maritime Museum		200.00
47038	09/15/2026	888	Long Island Science Center		285.00
47039	09/15/2026	1001	Maureen Nicolazzi		348.61
47040	09/15/2026	114	Midwest Tape, LLC		509.30
47041	09/15/2026	895	National Grid		80.96
47042	09/15/2026	1033	Newsday		423.92
47043	09/15/2026	1916	North Babylon Public Library		5,480.00
47044	09/15/2026	2155	Pamela Trastelis		150.00
47045	09/15/2026	2285	Polaris Electrical	8750	650.00
47046	09/15/2026	1753	Principal Life Insurance Co.		119.70
47047	09/15/2026	1736	Rhonda D. Lipscomb		450.00
47048	09/15/2026	1474	Rosemarie Attard		460.00
47049	09/15/2026	1996	Sagtikos Manor Historical Soc.		240.00
47050	09/15/2026	2232	Securitas Security Services USA, Inc		5,154.80
47051	09/15/2026	2041	Sharper Training Solutions Inc		220.00
47052	09/15/2026	829	Staples	8748	36.70
47053	09/15/2026	300	Suffolk Cooperative Library System		18,390.80
47054	09/15/2026	1861	Tara Penske		300.00
47055	09/15/2026	1770	The Whaling Museum & Education Center of Cold Spring Harbor		325.00
47056	09/15/2026	122	Tobay Printing, Inc.		3,085.00

Check Warrant Report For L - 8: 9/15/26 Cash Disbursements For Dates 9/15/2026 - 9/15/2026

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
47057	09/15/2026	1419	Town of Babylon -		70.17
47058	09/15/2026	2297	Vanessa Holzhauser		360.00
47059	09/15/2026	549	Verizon		411.08
47060	09/15/2026	2334	AMAZON.COM SALES, INC.		98.40
Number of Transactions: 49				Warrant Total:	50,792.49
				Vendor Portion:	50,792.49
				Payroll Portion:	0.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$_____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

**TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
SEPTEMBER 2026**

DISBURSEMENTS MADE DURING PERIOD

<u>No.</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Paid</u>
4145	Rosemarie Attard	Ceramic Mushroom Cottage	\$180.00
4146	Pamela Trastelis	Art with Pamela	\$160.00

<u>Total disbursements</u>	\$340.00
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PALS
PARTNERSHIP OF AUTOMATED LIBRARIES IN SUFFOLK

<i>Elizabeth Burns, President</i>	<i>Arielle Hessler, Secretary</i>
<i>Debra Engelhardt, Vice-President</i>	<i>Ryan Athanas, Treasurer</i>

