

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH
BABYLON PUBLIC LIBRARY HELD ON TUESDAY, SEPTEMBER 17, 2024**

The meeting was called to order by President Ms. Hare at 6:00 p.m. Mr. Hester, Ms. Atlas, Mrs. DeBlasi, Mrs. Ziegler, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Miss Scharf, Administrative Assistant were present.

One guest arrived at 6:02 p.m.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to adopt the minutes of the August 20, 2024 Board Meeting.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Reports for July & August.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Library Fund Treasurer's Report for August.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for August.

The Director's Statistical Report for August was noted.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 898.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the Disbursements from Cultural Programming Fund for the month of September.

Mr. Horowitz reported on a Newsday article published on this date regarding low reading scores across New York State. Mr. Horowitz reported that summer concerts for 2025 in the parking lot of the library are back on. Mr. Horowitz confirmed sanitary line installation for Columbus Day 10/14.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the special holiday closings for 2024:

Tuesday, December 24, 2024	Christmas Eve (Closed Full Day)
Tuesday, December 31, 2024	New Year's Eve (Open 9AM-1PM)

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the calendar for 2025 holiday closings:

Wednesday, January 1	New Year's Day
Monday, January 20	Martin Luther King, Jr. Day
Monday, February 17	Presidents' Day
Monday, May 26	Memorial Day
Friday, July 4	Independence Day

Thursday, June 19	Juneteenth
Monday, September 1	Labor Day
Monday, October 13	Columbus Day
Monday, November 11	Veterans' Day
Thursday, November 27	Thanksgiving Day
Thursday, December 25	Christmas Day

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the possible Sunday closings for 2025:

Sunday, April 20	Easter
Sunday, May 11	Mother's Day
Sunday, May 18	
Sunday, May 25	Memorial Day Weekend

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve Industrial Appraisal's decennial onsite inventory and review service (\$2,625).

The Family Medical Leave Act updated policy standards were noted and discussed for 20 minutes.

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, the Personnel Report was unanimously approved.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn to executive session at 6:40 p.m. to discuss matters relating to personnel.

On a motion by Mrs. DeBlasi, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn from executive session at 7:29 p.m. and resume the regular business of the meeting.

The next regular meeting of the Board of Trustees will be held on October 15, 2024 at 6:00 p.m. in the Library.

On a motion by Mr. Hester, seconded by Mrs. Atlas, it was unanimously agreed to adjourn the meeting at 7:30 p.m.

Respectfully submitted,

Patricia Ziegler
Secretary