

**OFFICIAL MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
August 18, 2026 @ 6:00PM**

ATTENDEES: Tory Hare, Board of Trustee President
Ira Hester, Board of Trustee Vice President
Laurie Atlas, Board of Trustee Secretary
Theresa DeBlasi, Board of Trustee Assistant Secretary
Patricia Ziegler, Financial Trustee
Stephen Burg, Library Director
Maureen Nicolazzi, Asst. Library Director
Lisa Martin, Administrative Assistant

Additional

Attendees: 1 Patron, 1 Staff Member

ABSENTEES: None

CALL TO ORDER: At 6:00PM, Ms. Hare, Board of Trustee President, called the meeting to order. Ms. Hare officially welcomed Mr. Stephen Burg as Library Director and congratulated Ms. Nicolazzi on becoming Assistant Library Director.

REMARKS FROM GUESTS: None

DRAFT MINUTES FROM July 21, 2026 Regular Board Meeting & July 21, 2026 Reorganizational Meeting:

It was moved by Mr. Hester, seconded by Ms. DeBlasi to approve the prior meeting minutes from July 21, 2026 Regular Board Meeting and the July 21, 2026 Reorganizational Meeting.

Ayes 4. Nays 0. Motion carried.

CONSIDERATION OF THE TREASURERS' JULY 2026 REPORTS TO INCLUDE

A) CULTURAL PROGRAMMING FUND

B) LIBRARY FUND

It was moved by Mr. Hester, seconded by Ms. Atlas to approve the July 2026 Cultural Programming Fund and the July 2026 Library Fund.

Ayes 4. Nays 0. Motion carried.

CONSIDERATION OF THE JULY 2026 FINANCIAL REPORTS:

It was moved by Mr. Hester, seconded by Ms. Atlas to approve the July 2026 Financial Reports.

- Mr. Hester commented on the high amount of outstanding checks and questioned if they are all from June.

Ayes 4. Nays 0. Motion carried.

CONSIDERATION OF THE DIRECTORS JULY 2026 STATISTICAL REPORT:

Noted.

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APPROVAL OF BILLS – AUTHORIZATION OF PAYMENT NO. 922 FOR JULY 2026:

It was moved by Mr. Hester, seconded by Ms. Atlas to approve the July 2026 Authorization of Payment No. 922.

Ayes 4. Nays 0. Motion carried.

APPROVAL OF DISBURSEMENTS FOR AUGUST 2026 CULTURAL PROGRAMMING FUND:

It was moved by Mr. Hester and seconded by Ms. DeBlasi to approve the August 2026 Cultural Programming Fund Disbursements.

Ayes 4. Nays 0. Motion carried.

COMMUNICATION:

Mr. Burg spoke on an upcoming Webinar Mr. Verbesy advised him of regarding FOIL requests for Trustees and staff.

OLD BUSINESS:

None.

NEW BUSINESS:

A. Administration of the Oath of Office to the New Library Director

- Ms. Martin administered the Oath of Office to Mr. Burg

B. Consideration to excess Tech related items (Exhibit A)

- It was moved by Mr. Hester and seconded by Ms. Atlas to excess the items listed on Exhibit A
- **Ayes 4. Nays 0.** Motion carried.

C. Consideration to purchase a new printer for the Reference Department (Exhibit B)

- It was moved by Ms. Hester, seconded by Ms. Atlas DeBlasi to approve the purchase of the new printer for the Reference Department.
 - Mr. Hester questioned why there were so many items on this quote, he was advised it was for toner.

Ayes 4. Nays 0. Motion carried.

D. Consideration to obtain a new Printer for Administration (Exhibit C)

- At the request of Mr. Burg, it was moved by Ms. Atlas, seconded by Ms. Ziegler to table the requisition of a new printer for Administration until the September Board Meeting.

Ayes 4. Nays 0. Motion carried.

DIRECTOR'S REPORT

- Ms. Nicolazzi shared her final Director's report stating our collection agency requested to cut ties due to infrequent use, Ms. Lane, the Head of Circulation has been able to recover over \$40,000 in funds and items for the Library since 2021, without the collection agency. Summer tours have kept the Library busy, more museum passes were added and our first outdoor concert was successful despite being moved indoors due to the Canadian wild fires. Weather, however, did interfere with the Outdoor Movie Night.

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- Mr. Burg reported that he intends to hold one-on-one meetings with Staff and he was appreciative of his Welcome Breakfast and the opportunity to meet with Staff. His plan is to learn more about each staff member to help utilize their skills and make their jobs easier.

DEPARTMENT HEAD REPORTS

- Summer Reading numbers have been higher than the previous two years.

PERSONNEL REPORT

- It was moved by Ms. DeBlasi, seconded by Ms. Atlas to approve the August Personnel Report.
Ayes 4. Nays 0. Motion carried.

REMARKS FROM GUESTS:

- None

FUTURE MEETING DATES ADOPTED:

- Tuesday, September 15, 2026 @ 6PM
- Tuesday, October 20, 2026 @ 6PM
- Tuesday, November 17, 2026 @ 6PM

Motion to move to Executive Session by Mr. Hester, seconded by Ms. Atlas to discuss personnel matters in regards to the employment history of a particular person or persons @ 6:26PM.

EXECUTIVE SESSION

- At 6:58PM Ms. Nicolazzi and Ms. Martin exited Executive Session and returned at 7:11PM
- At 7:11 PM, Ms. Atlas moved to adjourn Executive Session which was seconded by Ms. Ziegler.
Ayes 4. Nays 0. Motion carried.

Adjournment: It was moved by Mr. Hester and seconded by Ms. DeBlasi to adjourn the meeting at 7:12PM.
Ayes 4. Nays 0. Motion carried.

Respectfully,

Laurie Atlas

LA/lam