

Donations

At the discretion of the Board of Trustees and/or the Library Director, the North Babylon Public Library accepts gifts and donations. Donations that are restricted may not be accepted.

Donations are accepted with the understanding that donated materials become the property of the Library. It is the North Babylon Public Library's sole discretion to add donations to the collection, discard, sell, store or display them. The library will administer any donated and accepted collection, including but not limited to cataloging, processing, repairing and placement of it. Additions or deletions are the responsibility of the library.

Donations that are not accepted will be returned to the owner or discarded, at the library's discretion. Patrons may request a generic confirmation letter for their donation. The Library will not assign monetary value to any gift or donation. By having the donor assume the responsibility for determining the Fair Market Value (which requires an expert that understands the selling price, the sales of comparable properties and replacement costs), any liability or tax-reporting penalty becomes the sole responsibility of the contributor.

Donations exceeding \$500 in approximate value will be accepted upon receipt of a form signed by the donor agreeing to the library's terms and conditions.

History: Adopted October 21, 1992
Approved by the Board of Trustees January 15, 2002
Updated November 15, 2005

Donation Agreement

The donation that I have made to the North Babylon Public Library is made with complete understanding of the Library's terms and conditions.

Donated Item(s): _____

Donor

Date

The Donor Bill of Rights

Philanthropy is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To ensure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the nonprofit organizations and causes they are asked to support, we declare that all donors have these rights:

I. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.

II. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.

III. To have access to the organization's most recent financial statements.

IV. To be assured their gifts will be used for the purposes for which they were given.

V. To receive appropriate acknowledgement and recognition.

VI. To be assured that information about their donation is handled with respect and with confidentiality to the extent provided by law.

VII. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.

VIII. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.

IX. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.

X. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

The Donor Bill of Rights was created by the American Association of Fund Raising Counsel (AAFRC), Association for Healthcare Philanthropy (AHP), the Association of Fundraising Professionals (AFP), and the Council for Advancement and Support of Education (CASE). It has been endorsed by numerous organizations.