

**Agenda
September 16, 2025
6:00 PM**

1. Call to order.
2. Remarks from guests (period for public expression).
3. Reading, amendment if necessary, and approval of the August 19, 2025 Board and September 4, 2025 Special meeting minutes.
4. Consideration of the Cultural Programming Fund Treasurer's Report for August.
5. Consideration of the Library Fund Treasurer's Reports for July and August.
6. Consideration of the Financial Reports for July and August.
7. Consideration of the Director's Statistical Report for August.
8. Approval of Bills – Authorization of payment No. 910.
9. Approval of Disbursements for September Cultural Programming Fund.
10. Communications.
11. Old Business.

**a. CONSIDERATION OF MATTERS RELATING TO LIBRARY
EXPANSION GRAND OPENING**

- i. Authorization of additional full-time staff to work event on Sunday, October 5, 2025 and receive Sunday pay (4 hours)

12. New Business

- a. EXHIBIT A – REQUEST TO APPROVE THE PURCHASE OF 12 NEW COMPUTERS FOR THE PUBLIC REFERENCE AREA (\$11,520)
- b. CONSIDERATION OF 2026 HOLIDAY CLOSINGS CALENDAR

Thursday, January 1
Monday, January 19
Monday, February 16
Monday, May 25
Saturday, July 4
Friday, June 19

New Year's Day
Martin Luther King, Jr. Day
Presidents' Day
Memorial Day
Independence Day
Juneteenth

Monday, September 7	Labor Day
Monday, October 12	Columbus Day
Wednesday, November 11	Veterans' Day
Thursday, November 26	Thanksgiving Day
Friday, December 25	Christmas Day

c. CONSIDERATION OF POSSIBLE 2026 SUNDAY CLOSINGS

Sunday, April 5	Easter
Sunday, May 10	Mother's Day

May 3rd is the last Sunday open until October 3rd

- a. DIRECTOR'S REPORT
- b. DEPARTMENT HEAD REPORTS
- c. REMARKS FROM GUESTS (PERIOD FOR PUBLIC EXPRESSION)
- d. PERSONNEL REPORT
- e. EXECUTIVE SESSION

13. Future Meeting Dates:

Tuesday, October 21, 6:00 PM
 Tuesday, November 18, 6:00 PM
 Tuesday, December 16, 6:00 PM

14. Executive Session.

15. Adjournment.

TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
For the period of August 1, 2025 to August 31, 2025

Total available balance as reported at the end of preceding period \$ 15,707.03

RECEIPTS DURING PERIOD

<u>Source</u>	<u>Amount</u>	
Paint Night	\$ 40.00	
Ceramics	\$ 36.00	
Aquarium Tickets	\$ 2,716.00	
Adventureland Tickets	\$ 1,386.00	
Interest Earned	\$ 0.87	
	Total Receipts	<u>\$ 4,178.87</u>
	Total receipts including balance	<u>\$ 19,885.90</u>

DISBURSEMENTS MADE DURING PERIOD

<u>Check No.</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Paid</u>	
4100	Rosemarie Attard	Ceramic Shell Lantern	\$ 288.00	
4101	Kathy Reccardi	Paint Night	\$ 240.00	
4102	SCLS	LI Aquarium Tickets	\$ 3,350.00	
4103	SCLS	Adventureland Tickets	\$ 1,512.00	
	Total Disbursements			<u>\$ 5,390.00</u>
	Cash balance as shown by records			<u>\$ 14,495.90</u>

RECONCILIATION WITH BANK STATEMENT

Bank statement balance at end of period	<u>\$ 9,417.90</u>
Less total outstanding checks	<u>\$ -</u>
Net balance in bank	<u>\$ 9,417.90</u>
Due from Library Fund	<u>\$ 4,178.00</u>

Total available balance	<u>\$ 13,595.90</u>
Total commitments	<u>\$ -</u>
Fund balance	<u>\$ 13,595.90</u>

This is to certify that the above cash balance is in agreement with the bank statement as reconciled.



Treasurer, Cultural Programming Fund

**NORTH BABYLON PUBLIC LIBRARY
TREASURER'S REPORT
FOR THE MONTH ENDING JULY 31, 2025**

M&T BANK - NOW Checking #0017110022060 Statement Balance		\$	558,284.93
Plus: Deposits in Transit	\$	912.60	
Less: Outstanding Checks		\$	(5,673.18)
Balance at End of Month		\$	553,524.35
M&T BANK - MMA #15005010003749 Statement Balance		\$	585,558.11
Capital One - MMA #7527401539 Statement Balance		\$	518,401.35
Total		\$	1,657,483.81
Beginning Balance:			
M&T BANK - Checking		\$	492,242.79
M&T BANK - MMA		\$	585,508.38
Capital One MMA		\$	517,873.28
Real Property Taxes	\$	276,873.54	
PILOT Funds: Payment in Lieu of Taxes	\$	-	
Fines	\$	26.30	
Interest Income	\$	617.35	
Lost Books Paid	\$	183.91	
Gifts and Donations	\$	-	
E-Rate	\$	-	
Copy Machine Revenue	\$	281.80	
Unclassified Revenue	\$	207.02	
State Aid	\$	-	
Due to CPF	\$	5,863.00	
Lost Books Paid Refund	\$	32.00	
Total Receipts	\$	284,084.92	
Minus: Disbursements			
Accounts Payable 7/15/2025		\$	64,960.37
Payroll 7/3/2025		\$	56,535.02
Payroll 7/18/2025		\$	100,730.17
Total Disbursements		\$	222,225.56
Total Ending Balance		\$	1,657,483.81

Outstanding Checks as of 06/30/2025

Check No.	Issue Date	Payee	Amount
44981	2/20/2024	Denise M DeMarco	\$270.00
45064	3/19/2024	Nancy Thomas	\$7.99
45369	8/20/2024	Katharine Anne Reccardi	\$200.00
45454	9/27/2024	Karen Eisinger	\$1,048.20
45542	11/19/2024	Elizabeth Arena	\$44.30
45609	12/17/2024	Mad Science of Long Island	\$320.00
45770	3/18/2025	Angelina Lombardo	\$240.00
45832	3/28/2025	Ellen Bell	\$555.00
45954	5/20/2025	SCORE	\$100.00
46023	6/20/2025	Jeffrey Bavolar	\$1,110.00
46022	6/20/2025	Ellen Bell	\$555.00
46029	6/20/2025	Marjorie Schoneboom	\$555.00
46077	7/15/2025	Principal Life Insurance Co.	\$87.69
46067	7/15/2025	Mad Science of Long Island	\$335.00
46066	7/15/2025	Lauren Blum	\$185.00
46041	7/15/2025	Angelina Lombardo	\$60.00
			\$5,673.18