PALS BALLOT
September 18, 2026

2027 BUDGET

☐ YES

☐ NO

PALS President 2027-2028

☐ Ryan Athanas

PALS Secretary 2027-2028

☐ Jamie Papandrea

Your Name: _____

Library: _____

RETURN TO PALS BY NOVEMBER 1, 2026

EXHIBIT A

Proposed PALS Invoicing 2027

	2026					2027				
	Quarter	Annual	% of Total	Change \$	Change %	Quarter	Annual	% of Total	Change \$	Change %
Amagansett	1,299.19	5,196.77	0.39%	367.27	7.60%	1,323.81	5,295.24	0.39%	98.48	1.89%
Amityville	4,847.62	19,390.48	1.46%	1,370.36	7.60%	4,939.48	19,757.92	1.46%	367.44	1.89%
Babylon	4,815.08	19,260.32	1.45%	1,361.16	7.60%	4,906.32	19,625.29	1.45%	364.97	1.89%
Bay Shore	3,301.24	13,204.95	0.99%	933.22	7.60%	3,363.79	13,455.17	0.99%	250.22	1.89%
Bayport	5,121.95	20,487.78	1.54%	1,447.91	7.60%	5,219.00	20,876.01	1.54%	388.23	1.89%
Brentwood	9,438.91	37,755.63	2.84%	2,688.26	7.60%	9,617.77	38,471.08	2.84%	715.44	1.89%
Brookhaven	1,515.72	6,062.89	0.46%	428.48	7.60%	1,544.44	6,177.77	0.46%	114.89	1.89%
Center Moriches	7,012.94	28,051.75	2.11%	1,982.47	7.60%	7,145.83	28,583.31	2.11%	531.56	1.89%
Central Islip	6,310.08	25,240.32	1.90%	1,783.78	7.60%	6,429.65	25,718.61	1.90%	478.29	1.89%
Cold Spring Hart	3,432.26	13,729.04	1.03%	970.26	7.60%	3,497.30	13,989.19	1.03%	260.16	1.89%
Commack	7,444.23	29,776.93	2.24%	2,104.39	7.60%	7,585.30	30,341.19	2.24%	564.25	1.89%
Comsewogue	8,466.93	33,867.72	2.55%	2,393.50	7.60%	8,627.37	34,509.49	2.55%	641.77	1.89%
Coplaque	7,205.49	28,821.97	2.17%	2,036.90	7.60%	7,342.03	29,368.13	2.17%	546.16	1.89%
Cutchogue	3,464.51	13,858.02	1.04%	979.37	7.60%	3,530.16	14,120.62	1.04%	262.60	1.89%
Deer Park	8,141.17	32,564.68	2.45%	2,301.41	7.60%	8,295.44	33,181.76	2.45%	617.08	1.89%
East Hampton	3,316.86	13,267.45	1.00%	937.64	7.60%	3,379.71	13,518.85	1.00%	251.41	1.89%
East Islip	6,479.92	25,919.67	1.95%	1,831.79	7.60%	6,602.71	26,410.83	1.95%	491.16	1.89%
Elwood	2,655.77	10,623.07	0.80%	750.75	7.60%	2,706.09	10,824.37	0.80%	201.30	1.89%
Emma S Clark	5,718.28	22,873.11	1.72%	1,616.49	7.60%	5,826.63	23,306.54	1.72%	433.43	1.89%
Fishers Island	433.07	1,732.26	0.13%	122.42	7.60%	441.27	1,765.09	0.13%	32.83	1.89%
Floyd	2,598.38	10,393.51	0.78%	734.53	7.60%	2,647.61	10,590.46	0.78%	196.95	1.89%
Half Hollow Hills	12,332.73	49,330.93	3.71%	3,486.31	7.60%	12,566.43	50,265.72	3.71%	934.79	1.89%
Hampton Bays	3,336.43	13,345.72	1.00%	943.17	7.60%	3,399.65	13,598.61	1.00%	252.89	1.89%
Hampton Library	1,859.63	7,438.52	0.56%	525.69	7.60%	1,894.87	7,579.48	0.56%	140.95	1.89%
Harborfields	6,323.73	25,294.91	1.90%	1,787.64	7.60%	6,443.56	25,774.23	1.90%	479.32	1.89%
Hauppauge	3,301.24	13,204.95	0.99%	933.22	7.60%	3,363.79	13,455.17	0.99%	250.22	1.89%
Huntington	8,514.08	34,056.32	2.56%	2,406.83	7.60%	8,675.41	34,701.66	2.56%	645.34	1.89%
Islip	5,678.66	22,714.64	1.71%	1,605.29	7.60%	5,786.27	23,145.06	1.71%	430.43	1.89%
John Jermain	2,165.32	8,661.27	0.65%	612.11	7.60%	2,206.35	8,825.39	0.65%	164.12	1.89%
Lindenhurst	8,323.23	33,292.90	2.50%	2,352.87	7.60%	8,480.95	33,923.78	2.50%	630.88	1.89%
Longwood	10,857.49	43,429.96	3.27%	3,069.28	7.60%	11,063.23	44,252.93	3.27%	822.97	1.89%
Mastics	13,291.99	53,167.95	4.00%	3,757.48	7.60%	13,543.86	54,175.45	4.00%	1,007.50	1.89%
Mattituck	3,119.90	12,479.60	0.94%	881.96	7.60%	3,179.02	12,716.08	0.94%	236.48	1.89%
Montauk	1,732.25	6,929.01	0.52%	489.69	7.60%	1,765.08	7,060.31	0.52%	131.30	1.89%
North Babylon	4,819.61	19,278.44	1.45%	1,362.44	7.60%	4,910.94	19,643.76	1.45%	365.31	1.89%
North Shore	9,335.39	37,341.56	2.81%	2,639.00	7.60%	9,512.29	38,049.16	2.81%	707.60	1.89%
Northport	9,939.20	39,756.79	2.99%	2,809.69	7.60%	10,127.54	40,510.15	2.99%	753.36	1.89%
East Northport	5,285.21	21,140.86	1.59%	1,494.07	7.60%	5,385.36	21,541.46	1.59%	400.60	1.89%
Patchogue	14,485.08	57,940.30	4.36%	4,094.75	7.60%	14,759.56	59,038.23	4.36%	1,097.93	1.89%
Port Jefferson	5,624.60	22,498.38	1.69%	1,590.00	7.60%	5,731.18	22,924.71	1.69%	426.33	1.89%
Quogue	1,299.19	5,196.77	0.39%	367.27	7.60%	1,323.81	5,295.24	0.39%	98.48	1.89%
Riverhead	7,396.76	29,587.04	2.23%	2,090.97	7.60%	7,536.92	30,147.70	2.23%	560.65	1.89%
Rogers	6,182.49	24,729.96	1.86%	1,747.71	7.60%	6,299.64	25,198.58	1.86%	468.62	1.89%
Sachem	15,967.45	63,869.81	4.80%	4,513.80	7.60%	16,270.03	65,080.10	4.80%	1,210.29	1.89%
Sayville	6,784.88	27,139.53	2.04%	1,918.00	7.60%	6,913.45	27,653.81	2.04%	514.28	1.89%
Shelter Island	2,165.32	8,661.27	0.65%	612.11	7.60%	2,206.35	8,825.39	0.65%	164.12	1.89%
South Country	6,359.11	25,436.44	1.91%	1,797.64	7.60%	6,479.61	25,918.45	1.91%	482.00	1.89%
South Huntington	8,215.69	32,862.74	2.47%	2,322.47	7.60%	8,371.37	33,485.47	2.47%	622.73	1.89%
Smithtown	22,692.53	90,770.12	6.83%	6,414.90	7.60%	23,122.54	92,490.15	6.83%	1,720.03	1.89%
Southold	2,725.76	10,903.03	0.82%	770.54	7.60%	2,777.41	11,109.63	0.82%	206.60	1.89%
West Babylon	6,418.78	25,675.11	1.93%	1,814.51	7.60%	6,540.41	26,161.63	1.93%	486.53	1.89%
Westhampton	4,100.89	16,403.56	1.23%	1,159.27	7.60%	4,178.60	16,714.40	1.23%	310.84	1.89%
West Islip	6,823.53	27,294.13	2.05%	1,928.93	7.60%	6,952.83	27,811.33	2.05%	517.20	1.89%
Wyandanch	1,948.78	7,795.14	0.59%	550.90	7.60%	1,985.71	7,942.85	0.59%	147.71	1.89%
Total	332,426.50	1,329,706.00	100.00%	93,972.89	7.60%	338,725.75	1,354,903.00	100.00%	25,197.00	1.89%

