

**DRAFT MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE
NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, DECEMBER 16, 2025**

The meeting was called to order by President Ms. Hare at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Ms. Atlas, Mrs. DeBlasi, Mrs. Nicolazzi, Librarian III, Miss Scharf, Administrative Assistant, and Ms. Giordano of Bond, Schoeneck & King, were present. Mr. Horowitz, Library Director, was absent with notice.

One guest arrived for the start of the meeting at 6:00 p.m.

At 6:01 p.m. Arlene S., former Library employee and community member, addressed the Board of Trustees to follow up on the ongoing Library investigation and offer her support.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adopt the minutes of the November 18, 2025 Board Meeting.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for November.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Library Fund Treasurer's Report for November

At 6:03 p.m. one additional guest arrived.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for November.

At 6:04 p.m. two additional guests arrived.

The Director's Statistical Report for November was noted.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 913.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the Disbursements from the Cultural Programming Fund for the month of December.

The Trustee votes for the S.C.L.S. Board candidate who will represent the Town of Babylon and Islip for the term 1/7/2026-12/31/2028 that was tabled for further review at the November Board meeting, were submitted.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the Able Locksmith quote for additional door locks in the Library's new expansion area, as presented in Exhibit A (\$1,920).

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the Polaris Electrical quote to address LED lighting and electrical issues in the Library, as presented in Exhibit B (\$4,125).

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The S.C.L.S. Lightpath Library internet package upgrade for 2026-2027 was tabled for further review, as presented in Exhibit C (\$10,500).

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the December Personnel Report.

At 6:16 p.m. Brandon R., community member, introduced himself as an I.T. cybersecurity manager and offered his advice and services to the Library for I.T. and electrical needs.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to adjourn to executive session at 6:20 p.m. to discuss matters relating to personnel.

At the Board of Trustees' request, Miss Scharf exited the executive session at 6:40 p.m.

At the Board of Trustees' request, Mrs. Nicolazzi exited the executive session at 6:59 p.m.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to adjourn from executive session at 7:40 p.m. and resume the regular business of the meeting.

At the Board of Trustees' request, Mrs. Nicolazzi and Miss Scharf re-entered the board meeting at 7:42 p.m.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the attached resolution approving a stipend for Mrs. Nicolazzi.

The next regular meeting of the Board of Trustees will be held on January 20, 2026 at 6:00 p.m. in the Library.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn the meeting at 7:47 p.m.

Respectfully submitted,

Ms. Laurie Atlas
Secretary

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NORTH BABYLON PUBLIC LIBRARY

BOARD RESOLUTION

WHEREAS, Maureen Nicolazzi, a Library employee, has taken on increased duties and responsibilities, consistent with her title, Librarian III; and

WHEREAS, Ms. Nicolazzi will continue to perform these increased duties and responsibilities for the foreseeable future; and

WHEREAS, the Library's Board of Trustees seeks to recognize Ms. Nicolazzi's increased duties and responsibilities,

BE IT SO RESOLVED, that Ms. Nicolazzi shall receive a stipend of \$5,000.00 to compensate her for the duties and responsibilities she will continue to perform, which shall be paid to her within thirty (30) calendar days of the passing of this Resolution.

BE IT FURTHER RESOLVED, that all other terms and conditions of Ms. Nicolazzi's employment with the Library shall remain unchanged.

Dated: December 16, 2025

Moved by: Mr. Hester

Seconded by: Ms. Atlas

Votes:

Ayes: 5

Nays: 0