**NORTH BABYLON PUBLIC LIBRARY
TREASURER'S REPORT
FOR THE MONTH ENDING AUGUST 31, 2025**

M&T BANK - NOW Checking #0017110022060 Statement Balance		\$	582,814.46
Plus: Deposits in Transit	\$	416.99	
Less: Outstanding Checks		\$	(59,717.39)
Balance at End of Month		\$	523,514.06
M&T BANK - MMA #15005010003749 Statement Balance		\$	585,607.85
Capital One - MMA #7527401539 Statement Balance		\$	518,929.95
Total		\$	1,628,051.86
Beginning Balance:			
M&T BANK - Checking		\$	553,524.35
M&T BANK - MMA		\$	585,558.11
Capital One MMA		\$	518,401.35
Real Property Taxes	\$	276,866.66	
PILOT Funds: Payment in Lieu of Taxes	\$	-	
Fines	\$	52.25	
Interest Income	\$	632.65	
Lost Books Paid	\$	128.90	
Gifts and Donations	\$	-	
E-Rate	\$	-	
Copy Machine Revenue	\$	348.10	
Unclassified Revenue	\$	198.53	
State Aid	\$	8,766.90	
Due to CPF	\$	4,178.00	
Lost Books Paid Refund	\$	-	
Total Receipts	\$	291,171.99	
Minus: Disbursements			
Accounts Payable 8/19/25		\$	95,401.18
Payroll 8/1/25		\$	60,068.37
Payroll 8/15/25		\$	57,651.69
Payroll 8/29/25		\$	107,482.70
Total Disbursements		\$	320,603.94
Total Ending Balance		\$	1,628,051.86

Outstanding Checks as of 08/31/25			
Check No.	Issue Date	Payee	Amount
44981	2/20/2024	Denise M DeMarco	270.00
45064	3/19/2024	Nancy Thomas	07.99
45369	8/20/2024	Katharine Anne Reccardi	200.00
45454	9/27/2024	Karen Eisinger	1,048.20
45542	11/19/2024	Elizabeth Arena	44.30
45770	3/18/2025	Angelina Lombardo	240.00
45832	3/28/2025	Ellen Bell	555.00
45954	5/20/2025	SCORE	100.00
46023	6/20/2025	Jeffrey Bavolar	1,110.00
46022	6/20/2025	Ellen Bell	555.00
46029	6/20/2025	Marjorie Schoneboom	555.00
46041	7/15/2025	Angelina Lombardo	60.00
154971465	8/15/2025	VOYA	40.00
46139	8/19/2025	Midwest Tape, LLC	364.77
46121	8/19/2025	Finance Manager	2,353.00
46112	8/19/2025	Cornell Cooperative Extension of Suffolk County	260.00
46137	8/19/2025	Marc Horowitz	36.18
46105	8/19/2025	Bond, Schoeneck & King, PLLC	1,000.00
46106	8/19/2025	CDW Government	1,361.26
46143	8/19/2025	Old Westbury Gardens	350.00
46154	8/19/2025	SCWA	228.59
46104	8/19/2025	BlueTriton Brands, Inc.	26.00
46132	8/19/2025	Little Shop of Improv	250.00
154971466	8/29/2025	NYS Employees' Retirement Sys.	3,100.30
46165	8/29/2025	NYS Employees' Health Ins. P/A	43,601.80
46164	8/29/2025	NYS Deferred Compensation Plan	500.00
46163	8/29/2025	Ascensus Trust	1,500.00
			\$59,717.39

**NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING July 31, 2025**

<u>REVENUES</u>	<u>20252026 BUDGET</u>	<u>YEAR-TO-DATE</u>
Real Property Taxes	3,322,400.00	276,873.54
PILOT Funds: Payment in Lieu of Taxes	4,500.00	-
Fines	8,000.00	26.30
Interest Income	2,000.00	617.35
Lost Books Paid	5,500.00	183.91
Gifts & Donations	8,000.00	-
E-Rate	5,000.00	-
Copy Machine Revenue	7,000.00	281.80
Unclassified Revenue	6,000.00	207.02
State Aid	8,800.00	-
Other State Aid	-	-
Appropriated Fund Balance	40,000.00	-
Prior Year Refund	-	-
	3,417,200.00	278,189.92
<u>CASH SUMMARY</u>		
Fund Balance - July 1, 2025 (Preliminary)	745,218.51	
Add: Reserve for Prior Encumbrances	54,394.94	
Deferred Real Estate Taxes	-	
Reserve for Retirement/Terminal Pay	80,000.00	
Reserve for Unemployment	11,195.71	
Committed for Post Employment Benefits	265,000.00	
Due to Employees' Retirement System	57,000.00	
Appropriated Fund Balance	40,000.00	
Accounts Payable	309,756.00	
Accrued Payroll	85,972.28	
	1,648,537.44	
Current Revenues	278,189.92	<u>1,926,727.36</u>
<u>EXPENSES</u>		
Budgetary Expenditures	<u>218,181.94</u>	
	<u>218,181.94</u>	
		212,130.33
Dis. Ins. Withheld	83.38	
Federal Withholding		
State Withholding		
Social Security - EE		
Retirement System Deductions	105.23	
Unreconciled Item -- Retirement Contributions		
Social Security - ER		
CPF Exchange	5,863.00	
Petty Cash		370.00
Deferred Real Estate Taxes		23.05
Citibank Account		-
Insurance Receivable		-
Prepaid Insurance		18,121.17
Prepaid Expenses		38,599.00
LIPA Rebate Receivable		-
Grants Receivable		-
Accrued Interest Receivable		-
Checking Accounts Balance		<u>1,657,483.81</u>

**NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING July 31, 2025**

	2025-26 BUDGET	EXPENSED	ENCUMBERED	BALANCE
Professional Salaries	800,000.00	\$60,620.43	\$0.00	\$739,379.57
Clerical Salaries	725,000.00	\$38,222.32	\$0.00	\$686,777.68
Custodial/Maintenance Salaries	94,000.00	\$6,860.55	\$0.00	\$87,139.45
Technical Services Salaries	61,000.00	\$4,729.70	\$0.00	\$56,270.30
Library District Treasurer Salaries	2,900.00	\$315.38	\$0.00	\$2,584.62
Pages	47,350.00	\$1,926.38	\$0.00	\$45,423.62
Retirement	280,000.00	\$0.00	\$0.00	\$280,000.00
Social Security	117,000.00	\$8,184.88	\$0.00	\$108,815.12
Workmen's Compensation	17,000.00	\$0.00	\$0.00	\$17,000.00
Health Insurance	455,000.00	\$36,488.93	\$0.00	\$418,511.07
Vision Insurance	1,100.00	\$77.60	\$0.00	\$1,022.40
Disability Insurance	5,000.00	\$0.00	\$0.00	\$5,000.00
Dental/Life Insurance	21,550.00	\$908.35	\$0.00	\$20,641.65
Employee Assistance Plan	1,400.00	\$0.00	\$0.00	\$1,400.00
Books/Downloadable Books	200,000.00	\$780.47	\$0.00	\$199,219.53
DVD	20,000.00	\$466.33	\$0.00	\$19,533.67
Audio Recordings	4,000.00	\$34.47	\$0.00	\$3,965.53
Periodicals	14,500.00	\$446.60	\$0.00	\$14,053.40
Computer Software	10,000.00	\$240.00	\$2,353.00	\$7,407.00
Online Services	29,400.00	\$0.00	\$0.00	\$29,400.00
Misc Expenses	1,000.00	\$0.00	\$0.00	\$1,000.00
Printing and Publication	16,000.00	\$3,085.00	\$0.00	\$12,915.00
Library Programs	63,000.00	\$6,120.17	\$0.00	\$56,879.83
Postage	13,500.00	\$3,231.00	\$0.00	\$10,269.00
Telephone	9,000.00	\$407.14	\$0.00	\$8,592.86
Telecommunications	11,000.00	\$9,900.00	\$0.00	\$1,100.00
Electric	47,500.00	\$5,741.44	\$0.00	\$41,758.56
Gas	7,000.00	\$351.55	\$0.00	\$6,648.45
Water	1,000.00	\$0.00	\$0.00	\$1,000.00
Building Repair	15,000.00	\$6,607.40	\$0.00	\$8,392.60
Equipment Repair and Service Contracts	38,000.00	\$2,041.50	\$0.00	\$35,958.50
Trash Removal Service	2,300.00	\$70.17	\$0.00	\$2,229.83
Snow Removal Service	13,000.00	\$0.00	\$0.00	\$13,000.00
Security and Protective Services	67,000.00	\$6,051.82	\$0.00	\$60,948.18
Equipment	35,000.00	\$4,498.77	\$0.00	\$30,501.23
Circulation Control	20,000.00	\$4,479.00	\$0.00	\$15,521.00
SCLS Services Contract	45,000.00	\$0.00	\$0.00	\$45,000.00
Legal	14,000.00	\$26.00	\$0.00	\$13,974.00
Accounting Services	10,000.00	\$0.00	\$0.00	\$10,000.00
Other Professional Fees (UMS)	5,000.00	\$0.00	\$0.00	\$5,000.00
Fire Liability Comprehensive Insurance	20,200.00	\$0.00	\$0.00	\$20,200.00
General Supplies	46,000.00	\$983.64	\$344.15	\$44,672.21
Maintenance Supplies	5,000.00	\$219.50	\$0.00	\$4,780.50
Travel	3,000.00	\$35.50	\$0.00	\$2,964.50
Continuing Education	3,000.00	\$0.00	\$0.00	\$3,000.00
Membership Dues	3,500.00	400.00	0.00	\$3,100.00
Election Expenses	5,000.00	0.00	0.00	\$5,000.00
Building Improvements	15,000.00	2,200.00	4,860.00	\$7,940.00
Expansion Project	0.00	1,429.95	0.00	(\$1,429.95)
	\$3,440,200.00	\$218,181.94	\$7,557.15	\$3,214,460.91

**NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING August 31, 2025**

<u>REVENUES</u>	<u>20252026 BUDGET</u>	<u>YEAR-TO-DATE</u>
Real Property Taxes	3,322,400.00	553,740.20
PILOT Funds: Payment in Lieu of Taxes	4,500.00	-
Fines	8,000.00	78.55
Interest Income	2,000.00	1,250.00
Lost Books Paid	5,500.00	312.81
Gifts & Donations	8,000.00	-
E-Rate	5,000.00	-
Copy Machine Revenue	7,000.00	629.90
Unclassified Revenue	6,000.00	405.55
State Aid	8,800.00	8,766.90
Other State Aid	-	-
Appropriated Fund Balance	40,000.00	-
Prior Year Refund	-	-
	3,417,200.00	565,183.91
<u>CASH SUMMARY</u>		
Fund Balance - July 1, 2025 (Preliminary)	745,218.51	
Add: Reserve for Prior Encumbrances	54,394.94	
Deferred Real Estate Taxes	-	
Reserve for Retirement/Terminal Pay	80,000.00	
Reserve for Unemployment	11,195.71	
Committed for Post Employment Benefits	265,000.00	
Due to Employees' Retirement System	57,000.00	
Appropriated Fund Balance	40,000.00	
Accounts Payable	309,756.00	
Accrued Payroll	85,972.28	
	1,648,537.44	
Current Revenues	565,183.91	<u>2,213,721.35</u>
<u>EXPENSES</u>		
Budgetary Expenditures	<u>533,051.21</u>	
	<u>533,051.21</u>	
		528,556.27
Dis. Ins. Withheld	211.71	
Federal Withholding		
State Withholding		
Social Secuirty - EE		
Retirement System Deductions	105.23	
Unreconciled Item -- Retirement Contributions		
Social Security - ER		
CPF Exchange	4,178.00	
Petty Cash		370.00
Deferred Real Estate Taxes		23.05
Citibank Account		-
Insurance Receivable		-
Prepaid Insurance		18,121.17
Prepaid Expenses		38,599.00
LIPA Rebate Receivable		-
Grants Receivable		-
Accrued Interest Receivable		-
Checking Accounts Balance		<u>1,628,051.86</u>

**NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING August 31, 2025**

	2025-26 BUDGET	EXPENSED	ENCUMBERED	BALANCE
Professional Salaries	800,000.00	\$155,339.24	\$0.00	\$644,660.76
Clerical Salaries	725,000.00	\$96,718.83	\$0.00	\$628,281.17
Custodial/Maintenance Salaries	94,000.00	\$17,422.59	\$0.00	\$76,577.41
Technical Services Salaries	61,000.00	\$12,119.84	\$0.00	\$48,880.16
Library District Treasurer Salaries	2,900.00	\$788.45	\$0.00	\$2,111.55
Pages	47,350.00	\$4,783.20	\$0.00	\$42,566.80
Retirement	280,000.00	\$0.00	\$0.00	\$280,000.00
Social Security	117,000.00	\$21,099.22	\$0.00	\$95,900.78
Workmen's Compensation	17,000.00	\$0.00	\$0.00	\$17,000.00
Health Insurance	455,000.00	\$74,408.29	\$0.00	\$380,591.71
Vision Insurance	1,100.00	\$155.20	\$0.00	\$944.80
Disability Insurance	5,000.00	\$0.00	\$0.00	\$5,000.00
Dental/Life Insurance	21,550.00	\$1,825.78	\$0.00	\$19,724.22
Employee Assistance Plan	1,400.00	\$1,348.50	\$0.00	\$51.50
Books/Downloadable Books	200,000.00	\$2,106.91	\$0.00	\$197,893.09
DVD	20,000.00	\$686.14	\$0.00	\$19,313.86
Audio Recordings	4,000.00	\$46.46	\$0.00	\$3,953.54
Periodicals	14,500.00	\$1,318.96	\$0.00	\$13,181.04
Computer Software	10,000.00	\$2,593.00	\$0.00	\$7,407.00
Online Services	29,400.00	\$839.81	\$0.00	\$28,560.19
Misc Expenses	1,000.00	\$0.00	\$0.00	\$1,000.00
Printing and Publication	16,000.00	\$5,869.00	\$0.00	\$10,131.00
Library Programs	63,000.00	\$18,457.86	\$0.00	\$44,542.14
Postage	13,500.00	\$3,231.00	\$0.00	\$10,269.00
Telephone	9,000.00	\$825.84	\$0.00	\$8,174.16
Telecommunications	11,000.00	\$9,900.00	\$0.00	\$1,100.00
Electric	47,500.00	\$12,098.04	\$0.00	\$35,401.96
Gas	7,000.00	\$460.14	\$0.00	\$6,539.86
Water	1,000.00	\$228.59	\$0.00	\$771.41
Building Repair	15,000.00	\$6,607.40	\$4,856.00	\$3,536.60
Equipment Repair and Service Contracts	38,000.00	\$8,695.50	\$0.00	\$29,304.50
Trash Removal Service	2,300.00	\$140.34	\$0.00	\$2,159.66
Snow Removal Service	13,000.00	\$0.00	\$0.00	\$13,000.00
Security and Protective Services	67,000.00	\$12,237.58	\$0.00	\$54,762.42
Equipment	35,000.00	\$5,860.03	\$701.00	\$28,438.97
Circulation Control	20,000.00	\$4,479.00	\$0.00	\$15,521.00
SCLS Services Contract	45,000.00	\$0.00	\$0.00	\$45,000.00
Legal	14,000.00	\$1,520.00	\$0.00	\$12,480.00
Accounting Services	10,000.00	\$0.00	\$0.00	\$10,000.00
Other Professional Fees (UMS)	5,000.00	\$0.00	\$0.00	\$5,000.00
Fire Liability Comprehensive Insurance	20,200.00	\$0.00	\$0.00	\$20,200.00
General Supplies	46,000.00	\$2,518.57	\$1,760.87	\$41,720.56
Maintenance Supplies	5,000.00	\$219.50	\$407.10	\$4,373.40
Travel	3,000.00	\$53.70	\$0.00	\$2,946.30
Continuing Education	3,000.00	\$0.00	\$0.00	\$3,000.00
Membership Dues	3,500.00	400.00	0.00	\$3,100.00
Election Expenses	5,000.00	0.00	0.00	\$5,000.00
Building Improvements	15,000.00	2,200.00	4,860.00	\$7,940.00
Expansion Project	0.00	43,448.70	0.00	(\$43,448.70)
	\$3,440,200.00	\$533,051.21	\$12,584.97	\$2,894,563.82

NORTH BABYLON PUBLIC LIBRARY

Statistical Report for August 2025

CIRCULATION STATISTICS

	<u>This Year</u>	<u>Last Year</u>
Grand Total Materials (month)	<u>13,417</u>	<u>8,710</u>
Grand Total Materials (calendar year to date)	<u>65,220</u>	<u>64,097</u>
Total Videos and DVD's (month)	<u>1,373</u>	<u>1,408</u>
Total Videos and DVD's (calendar year to date)	<u>9,982</u>	<u>12,452</u>

COLLECTION:

	Books	Audio	Video	PB Books	DVD	Pamphlets	Microfilms	Software
Added	<u>213</u>	<u>1</u>	<u>0</u>	<u>4</u>	<u>22</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	<u>111,396</u>	<u>7,291</u>	<u>33</u>	<u>4,491</u>	<u>13,340</u>	<u>2,736</u>	<u>59</u>	<u>104</u>
GRAND TOTAL	<u>139,450</u>							

BORROWER REGISTRATION:

	<u>Last Month</u>	<u>This Month</u>
Adult	<u>8,722</u>	<u>8,804</u>
YA	<u>2,417</u>	<u>2,420</u>
Juvenile	<u>2,075</u>	<u>2,092</u>
TOTAL	<u>13,214</u>	<u>13,316</u>

INTERLIBRARY LOAN:

# of items received from other libraries for our patrons	<u>436</u>
# of items lent to other libraries for their patrons	<u>623</u>

MISCELLANEOUS STATISTICS

Adult Reference Questions	<u>975</u>	Juvenile Reference Questions	<u>225</u>
Adult Computer Use	<u>390</u>	Juvenile Computer Use	<u>57</u>
Downloads - Live-brary.com	<u>4,550</u>	Door Count	<u>7,990</u>
Flipster	<u>148</u>	Scans	<u>325</u>
Kanopy	<u>148</u>		