2027 PALS BUDGET

Acct Code	INCOME	2025 Budget	2026 Budget	2027 Proposed	\$ Change	% Change
4100	ILS Access & Maintenance	1,235,733	1,329,706	1,354,903	25,197	1.89%
	OTHER INCOME					
4140	Misc.	0	0	0	0	0.00%
4230	SCLS	131,902	140,859	144,935	4,076	2.89%
4230	INN-Reach (NLS)	75,646	77,915	80,252	2,337	3.00%
4230	Non-PALS SCLS Libraries	5,305	5,465	5,629	164	3.00%
4261	Erate	7,250	7,250	8,500	1,250	17.24%
4350	Interest	5,150	4,800	1,800	-3,000	-62.50%
4640	Add-On Services	0	0	0	0	0.00%
	TOTAL OTHER INCOME	225,253	236,289	241,116	4,827	2.04%
	TOTAL INCOME	1,460,830	1,565,995	1,596,019	30,024	1.92%

Acct Code	EXPENDITURES	2025 Budget	2026 Budget	2027 Proposed	\$ Change	% Change
	REIMBURSABLE					
	SALARIES					
	Professional & Technical Staff	563,476	567,736	576,067	8,331	1.47%
	Support Staff	125,572	128,269	131,039	2,770	2.16%
	Hourly/Holiday/Overtime	16,000	16,000	16,000	0	0.00%
	TOTAL SALARIES	705,048	712,005	723,106	11,101	1.56%
	FIXED CHARGES					
	SCLS Overhead	38,500	38,500	38,500	0	0.00%
	TOTAL FIXED CHARGES	38,500	38,500	38,500	0	0.00%
	PROFESSIONAL FEES					
	Auditor	4,000	4,000	4,000	0	0.00%
	Insurance	4,375	4,375	4,400	25	0.57%
	TOTAL PROFESSIONAL FEES	8,375	8,375	8,400	25	0.30%
	OPERATIONS - SCLS					
	Supplies/Meetings/Ecommerce/PayPal/CC	2,500	3,500	3,500	0	0.00%
	ListServ / CMS / Callcenter	3,000	3,000	3,000	0	0.00%
	TOTAL OPERATIONS - SCLS	5,500	6,500	6,500	0	0.00%
5200	TOTAL EXPENDITURES - REIMBURSABLE	757,423	765,380	776,506	11,126	1.45%
	NON-REIMBURSABLE					
	OPERATIONS - PALS					
5202	Telecommunication	0	14,500	15,500	1,000	6.90%
5350	Innovative Interfaces (Hardware/Software)	656,907	676,615	696,915	20,300	3.00%
5490	Travel / Mileage Local	5,000	5,000	5,000	0	0.00%
5510	Professional Development (IUG / Training)	15,000	15,000	15,000	0	0.00%
5930	Secured Signature Verification	500	1,000	0	-1,000	0.00%
5930	LibraryIQ	0	79,000	87,098	8,098	10.25%
5930	Content Café	9,500	9,500	0	-9,500	-100.00%
5959	Add-On Services (Expenses)	0	0	0	0	0.00%
	TOTAL EXPENDITURES - NON-REIMBURSABLE	686,907	800,615	819,513	18,898	2.36%
	TOTAL EXPENDITURES	1,444,330	1,565,995	1,596,019	30,024	1.92%

