

DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
June 16, 2026 @ 6:00PM

ATTENDEES: Tory Hare, Board of Trustee President
Ira Hester, Board of Trustee Vice President
Laurie Atlas, Board of Trustee Secretary
Theresa DeBlasi, Board of Trustee Assistant Secretary
Patricia Ziegler, Financial Trustee
Maureen Nicolazzi, Librarian III
Lisa Martin, Administrative Assistant

Additional

Attendees: Kevin Verbesey, SCLS Director and two additional guests

ABSENTEES: None

CALL TO ORDER: At 6:03PM, Ms. Hare, Board of Trustee President, called the meeting to order.

REMARKS FROM GUESTS: A patron questioned when the Summer Concert Schedule would be released. Ms. Nicolazzi informed him three concerts would be in the Library Newsletter. He also questioned the voided checks on the Financial Report, he was advised there was an error while printing and they needed to be reprinted. Lastly, the same guest stated he was not happy with the Library Catalog search engine, he was advised he could send a formal complaint which we would forward to SCLS.

DRAFT MINUTES FROM MAY 19, 2026 BOARD MEETING AND MAY 29, 2026 SPECIAL MEETING:

It was moved by Mr. Hester, seconded by Ms. Ziegler to approve the prior meeting minutes from May 19, 2026 Board Meeting and the May 29, 2026 Special Meeting.

Ayes 4. Nays 0. Motion carried.

CONSIDERATION OF THE TREASURERS' APRIL 2026 REPORTS TO INCLUDE

A) CULTURAL PROGRAMMING FUND

B) LIBRARY FUND

It was moved by Mr. Hester, seconded by Ms. Atlas to approve the May 2026 Cultural Programming Fund and the May 2026 Library Fund.

Ayes 4. Nays 0. Motion carried.

CONSIDERATION OF THE MAY 2026 FINANCIAL REPORTS:

It was moved by Ms. Atlas, seconded by Ms. Ziegler to approve the May 2026 Financial Reports.

- Ms. DeBlasi questioned why the 2026-27 Budget Vote was over by \$107.00 – she was advised by Ms. Nicolazzi the prior Director historically under budgeted for the annual vote.

Ayes 4. Nays 0. Motion carried.

DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
BOARD OF TRUSTEE PUBLIC MEETING
June 16, 2026 @ 6:00PM

CONSIDERATION OF THE DIRECTORS MAY 2026 STATISTICAL REPORT:

Noted.

APPROVAL OF BILLS – AUTHORIZATION OF PAYMENT NO. 919 FOR MAY 2026:

It was moved by Mr. Hester, seconded by Ms. Atlas to approve the May 2026 Authorization of Payment No. 919.

Ayes 4. Nays 0. Motion carried.

APPROVAL OF DISBURSEMENTS FOR JUNE 2026 CULTURAL PROGRAMMING FUND:

It was moved by Ms. Atlas and seconded by Ms. Ziegler to approve the June 2026 Cultural Programming Fund Disbursements.

Ayes 4. Nays 0. Motion carried.

COMMUNICATION:

None.

OLD BUSINESS:

Transfer of Funds completed Friday, June 12, 2026.

NEW BUSINESS:

CONSIDERATION TO APPROVE THE NEW PAGE HANDBOOK (exhibit A)

- It was moved by Mr. Hester, seconded by Ms. Ziegler to approve the Page Handbook. The Board was appreciative of the updated condensed version.

Ayes 4. Nays 0. Motion carried.

CONSIDERATION TO APPROVE MEETING ROOM USE FOR MOMA (exhibit B)

- It was moved by Ms. DeBlasi, seconded by Ms. Ziegler to approve the use of the meeting room for Mother's Against Media Addiction for July 14, 2026 and August 12, 2026, both from 6:30PM – 8:00PM

Ayes 4. Nays 0. Motion carried.

DIRECTOR'S REPORT

- Ms. Nicolazzi shared an IDA Pilot Program check was received, the Street Fair was a success and The Library is looking to partner with the Lions Club as well as the Chamber of Commerce in the future and we have added a new Museum Pass for Children's Museum of Manhattan.
 - A conversation was had regarding the possibility of additional passes in the future.