North Babylon Public Library Circulation Statistics

ALL MATERIALS							
	2019	2020	2021	2022	2023	2024	2025
		<i>*Note : Library COVID closure, March 16- June 15, 2020</i>					
January	14,582	12,410	8,086	7,381	7,802	8,143	6,855
February	14,004	12,868	7,255	7,170	7,837	7,715	6,717
March	15,519	7,341	8,044	7,549	8,523	8,136	7,743
April	14,797		7,722	7,392	7,955	7,619	7,372
May	13,963		7,039	7,181	7,840	7,085	7,187
June	12,379	3,607	7,236	7,896	8,498	7,594	6,978
July	15,780	5,442	8,153	8,171	8,471	9,095	8,951
August	15,500	6,885	8,558	8,412	9,136	8,710	13,417
September	13,466	10,252	7,936	8,081	8,293	8,027	
October	14,574	7,434	8,213	8,169	8,550	7,799	
November	12,589	8,924	7,826	7,299	8,520	7,676	
December	11,466	7,837	7,300	7,007	8,337	7,213	
TOTAL	168,619	83,000	93,368	91,708	99,762	94,812	65,220
VIDEOS & DVDs							
	2019	2020	2021	2022	2023	2024	2025
January	4,353	3,472	2,712	1,548	1,642	1,613	1,202
February	4,045	3,583	2,283	1,698	1,638	1,715	1,237
March	4,480	2,005	2,320	1,707	1,729	1,743	1,472
April	4,110		2,071	1,833	1,469	1,553	1,268
May	3,726		1,853	1,772	1,586	1,425	1,273
June	3,405	490	1,800	1,888	1,671	1,422	854
July	6,296	1,368	1,911	1,845	1,425	1,573	1,303
August	4,610	1,847	1,973	1,964	1,787	1,408	1,373
September	3,859	2,142	1,729	1,530	1,679	1,341	
October	3,988	2,195	1,761	1,642	1,589	1,286	
November	3,609	2,457	1,837	1,400	1,488	1,436	
December	3,536	2,471	1,034	1,481	1,879	1,339	
TOTAL	50,017	22,030	23,284	20,308	19,582	17,854	9,982

**NORTH BABYLON PUBLIC LIBRARY
PROGRAM STATISTICS
August 2025**

<u>DATE</u>	<u>PROGRAM</u>	<u>AGE LEVEL</u>	<u>FUND</u>	<u>ATTENDANCE</u>
8/1/2025	All Levels Yoga and Mobility Class	Adult	Library	13
8/2/2025	AARP Smart Driver Course	Adult		24
8/4/2025	Career Counselor	Adult		2
8/5/2025	One-on-One Medicare Counseling	Adult		2
8/5/2025	The Three B's: Bob, Beatles and the Byrds: The Creati	Adult	Library	9
8/5/2025	Tech Help	Adult		1
8/6/2025	Crochet Class	Adult	Library	11
8/6/2025	NYBC Blood Drive	Adult		31
8/7/2025	Gotcha Covered Concert	Adult	Library	60
8/7/2025	Pool Visit	Adult		16
8/8/2025	All Levels Yoga and Mobility Class	Adult	Library	13
8/14/2025	Senior Scams w/ Q&A Session	Adult		6
8/14/2025	Art with Pamela	Adult	Library	18
8/14/2025	Pool Visit	Adult		22
8/14/2025	Tech Help	Adult		1
8/15/2025	All Levels Yoga and Mobility Class	Adult	Library	9
8/16/2025	Career Counselor	Adult		0
8/16/2025	Tech Help	Adult		1
8/19/2025	Medicaid Enrollment Assistance	Adult		0
8/20/2025	Crochet Class	Adult	Library	9
8/21/2025	Ceramic Flower Plate	Adult	Library	18
8/22/2025	All Levels Yoga and Mobility Class	Adult	Library	10
8/26/2025	Book Discussion	Adult		2
8/27/2025	Suffolk County Department of Labor	Adult		8
8/28/2025	The Examined Life: What is Philosophy	Adult		12
8/29/2025	All Levels Yoga and Mobility Class	Adult	Library	9
8/31/2025	Adult Summer Reading	Adult		91
8/31/2025	Senior ID	Adult		36
8/6/2025	DIY Bedroom Door Decor	Teen		2
8/7/2025	ASL for Tweens	Tween	Library	6
8/13/2025	Canvas & Creativity	Tween		5
8/14/2025	ASL for Tweens	Tween	Library	2
8/20/2025	Chess Buddies Training CSC	Teen	Library	2
8/27/2025	Bookmark Bonanza CSC	Teen		Cancelled
8/1/2025	Preschool Story Time	Ages: 2 - 5 yrs.		17C, 17A
8/2/2025	Saturday Games	PreK - Grade 5 w Parent		5C, 3A
8/4/2025	Drop-In Surprise Craft	Pre-K-5		11C, 9A
8/5/2025	Edible Chemistry -The Popping Boba	Grades: K - 5	Library	22C, 16A
8/6/2025	Lego Fun!	Grades: 1 - 5		11C, 8A
8/7/2025	Drop-In Play Date	Ages: 1 - 5 yrs.		5C, 6A
8/7/2025	Tweens ASL	Grades: 4 - 8	Library	3C, 3A
8/8/2025	Music With Dara	Birth - 5 years	Library	
8/9/2025	Family Story Time	Birth - Grade 5		17C, 15A
8/11/2025	Tots Night Out	Ages: 18 mo. - 5 yrs.	Library	19C, 17A
8/12/2025	Chess Training For Children	Grades: 1-5	Library	4C, 3A
8/13/2025	Preschool Story Time	Ages: 2 - 5 yrs.		18C, 16A
8/13/2025	Canvas & Creativity	Grades: 4-8		5C, 5A
8/14/2025	Catching Colors: Black	Ages: 18 mo - 4 yrs.		15C, 15A
8/14/2025	Tweens ASL	Grades: 4 - 8	Library	3C, 3A
8/15/2025	Imagination Station	PreK - Grade 5		5C, 3A
8/16/2025	Stories & Stretches	Ages: 2 - 5 yrs.	Library	11C, 10A
8/18/2025	Sea Turtle Necklace with Mosaic Box	Grades: K - 5	Library	17C, 15A
8/19/2025	Just Baby & Me	Ages: Birth - 18 mo.		3C, 4A
8/20/2025	Preschool Story Time	Ages: 2 - 5		17C, 15A
8/21/2025	Drop-In Play Date	Ages: 1 - 5 yrs.		None
8/22/2025	Preschool Story Time	Ages: 2 - 5 yrs.		8C, 7A
8/23/2025	Baby Start	Birth - 17 mo.	Library	3C, 3A
8/25/2025	Drop-In Games and Crafts	PreK - Grade 5		10C, 10A
8/26/2025	Drop-In Games and Crafts	PreK - Grade 5		4C, 3A
8/27/2025	Drop-In Games and Crafts	PreK - Grade 5		10C, 6A
8/28/2025	Drop-In Games and Crafts	PreK - Grade 5		8C, 4A
8/29/2025	Drop-In Games and Crafts	PreK - Grade 5		15C, 8A
8/1-8/31	Summer Reading Club	Grades: K - 5		23
8/1-8/31	Read-To-Me-Club	Birth - Ages 5		31

NO BABYLON PUBLIC LIBRARY

Check Warrant Report For L - 9: 9/16/25 Cash Disbursements For Dates 9/16/2025 - 9/16/2025