EXHIBIT B

HARTCORN PLUMBING & HEATING INC.

JOBGING * ALTERATION * RESIDENTIAL * COMMERCIAL * INDUSTRIAL

850 SOUTH 2ND STREET, RONKONKOMA, N.Y. 11779

PHONE 631-580-2300 * FAX 631-580-1090

EST. 1963

PROPOSAL

September 4, 2026

North Babylon Public Library

815 Deer Park Avenue

North Babylon, NY 11703

Attention: Lisa Martin

Subject: North Babylon Public Library 815 Deer Park Ave. N. Babylon, NY

RE: Quarterly Fire Sprinkler Inspections 2026-2027

Price per year-----\$752.00

To perform a quarterly fire sprinkler inspection on (1) wet fire sprinkler system as per NFPA 25.

To perform a 2" main drain test on the fire sprinkler system water supply.

To visually inspect the water flow switches, tamper switches, FDC, valves, pressure gauges, and valves for any physical damage.

To test the supervisory switches.

To note any deficiencies found during the inspection.

To tag the system riser upon completion of the inspection.

Price is based on NY State prevailing wages.

Work is to be done during normal business hours 7:00am to 3pm Monday- Friday.

Exclusions:

Any inspections on overtime, Any Sunday and Holiday labor costs, Any additional inspections to existing fire sprinkler system other than listed above, Any pre-existing conditions with the existing fire sprinkler system, Any fire alarm wiring, repairs, or inspections, Any guarantee of existing system calculations or design, Any providing of a fire watch, Any repairs needed to the system in order to pass inspections, Any removal of any existing violations, Any liability for any reasons due to having portions of the fire sprinkler systems temporarily shut down and out of service for inspections, testing, and or repairs.

Note: The fire alarm system must be taken offline prior to any inspections or testing. Price is based on the existing isolation valves working properly.

Acceptance of Proposal – The above prices, specifications, and conditions are satisfactory, and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. In the event of default in payment of this order, or any part thereof causing the account to be referred to an attorney or a collection agency, the purchaser agrees to pay all collection fees and expenses.

Customer's Signature

Date of Acceptance

John M. Masciopinto Jr.

Hartcorn Plumbing & Heating Inc.

EXHIBIT C



Giannini Landscaping

2027 / 2028 / 2029 Property Maintenance

Account # 437

Proposal Submitted To:
North Babylon Library
815 Deer Park Ave
North Babylon, N.Y. 11703
Phone # _____

Service Rendered At:
North Babylon Library
815 Deer Park Ave
North Babylon, N.Y. 11703
Email: _____

Service Description	# of visits	Price	Total
Weekly Lawn Maintenance	30	\$ 122.38	\$ 3,671.40
Notes:			
Spring Clean Up	1	\$ 793.80	\$ 793.80
Notes:			
Fall Clean Up (Lawn maintenance to be billed with fall clean up)	1	\$ 793.80	\$ 793.80
Notes:			
Shrub Trimming	2	\$ -	\$ 771.25
Notes:			
Fall Lawn Repair	1	\$ 364.25	\$ 364.25
Fall Core Aeration	1	\$ 330.75	\$ 330.75
Tree and Shrub Fertilizer	0	\$ -	\$ -
Turf Fertilizer	5	\$ 154.35	\$ 771.75
Pelletized Lime	2	\$ 154.35	\$ 308.70
Total cost of turf pesticide program itemized on page 2			\$ 793.80
THIS IS A 3 YEAR CONTRACT YEAR 2 AND 3 ARE SUBJECT TO A 5% INCREASE			

Total Contract amount including turf pesticide program on page 2 \$ 8,599.50

**** Total contract and installments do not include 8.75% Sales Tax**

Please put a "X" next to your payment option	
Option 1: Bill services as performed at the end of each month	
Option 2: Bill total contract in 9 equal payments	\$ 955.50 Plus Tax