DEPARTMENT HEAD REPORTS

- No questions

DRAFT MINUTES
NORTH BABYLON PUBLIC LIBRARY
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June 16, 2026 @ 6:00PM

REMARKS FROM GUESTS:

- NONE

FUTURE MEETING DATES ADOPTED:

- Tuesday, June 16, 2026 @ 6PM
- Tuesday, July 21, 2026 @ 6PM Board Meeting and Reorganization Meeting
- Tuesday, August 18, 2026 @ 6PM Board Meeting

Motion to move to Executive Session by Mr. Hester, seconded by Ms. DeBlasi to discuss personnel matters in regards to the employment history of a particular person or persons @ 6:21PM.

EXECUTIVE SESSION

- At 7:29PM, Mr. Verbesey exited the Executive Session
- At 7:46PM, Mrs. Nicolazzi and Ms. Martin exited the Executive Session.
- At 8:13PM, Mrs. Nicolazzi and Ms. Martin rejoined the Board of Trustees in the Executive Session.
- At 8:22PM Executive Session ended and Open Session resumed.

RESOLUTION

- The Library Board considered the letter of resignation from Katrina Phillips received June 10, 2026, dated June 11, 2026. It was moved by Mr. Hester and seconded by Ms. Ziegler to accept resignation.
RESOLVED, the Library Board accepts the letter of resignation from Ms. Phillips. See attached Resolution
Ayes 4. Nays 0. Motion carried.

PERSONNEL REPORT

- It was moved by Mr. Hester, seconded by Ms. Ziegler to approve the June Personnel Report.
Ayes 4. Nays 0. Motion carried.

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2026-27 Non Bargaining Unit Salary Increases

- It was moved by Ms. DeBlasi, seconded by Mr. Hester to approve the salary increases as follows for the 2026-27 Fiscal Year.

2026-27 Non Bargaining Unit Increases

Employee	Title	2025-26	Increase of 2.5%	2026-27
Full Time				
Murphy, James	Head Custodian	\$61,500.00	\$1,537.50	\$63,037.50
Nicolazzi, Maureen	Librarian III	\$123,383.00	\$3,084.58	\$126,467.58
Martin, Lisa	Administrative Assistant	\$70,000	\$1,750.00	\$71,750.00
Waldvogel, Jacquelyn	Senior Account Clerk	\$67,958.00	\$1,698.95	\$69,656.95
Hourly				
Cochrane, Robert	PT Custodian	\$18.45	\$0.46	\$18.91
Cutolo, Frank	PT Custodian	\$18.96	\$0.47	\$19.43
Gardner, Darrell	PT Custodian	\$21.53	no increase per MN	\$21.53
	Sub Custodian	\$18.00	\$0.45	\$18.45
Annual Stipend				
Swingle, Nicole	Treasurer	\$4,100.00	\$102.50	\$4,202.50
Substitute Custodian			per hour	
Scarmack, Vincent	Sub Custodian	\$18.45/hr	no increase per MN -Probationary	\$18.45/hr

Adjournment: It was moved by Ms. Atlas and seconded by Ms. Ziegler to adjourn the meeting at 8:25PM.
Ayes 4. Nays 0. Motion carried.

Respectfully,

Laurie Atlas

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NORTH BABYLON PUBLIC LIBRARY

BOARD RESOLUTION

WHEREAS, on June 10, 2026, the North Babylon Public Library Board of Trustees received a letter from Katrina Phillips wherein Ms. Phillips provided notice to the Library of her resignation from her employment with the Library, effective July 10, 2026,

BE IT SO RESOLVED that the Board hereby accepts Ms. Phillips' resignation from any and all positions she holds with the Library, effective close of business, July 10, 2026.

Dated: June 16, 2026

Moved by: Mr. Hester

Seconded by: Ms. Zeigler

Votes:

Ayes: 4

Nays: 0