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
46168	09/16/2025	602	A Time For Kids, Inc.		495.00
46169	09/16/2025	639	Able Locksmith		560.00
46170	09/16/2025	2310	Alltech Security & Communication Systems, Inc.	8654	4,860.00
46171	09/16/2025	2318	Aqua Coolers, LLC		178.00
46172	09/16/2025	1885	AT&T		12.91
46173	09/16/2025	24	Baker & Taylor		3,040.00
46174	09/16/2025	42	Cengage Learning/Gale		75.42
46175	09/16/2025	1129	Chase Card Services		411.87
46176	09/16/2025	2162	Chris Murphy		200.00
46177	09/16/2025	618	Cultural Programming Fund		4,178.00
46178	09/16/2025	2144	D&S Mechanical Services, Inc.		6,095.00
46179	09/16/2025	20	Dental Pay Plus, Inc		898.26
46180	09/16/2025	1586	Doris J. Benter		250.00
46181	09/16/2025	1924	Fire Island Lighthouse Preservation Society, Inc		175.00
46182	09/16/2025	2133	H2M Architects & Engineers		1,013.00
46183	09/16/2025	280	Jan Way Company	8660	953.20
46184	09/16/2025	2267	Jessica Berrins		250.00
46185	09/16/2025	1130	Joan Jewhurst		60.00
46186	09/16/2025	2165	Kanopy, Inc		148.00
46187	09/16/2025	2321	KI, Pallas Textiles		13,920.41
46188	09/16/2025	2244	Kimberly Ciano		180.00
46189	09/16/2025	2326	Konica Minolta Business Solutions, Inc.		343.30
46190	09/16/2025	888	Long Island Science Center		285.00
46191	09/16/2025	2311	Make Your Move Chess, Inc.		200.00
46192	09/16/2025	623	Matthew Bender & Co., Inc.		111.00
46193	09/16/2025	114	**CONTINUED** Midwest Tape, LLC		0.00
46194	09/16/2025	114	Midwest Tape, LLC		635.42
46195	09/16/2025	895	National Grid		268.79
46196	09/16/2025	1453	Noodle Soup	8666	286.84
46197	09/16/2025	1613	Old Westbury Gardens		150.00
46198	09/16/2025	215	OTC Brands, Inc	8667	70.48
46199	09/16/2025	123	Postmaster		3,500.00
46200	09/16/2025	1753	Principal Life Insurance Co.		96.25
46201	09/16/2025	2187	Printers 3	8668	290.75
46202	09/16/2025	55	PSEGLI		5,800.72
46203	09/16/2025	2265	Quadient Finance USA, Inc.		353.84
46204	09/16/2025	2233	Quatela Chimeri PLLC		104.00
46205	09/16/2025	1474	Rosemarie Attard		200.00
46206	09/16/2025	2232	Securitas Security Services USA, Inc		4,897.06
46207	09/16/2025	829	Staples Contract & Commercial	*See Detail Report	407.10
46208	09/16/2025	300	Suffolk Cooperative Library System		21,390.80
46209	09/16/2025	1550	Suffolk County Vanderbilt Museum		175.00
46210	09/16/2025	1419	Town of Babylon -		70.17
46211	09/16/2025	549	Verizon		405.58
46212	09/16/2025	994	Bond, Schoeneck & King, PLLC		500.00



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
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Number of Transactions: 45				Warrant Total:	78,496.17
				Vendor Portion:	78,496.17

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant
To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

_____	_____	_____
Date	Signature	Title

**TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
September 2025**

DISBURSEMENTS MADE DURING PERIOD

<u>No.</u>	<u>Payee</u>	<u>Purpose</u>	<u>Amount Paid</u>
4104	SCLS	Adventureland Tickets	\$ 3,150.00
4105	Pamela Trastelis	Art w/ Pamela 8/14/25	\$ 180.00
4106	Rosemarie Attard	Ceramic Flower Plate 8/21/25	\$ 216.00

Total disbursements \$ 3,546.00

NORTH BABYLON PUBLIC LIBRARY

CULTURAL PROGRAMMING FUND

SEPTEMBER 2025

CERTIFICATION OF WARRANT

I hereby certify that I have verified above claims the September 2025 Cultural Programming Treasurer's Report in the total amount of \$3,546.00

Maureen Nicolazzi
Librarian III

Tory T. Hare
President

Ira T. Hester
Vice President

Patricia Ziegler
Treasurer

Laurie Atlas
Secretary

Theresa DeBlasi
Assistant Secretary



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

September 8, 2025

To: Member Library Directors and Board of Trustees
From: Kevin Verbesey

Re: SCLS Trustee Nominating Caucus

Due to the expiration of the term of **Justin Belkin** on December 31, 2025, a vacancy will soon exist on the SCLS Board of Trustees. Mr. Belkin has represented libraries from the **Towns of Babylon and Islip** since 2023 and is eligible to serve another term.

In compliance with the Bylaws of the Suffolk Cooperative Library System, a meeting will be held on **Wednesday, October 22, 2025 at 6:45 p.m.** at the **Deer Park Public Library, 44 Lake Avenue, Deer Park, New York** to caucus and nominate a Trustee to serve on the System Board to fill a term which runs from January 7, 2026 through December 31, 2028.

Candidates for the position must meet the requirements in Article VII, Sections 1 and 2, of the System's Bylaws.

Section 1: System trustees shall reside in a library district in a town or one of the towns they represent. Only one trustee from an individual SCLS member library district may serve on the SCLS Board at a time.

Section 2: No employee of the System or any of its members nor any elected or salaried official of the New York State legislature or any elected salaried official of any municipal corporation shall be eligible for election or appointment as System trustee.

Nominations can be made by any current member library trustee of a library within the town or towns being represented. Nominees are encouraged to be present at nominating caucuses but are not required to attend.

QUOTE #	DATE	ACCOUNT #
PCNAQ143210	9/9/2025	0017900564

BILL TO:
JAMES JENKINS
NORTH BABYLON PUBLIC
LIBRARY
815 DEER PARK AVENUE
NORTH BABYLON, NY 11703

SHIP TO:
JAMES JENKINS
NORTH BABYLON PUBLIC
LIBRARY
815 DEER PARK AVENUE
NORTH BABYLON, NY 11703

ACCOUNT MANAGER			SHIPPING METHOD	TERMS
Erik Nodell 800-235-4050 x 2482			Expedited Ground Delivery	
QTY	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
12	KS7776	A94CQUT#ABA HP INC SMART BUY PROONE 440 G9 AIO I5-14500 256GB 8GB W11 PRO64	\$960.00	\$11520.00

This quote is subject to PCNation's Terms of Sale at

<https://www.pcnation.com/web/termsforsale.aspx>

For additional information, contact your PCNation Account Manager, Erik Nodell

Subtotal:	\$11520.00
Shipping:	\$0.00
Tax:	\$0.00
Grand Total:	\$11520.00

Thank you for taking the time to review this document for accuracy.