Contract notes / comments:

2027 / 2028 / 2029 Turf Pesticide Program

Account # 437

Proposal Submitted To:

North Babylon Library

815 Deer Park Ave

North Babylon, N.Y. 11703

Service Rendered At:

North Babylon Library

815 Deer Park Ave

North Babylon, N.Y. 11703

Target	Pesticide / Brand	Price
App#1 CRABGRASS - PRE	PRODIAMINE	\$ 124.58
App#2 Crabgrass	Dimention / Dithiopyr	\$ -
App#3 Crabgrass	Acclaim / Fenoxaprop-p-ethyl	\$ 124.58
App#4 Nutsedge	Prosedge / Halosulfuron-methyl	\$ -
App#5 Nutsedge	Prosedge / Halosulfuron-methyl	\$ -
App#6 Broad Leaf Weeds	Super Trimec / 2-4d MCP / Dicamba	\$ 124.58
App#7 Broad Leaf Weeds	Super Trimec / 2-4d MCP / Dicamba	\$ 124.58
App#8 Fungus	Strider / Propiconazole	\$ -
App#9 Fungus	Strider / Propiconazole	\$ -
App#10 Chinch Bug / Grubs	Allectus / Bifenthrin / Imidacloprid	\$ 147.74
App#11 Grubs	Dylox / Dimethyl, Trichlorfon	\$ 147.74
App#12 Vegetation	Quick Pro / Glyphosate	\$0.00
App#13 Vegetation	Quick Pro / Glyphosate	\$0.00
App#14 Vegetation	Quick Pro / Glyphosate	\$0.00
App#15 Vegetation	Quick Pro / Glyphosate	\$0.00
App#16 Vegetation	Quick Pro / Glyphosate	\$0.00

Total cost of commercial applications \$ 793.80

Total number of commercial applications 11

Note: Applications 11-15 are included in the weekly lawn maintenance price

Acceptance of Proposal -- The above prices, Specifications and conditions on page 1 & 2 (front and back) are satisfactory and are hereby accepted. You are authorized to do the work as specified. Assignment. This agreement may be assigned by either party, without the consent of the other party, to an affiliate or successor entity in connection with a merger, acquisition, sale of assets, or similar corporate transaction. Interest of 2% per month will be charge to overdue balances.

Michael Laudando

Pesticide applicator / Authorized representative

8/26/2026

Date

Property owner / Agent signature

Date

Page 2

Sign here to receive electronic pesticide labels

EXHIBIT D

CURRENT

Petty Cash

A Petty Cash fund is established at the North Babylon Public Library for the purchase of minor/incidental business expenses under conditions requiring immediate payment.

The amount of this fund will not exceed \$70.00. The Board of Trustees appoints the Library Director to be the custodian for the Library's petty cash fund. The Library Director shall administer and be responsible for the security of the funds and the control of disbursements.

- Receipts and cash-on-hand must total the authorized fund amount.
- All disbursements from the petty cash fund are to be supported by receipts, bills, or other evidence documenting the expenditure.
- Payments may be made for materials, supplies or services.
- This fund is not intended for routinely purchased items.
- The Library is sales tax exempt.
- Purchases must be approved in advance by the library director.
- Purchases larger than the total cash-on-hand must be made through other means.
- The petty cash fund will be replenished following the approval of the monthly warrant at each regular meeting of the Board of Trustees.

Approved by the Board of Trustees
February 19, 2013

PROPOSED

Petty Cash

A Petty Cash fund is established at the North Babylon Public Library for the purchase of minor/incidental business expenses under conditions requiring immediate payment.

The amount of this fund will not exceed \$200.00. The Board of Trustees appoints the Library Director to be the custodian for the Library's petty cash fund. The Library Director shall administer and be responsible for the security of the funds and the control of disbursements.

- Receipts and cash-on-hand must total the authorized fund amount.
- All disbursements from the petty cash fund are to be supported by receipts, bills, or other evidence documenting the expenditure.
- Payments may be made for materials, supplies or services.
- This fund is not intended for routinely purchased items.
- The Library is sales tax exempt.
- Purchases must be approved in advance by the library director.
- Purchases larger than the total cash-on-hand must be made through other means.
- The petty cash fund will be replenished following the approval of the monthly warrant at each regular meeting of the Board of Trustees.

Approved by the Board of Trustees
February 19, 2013

EXHIBIT E

North Babylon Public Library
Credit Card Policy

The North Babylon Public Library maintains a credit card for library related purposes only. It has been put in place in order to facilitate purchases for the business office and for vendors that do not invoice or accept purchase orders as well as to provide the convenience of the card to authorized users, while maintaining strict accountability.

