

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, MAY 21, 2024

The meeting was called to order by Mr. Hester at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Mrs. DeBlasi, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary were present. Ms. Hare was absent with prior notice.

On a motion by Ms. Atlas, seconded by Ms. Hester, it was unanimously agreed to approve the minutes of the April 16, 2024 meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for April.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Library Fund Treasurer's Report for April.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to accept the Financial Report for April.

The Director's Statistical Report for April was noted.

On a motion by Ms. Atlas, seconded by Mrs. DeBlasi, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 894.

Mr. Horowitz reported on the Library Expansion Project. Steel beams will be delivered tomorrow. Mr. Horowitz advised the Trustees of vandalism to the baby changing station in the men's restroom. Mr. Horowitz also reported that he is monitoring the availability of parking spaces in the Library parking lot on Tuesday evenings.

The Board reviewed the request for scheduled tax payments for 2024-2025 from the North Babylon School Board. On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously to accept the tax payment schedule as presented in Exhibit A.

The Board reviewed and discussed quotes for network equipment and ink cartridge supplies. Exhibit A was presented as a quote from SHI International Corp. for Networking Equipment in the amount of \$2,495.82. Exhibit B was presented as a quote from Connection, Inc. for Networking Equipment in the amount of \$2,075.50. Exhibit C was presented as a quote from SHI International Corp. for ink cartridges in the amount of \$1,697.64. On a motion by Mr. Hester and seconded by Mrs. Ziegler it was unanimously agreed to approve the quotes as presented in Exhibits B, C and D.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to authorize the disposal of obsolete and damaged equipment as presented in Exhibit D.

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn to executive session at 6:23 p.m. to discuss matters relating to personnel.

Mrs. Nicolazzi and Mrs. Ledesma left the meeting at 6:45 p.m.

Mr. Horowitz left the meeting at 7:00 p.m. and rejoined the meeting at 7:15 p.m.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn from executive session at 7:30 p.m. and resume the regular business of the meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the salary schedule for non-bargaining unit staff.

It was agreed to establish a position of Administrative Assistant at a salary of \$70,000.

It was agreed to establish a starting salary for Part Time Custodial Worker at \$18.00/hr. Effective 07/01/2024

Marc Horowitz, Library Director, increment of \$4,150.00 effective 07/01/24 (\$185,000)

Maureen Nicolazzi, Librarian III, increment of \$2,360.00 effective 07/01/24 (\$120,374)

Denise Ledesma, Substitute Senior Library Clerk Confidential, \$65.00/hr. effective 07/01/2024

Karen Eisinger, Treasurer, increment of \$200.00 effective 07/01/24 (\$3,000)

James Murphy, Custodial Worker I, increment of \$2,500.00 effective 07/01/24 (\$60,000)

Darrell Gardner, P.T. Custodial Worker, increment of \$3.00/hr. effective 07/01/24 (\$21.00/hr.)

Frank Cutolo, P.T. Custodial Worker, increment of \$2.00/hr. effective 07/01/24 (\$18.50/hr.)

The next meeting of the Board will be held on Tuesday, June 18, 2024 at 6:00 p.m.

On a motion by Mr. Hester, seconded by Mrs. Deblasi, it was unanimously agreed to adjourn the meeting at 7:32 p.m.

Respectfully submitted,

Laurie Atlas  
Secretary