Erik Nodell
Account Manager
PCNation
500 Central Avenue
Northfield, IL 60093
800-235-4050 x 2482
Fax: 847-400-5277
erik.n@pcnation.com
Please visit us at www.pcnation.com

Please remit payment to:
PCNation
500 Central Avenue
Northfield, IL 60093

All pricing subject to change. PCNation reserves the right to make adjustments due to changing market conditions, product discontinuation, manufacturer price changes, errors in advertisements and other extenuating circumstances.



QUOTE NUMBER: Q-065436 v1

Date Quoted: 09-08-2025
Expiration Date: 10-04-2025

MRA ACCOUNT TEAM

Account Manager:
Crystal Franks
(732) 222-0997
c.franks@mrainternational.com

Prepared by:
Jake Swidryk

j.swidryk@mrainternational.com

PREPARED FOR

James Jenkins
(631) 669-4020
jenkinsj@northbabylonpl.org

BILLING / SHIPPING ADDRESS

Bill-To:
North Babylon Public Library
815 Deer Park Avenue
North Babylon, NY 11703

Ship-To:
North Babylon Public Library
815 Deer Park Avenue
North Babylon, NY 11703

QUOTE NAME: HP ProOne x 12
STATE CONTRACT: NY - Umbrella Contract (PM20860)

Hardware / Software

PART NUMBER	ITEM DESCRIPTION	PRICE	QTY	EXT. PRICE
A94CQUT#ABA	HP ProOne 440 G9 All-in-One Computer - Intel Core i5 14th Gen i5-14500 - vPro Technology - 8 GB - 256 GB SSD - 23.8" Full HD - Desktop Smart Buy - Intel Q670 Chip - 1920 x 1080 - Windows 11 Pro - Intel UHF Graphics 770 DDR5 SDRAM - English Keyboard - IE	\$1,012.49	12	\$12,149.88

SUBTOTAL: \$12,149.88

MRA International is an Authorized Warranty Repair Center and the only company authorized to deliver Accidental Damage Protection (ADP) for Hewlett Packard (HP) products in the state of New Jersey.

When submitting a PO for HP / HPE products, please use the following Location ID:

Personal Computers and Printers
Location ID: 10279484

Servers, Storage and Networking
Location ID: 10037127

Mailing Address:

295 Morris Ave, Suite 101
Long Branch, NJ 07740-6515



Pricing Proposal
Quotation #: 26489934
Reference #: 08/05/25
Created On: 8/5/2025
Valid Until: 10/31/2025

NY-City of North Babylon Library

James Jenkins

815 Deer Park Ave
North Babylon, NY 11703
United States
Phone: (631) 957-3000
Fax:
Email: jenkinsj@northbabylonpl.org

Public Sector Inside Account Executive

Cory Black

290 Davidson Avenue, Somerset, NJ
08873
Phone: 732-868-8847
Fax:
Email: cory_black@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 HP ProOne 440 G9 - All-in-one Core i5 i5-14500 / up to 5 GHz - RAM 8 GB - SSD 256 GB - NVMe - UHD Graphics 770 - Gigabit Ethernet, IEEE 802.11ax (Wi-Fi 6E), Bluetooth 5.3 - Win 11 Pro - monitor: LED 23.8" 1920 x 1080 (Full HD) @ 60 Hz - keyboard: US - Sm HP, Inc. - Part#: A94CQUT#ABA Contract Name: Sourcewell- Technology Products & Solutions Contract #: 121923-SHI Note: Hardware. In-Stock. Participant ID# 151314	12	\$985.74	\$11,828.88
Total			\$11,828.88

Additional Comments

Please Note: HP, Inc. has a zero returns policy on custom build PCs. Ink and toner are also considered non-returnable. For these products, orders are non-cancellable and non-returnable from point of order.

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

Maximize your technology's lifecycle with SHI's services to recover, redeploy, remarket, and recycle your devices. For more information, contact AssetRecoveryServices@SHI.com

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084.

SHI International Corp. is 100% Minority Owned, Woman Owned Business



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

JAMES JENKINS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

[Convert Quote to Order](#)

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
1CHWH0D	9/8/2025	PUBLIC COMPUTERS	7852681	\$12,674.52

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
HP ProOne 440 G9 All-in-One Computer - Intel Core i5 14th Gen i5-14500 - vP	12	7956851	\$1,056.21	\$12,674.52

Mfg. Part#: A94CQUT#ABA

Contract: Capitol Region Educational Council (022-G)

SUBTOTAL	\$12,674.52
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$12,674.52

PURCHASER BILLING INFO	DELIVER TO
Billing Address: NORTH BABYLON PUBLIC LIBRARY ACCTS PAYABLE 815 DEER PARK AVE NORTH BABYLON, NY 11703-3812 Phone: (516) 669-4020 Payment Terms:	Shipping Address: NORTH BABYLON PUBLIC LIBRARY ATTN:JAMES JENKINS 815 DEER PARK AVENUE NORTH BABYLON, NY 11703 Phone: (516) 669-4020 Shipping Method: UPS Ground (2 - 3 day)
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Donny Knittel | (866) 806-5190 | donny.knittel@cdwg.com

Report for the Board of Trustees
September 16, 2025

Communications

SCLS sent us a letter regarding a Trustee vacancy on their Board for the Babylon/Islip area. *Please see the letter in your packet.*

Policy of the Month

None at this time

Personnel

M. Horowitz, Library Director, is out on medical leave. In his absence, M. Nicolazzi, Librarian III, will be responsible for his duties.

Buildings and Grounds/Expansion Update

Maccarone-Plumber- Sprinkler room leak.

Polaris/Encore/AllTech- Fire Alarm panel; B. McGregor, Project Manager for the expansion, is involved in coordinating the three companies to resolve the issue.

Security and Vandalism

It appears someone backed or drove into the rear of the building.

Public Relations

Invitations were sent out for the Grand opening, Sunday October 5th.

Requests for Purchase

New adult public computers for approval. James, our technician, has submitted four proposals to review and approve the lowest bid. *Please see packet for Exhibit A.*

Unmet Needs

Trustee Training

None at this time.