The Library Director will be responsible for the issuance, account monitoring, retrieval and compliance with the credit card policy. Authorized users of the credit card are the Library Director, Assistant Director and the Secretary. Other users may be added at the Library Director's recommendation to the Board of Trustees. Authorized users shall be responsible for the credit card's use and shall not allow the card to be used by anyone else or for any unauthorized purchases. Authorized users will surrender the credit card upon leaving the employ of the North Babylon Public Library or as requested to do so by the North Babylon Public Library Board of Trustees or Library Director.

The credit card may only be used to purchase goods or services for the official business of the North Babylon Public Library. Purchases must adhere to established purchasing policies. Documentation and original receipts detailing the goods and services purchased must be submitted in a timely manner (3 business days) to the business office by the authorized user.

It is expected that the Library Director will carry the card on his person. It is expected that other authorized users will store their cards securely until use.

Each authorized user is responsible for the protection of the credit card and shall immediately notify the financial institution issuing the card if the card is lost or stolen. Written documentation to the business office should follow the report as soon as possible detailing the date and circumstances of the theft or loss. Cash advances, cash withdrawals, fines and private expenses are not authorized credit card uses. The North Babylon Public Library retains the right to take any and all measures consistent with current law for unauthorized use of the credit card.

Any benefits derived from the use of the credit card shall be the property of the North Babylon Public Library.

The credit card bill will be included in the monthly warrant for approval by the Board of Trustees.

Approved by the Board of Trustees
March 21, 2006

EXHIBIT F

North Babylon Public Library

Holiday Closings 2026-27

• Labor Day	Monday, September 7, 2026	CLOSED
• Columbus Day	Monday, October 12, 2026	CLOSED
• Veteran's Day	Wednesday, November 11, 2026	CLOSED
• Thanksgiving Day	Thursday, November 26, 2026	CLOSED
• Christmas Day	Friday, December 25, 2026	CLOSED
• New Year's Day	Friday, January 1, 2027	CLOSED
• Martin Luther King Day	Monday, January 18, 2027	CLOSED
• Lincoln's Birthday	Friday, February 12, 2027	open/comp
• Washington's Birthday	Monday, February 15, 2026	CLOSED
• Good Friday	Friday, March 26, 2027	open/comp
• Memorial Day	Monday, May 31, 2027	CLOSED
• Juneteenth	Saturday, June 19, 2027	CLOSED
• Independence Day	Sunday, July 4, 2027	
	Observed Monday, July 5, 2027	CLOSED

The Library will be open on Sundays starting

Sunday, October 4, 2026 through Sunday, May 2, 2027.

The Library will be closed on the following Sundays:

March 28, 2027 for Easter Sunday

May 9, 2027 for Mother's Day

Report for the Board of Trustees

September 15, 2026

Communications

The Partnership of Automated Libraries in Suffolk (PALS) has provided us with the proposed increase in service costs for 2027. The proposed increase is 1.89%, resulting in an additional cost of \$365.31 and bringing the total annual cost to \$19,643.76.

The Babylon Town representative's term on the SCLS Board of Trustees will expire at the end of the year. SCLS is currently looking for a Trustee from one of the Babylon Town libraries to fill the upcoming vacancy. If you are interested in serving in this position or have any questions about the role, please let me know. I would be happy to put you in contact with the SCLS Director, Kevin Verbesy, who can provide more information and answer any questions you may have.

We received a FOIL request dated 9/8. I have contacted our legal counsel and I am working with Lisa on responding to the request.

Policy of the Month

- Petty Cash
- Credit Card

Personnel

We have sent out canvas letters for a new teen librarian and will begin the interview process soon.

Buildings and Grounds

We had our annual fire inspection on August 20. During the inspection, two issues were identified. The first was that our sprinkler system needed to be inspected and tagged. The second was that the emergency light was too dim and needed to be replaced. Both issues have since been addressed, and we are now in good standing. I have included a maintenance and testing service contract for the fire sprinkler system in the Board packet for approval. Our new door counter was installed on August 21. From August 21 through the end of the month, we recorded a total of 2,324 visitors. Additionally, three new security cameras were installed in the new section of the library.

Security and Vandalism

None at this time.

Public Relations

On September 2, I attended a legislative breakfast with Assemblyman O'Pharrow at the West Babylon Public Library. During the meeting, we discussed several legislative

priorities for Suffolk County libraries, including state aid, construction aid, and eBook licensing reform.

Requests for Purchase

Unmet Needs

With the support of the Library's Board of Trustees we are continuing the process of addressing issues presented by the staff and patrons of the North Babylon Public Library.

Trustee Training

None at the time.

Other Items of Interest

On August 27, I attended my first zone meeting. Zone meetings bring together library directors from a specific area, in this case the Babylon area, to discuss relevant library issues and share information and ideas. I have distributed an employee introduction form and have begun conducting one-on-one meetings with staff members. I was also able to switch over and reactivate our SAM registration. Our SAM registration is a registration that gets renewed yearly and is needed to apply for federal grants. Our current payroll system is outdated, so I have been meeting with several payroll vendors to explore options for modernizing our payroll system and improving our payroll processes. I met with our guards and changed some of the signage at the entrance of the building to make the library more inviting to students and patrons alike.

Respectfully submitted,

Stephen Burg, Director

Reference Department August 2026 Report

Tai Chi was very popular. It will return in September on a new afternoon. We had two scheduled outdoor concerts. The Mostly Motown was held in the parking lot. Patrons were dancing. The Gotcha Covered concert was moved inside due to the rain earlier in the day. Patrons loved both concerts. Introduction to Google Docs was our computer class for the month. Our craft programs remain popular. We offered Yogurt Smoothies for our cooking class. I thought it would be a nice refreshing class for the summer. We held our first outdoor Movie Night. The weather was very iffy which effected our turnout. The patrons who did show up were very excited we offered this program. Patrons loved the Sagtikos Manor tour. Patrons were shown all areas of the house. Our Pool visits concluded this month. Ben and I really enjoyed promoting the Library and meeting patrons. This month teens had the chance to earn community service credit with the Tiny Art and Kindness Rocks workshops.

The Adult Summer Reading Club had 104 patrons registered. The Teen Reading Club had 36 registered. Both clubs saw an increase in registration as well as the number of books read by the participants. Museum passes were booked daily throughout the summer. Patrons seem to be pleased with our selection. Discount codes and tickets are also in demand with our patrons. Summer tours continued this month. We had a very busy summer, patrons were in using the library for programs, museum passes and to check out items. We quieted down the last week of August. It is wonderful to have a new Director. We are working on hiring a new Teen librarian. Ben has been busy working on November/December programming. Kirsten is continuing to shift and weed the adult non-fiction.

The Adult displays included "National Golf Month", "New DVDs" (DVD Display) and "Remembering Dolly Parton and Tim Curry" (Book Display). Our teen book display was "Our Librarians Recommend".

Respectfully submitted,

Maureen Nicolazzi



August, 2026 Children's Room Monthly Report

Saturday Games program was held on Saturday, August 1st in the Children's Room for children and their families. The program ran from 11:00 AM to 3:00 PM to give families time to enjoy various games suitable for all age groups.

On Monday, August 3 Ceramic Caterpillar program was held in the Auditorium for children in grades 2-5. The children learned painting techniques as they were guided by the programmer in creating a ceramic piece that they can be proud of and enjoy.

Drop-In Crafts program was held in the Children's Room on Tuesday, August 4th. Preschool aged children through fifth grade and their parents had fun making crafts that they can then take home.

Lego Fun program was held in the Children's Room on Wednesday, August 5 for children in grades one through fifth. The children's creations are displayed in the Library's Lobby showcase.

The program Deep Sea Fossil Finds was held in the Auditorium on Wednesday, August 5 for children in grades one through five. During the program children learned about the ancient history of sharks, examined a shark jaw, and other artifacts. They then excavated a real shark tooth fossil that they set in to a necklace to wear home. The program was presented by Cold Spring Harbor Whaling Museum.

On Thursdays, August 6 and 20 Drop-In Play Date programs were held in the Children's Room for children aged one through five. Little ones enjoyed playing with the Library's age-appropriate toys and enjoyed each other's company.

Dino Dirt Cups program was held on Thursday, August 6 in the Auditorium for children in grades kindergarten through fifth. Children enjoyed making a multi-layered chocolate pudding/crushed Oreo "dirt" terrarium to house their dinosaur figures, chocolate rocks/eggs, and plants.

Music With Dara-A Musical Garden program was held in the Children's Room on Friday, August 7 for newborn children up to age five. Little ones and their parents enjoyed Dara's guitar playing and singing, along with fun stories and activities all tied in to the theme.

On Saturday, August 8 the program Family Story Time was held in the Children's Room for children newborn to age five. Children had fun "riding" the Library Train, and engage in activities, listen to stories, and make a fun craft to take home.