Other Items of Interest

Respectfully submitted,



Maureen Nicolazzi

Reference Department August 2025 Report

The AARP driving class was full this month, and we are looking into how to increase that class size now that the program will be held in the ground-floor auditorium. The last concert of the summer was Gotcha Covered, and was a tremendous success—David Lam never disappoints. We had a great turnout for the Blood Drive, and the NYBC was very grateful that we were able to have the bus here on short notice. Senior IDs are still in demand, and are open to any visitors to the library aged 60 and older. Adult Summer Reading had 91 registrations, 96 raffle tickets were turned in, and 288 books were read. We had four very happy prize winners. Teens did a bedroom door sign program using our new Cricut for the lettering. We had 20 teens signed up for our Summer Reading program and 39 logged books and we raffled off 7 baskets. There were 8 log ins for our 100 Books before Graduation Program

Our YouTube channel received 462 views. We had 24 items of food donated by our teens for community service credit. The students and adults in our community have been wonderful donating to the food and pet pantries in our area. As our Seed Library season comes to a close we had 5 patrons in the month of August for a total count of 216. In total we have given out 1,120 packages of seeds. We are using the inventory statistics from this year's seed library to coordinate and expand on our next order based on the popularity of seeds and seed types. Katrina posted 5 new videos on our YouTube channel. Our YouTube channel is growing and this month received 735 views and its total subscribers are up to 63. Museum passes continued to be very popular. The Beach passes and Pool passes were a big hit. It is always great to see patrons using our passes to plan their vacations. We sold out of Adventureland tickets. I am continuing to weed the Reference collection. Katrina and Kirsten continue to weed the adult fiction section. Katrina, Kirsten and Elisha have continued to shift the downstairs adult non-fiction section. I proctored one of our patrons for another online college math exam. The patron is preparing to switch to a local school in the fall. Laurel one of our part-time Librarians will be switching to substitute status. She will be starting a full time position at another Library in September. We will miss seeing her every week. I am interviewing to fill Laurel's position. Representatives from the Department of Labor visited to discuss having the Job Fair in the spring. We had to cancel due to limited parking during the expansion. The CDP class from the High School visited us twice this month. They enjoyed playing with the large board games we requested from the Suffolk County Library

System lending library. Since our Nintendo Wii is outdated and non-functioning Katrina brought in her Nintendo Switch for the class to play. She also set up dates for the class to come visit the library for this upcoming school year.

The Adult displays included "Celebrate Art" (DVD Display), National Lighthouse Month (Book Display) Fire up the Grill (Book Display) and "Color your World" (Book Display). Our Teen book displays were "Color Your World" with books displayed with colorful covers and "Summer Reading Recommendations" which featured new books recommended by our librarians.

Respectfully submitted,

Maureen Nicolazzi



August, 2025 Children's Room Monthly Report

Preschool Story Time programs were held in the Children's Room on Fridays, August 1, and 22, and Wednesdays, August 13, and 20. During the programs children aged two through five enjoy stories, music, activities, and a craft.

Saturday Games program was held in the Children's Room on August 2. Families and friends enjoy the many different types of games placed out for their enjoyment from late morning to mid-afternoon.

On Monday, August 4 Drop in Surprise Craft was held in the Children's Room for preschool aged children through fifth grade. Children who love crafts really have fun during this program.

Edible Chemistry—The Popping Boba program was held in the Meeting Room on Tuesday, August 4. Children in grades kindergarten through fifth learned how everyday ingredients found in most kitchens can cause chemical reactions in food. To illustrate this, the children learned how to make, and enjoyed, bobas, a popular drink.

Lego Fun program was held in the Children's Room on Wednesday, August 6. Children in first grade through fifth created Lego "sculptures" for display in the Library's lobby showcase.

On Thursdays, August 7 and 21 Drop In Play Dates were held in the Children's Room for children aged one through five. During the programs children enjoyed music, age appropriate toys, puzzles, and the company of other children of the same age.

Tweens American Sign Language classes were held in the Meeting Room on Thursdays, August 7 and 14. Children in grades four through eight learned popular phrases, the alphabet, and took home printed hand-outs so that the attendees could continue practicing at home.

Family Story Time was held in the Children's Room on Saturday, August 9. Children, aged birth through fifth grade enjoyed a variety of activities, stories, and crafts with their adults.

Tots Night Out-Jungle Fun program was held in the Meeting Room on Monday, August 11. Children eighteen months through five years participated in musical activities, crafts, and enjoyed stories as well.

Chess Training for Children program (grades one through five) was held in the Meeting Room on Tuesday, August 12. This workshop was held to give additional practice, and answer any questions, to those who already play, and to introduce the game to children who don't play, but are interested.



The program Catching Colors Black was held on Thursday, August 14 in the Children's Room. Children aged eighteen months to four years had fun learning through music, games, and activities centered around the topic color.

Imagination Station program was held in the Children's Room on Friday, August 15. This running program is suitable for pre-k through fifth grade. Participating children use various crafting materials in an imaginative and creative way.

Stories & Stretches program was held on Saturday, August 16 in the Meeting Room for children two through age five. The children have fun acting out stories with gentle child yoga poses.

Children created a Sea Turtle pendant necklace with a mosaic box during the program held on Monday, August 18. Both the children and their adults loved creating this beautiful, gift worthy, article of adornment! Many of the children came into the Children's Room to show me their necklaces, and beautiful mosaic gift boxes.

Just Baby & Me program was held on Tuesday, August 19 in the Children's Room. This program is designed for newborn babies through eighteen months. During the program little ones and their adults participate in bouncy rhymes, nursery rhymes with finger plays and puppets, music and simple instruments, a play time with age appropriate toys, and enjoy bubbles.

On Saturday, August 23, the program Baby Start was held in the Meeting Room for children who are newborns through seventeen months. Little ones enjoyed a program including music, movement, activities and finger plays. A focus was placed on early language development, early literacy, and socialization.

During the last week of August (Monday, August 25 through Friday, August 29) the Children's Room hosted a Drop-In Games and Crafts week, making games and crafts available to those looking for something fun to do the week before school begins. The program ran from morning until 7:00 PM to give an opportunity for all to participate.

Summer Reading Club ended Saturday, August 23, 5:00 PM. Drawings for the Raffle Baskets took place on Monday, August 25. The baskets were claimed by Thursday August 28 by the very happy recipients!

Submitted by,

Elizabeth Arena,
Head of Children's Services



**PERSONNEL REPORT
SEPTEMBER 2025**

Laura Harper, Part Time Librarian I, appointment effective 9/30/2025 (\$36.91/hr.)