Tots Night Out-Dinosaurs program was held in the Auditorium on Monday, August 10. Children aged eighteen months through five years enjoyed musical movement activities, stories and a craft surrounding the theme of dinosaurs.



On Tuesday, August 11 the program Star Lab was presented by Long Island Science Center for children in grades one through five. While sitting in the domed portable planetarium children learned how to recognize constellations, and the lore behind the names of the constellations. The planetarium was set up in the Auditorium which was ideal as the room needed to be darkened.

Preschool Story Time programs were held in the Children's Room on Wednesdays August 12 and 19, and Fridays, August 14 and 21st for children aged two to five. During the programs children engaged in activities, enjoyed stories, music, and a craft.

On Wednesday, August 12, the Tweens program Dino Sculpeys was held in the Auditorium for grades four through eight. The children who attended enjoyed sculpting dinosaur figures out of clay.

Tweens Back-To-School Aromatherapy program was held in the Auditorium on Thursday, August 13 for children in grades four through eight. The children created, with guidance, a germ-fighting citrus spray, and a relaxing lavender based lotion to help children back into the school experience.

Zumba Kids program was held on Saturday, August 15 in the Meeting Room for children in kindergarten through fifth grade. Children had a great deal of fun dancing to music while keeping fit.

On Monday, August 17 the New York State Police Department was here to conduct car seat safety checks between the hours of two and seven pm. Several car seats were checked (and needed to be checked), and the police officer involved considered the event a success.

Also on Monday, August 17 the Library hosted its first Outdoor Movie event featuring the Minecraft movie starting at 7:45 PM (to insure the benefit of darkness for proper viewing.) It had been a rainy day, with unsure weather, but the weather cooperated in time for the viewing. Those who attended enjoyed the movie, and the experience.

On Tuesday, August 18, the program Stuff-A-Pet was held in the Auditorium for children in grades kindergarten through fifth. The children enjoyed picking out what new "pet" they wanted to take home, making it come to life with lots of stuffing, sealing it up, and adding a shirt for a finishing touch.

Team Up! Paint Night program was held in the Auditorium on Wednesday, August 19 for children in grades four through eight. Tweens teamed up with their adult to paint a picture together, making for a fun experience to share.



On Thursday, August 20, the program Ready, Set, Glow was held in the Auditorium for children in grades three to twelve. Through the use of audio-visual aids/slides, pictures, glowing models and demonstrations, the educator from Cornell-Marine Program enlightened the children about the various bio-luminescent animals that exist in the deep seas around the world.

Family Paint Night was held on Thursday, August 20 in the Auditorium. Parents and their children shared a fun event painting a picture together to treasure, and made a lasting memory to share.

Stories and Stretches program was held in the Auditorium on Saturday, August 22 for children of ages two to five. The children enjoyed an interactive story time wherein they acted out the stories using gentle stretches and child yoga poses.

During the program Baby Start, little ones from newborns to seventeen months become acclimated to going to library programs. As with all the other Baby Start programs held prior to August 22, attending little ones enjoyed music and movement activities, and finger plays.

On Monday, August 24, the program Paint Night-Believe was held in the Auditorium for children in grades kindergarten through fifth. The subject painting was entitled "Believe." A summer's evening depicted, alight with fireflies, some captured in a jar.

Drop-In Games and Crafts program was held on Tuesday, August 25 in the Children's Room. Several different and fun crafts were available for children to make, and several games were placed out as well for children to play with family and friends.

The program Dinosaur Explorers was held on Wednesday, August 26 for children aged two to five. During the program children learned fun facts about their favorite dinosaurs, then worked on creating fossil prints with PlayDoh.

Also on Wednesday, August 26, the program Coastal Mirror was held in the Auditorium for children in grades kindergarten through fifth grade. Attending children created a beautiful beach-themed round framed mirror using paint, beads, shells and gems.

The program Catching Colors: Yellow was held in the Children's Room on Thursday, August 27 for children aged eighteen months to four years. During the programs children learn about colors through engaging in games, activities, and music.



Imagination Station program was held on Friday, August 28 in the Children's Room. Children enjoyed using their imagination and using different materials to create something that is totally original. The Imagination Station cart was left out from four to seven pm to allow families to come when convenient.

Summer Reading Club ended on Saturday, August 22nd. It was a busy summer with lots of enthusiasm reporting on books read, collecting prizes, and entering raffles. A total of 348 children joined the Children's Summer Reading Clubs (K-5: 209 children, Pre-K: 139 children.) The participating children in the Summer Reading Clubs read a total of 2,349 books.

Submitted by,

Elizabeth Arena
Head of Children's Services



North Babylon Public Library
Personnel Report
September 2026

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