

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, OCTOBER 17, 2023**

The meeting was called to order in the Library by the President, Ms. Hare, at 6:00 p.m. Mrs. Ziegler, Ms. Atlas, Mrs. DeBlasi, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary were present. Three guests were present. Mr. Hester was absent with prior notice.

On a motion by Ms. Atlas, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the minutes of the September 19, 2023 meeting.

On a motion by Mrs. DeBlasi, seconded by Ms. Atlas, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for September.

On a motion by Mrs. DeBlasi, seconded by Ms. Atlas, it was unanimously agreed to accept the Library Fund Treasurer's Report for September.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for September.

The Director's Statistical Report for September was accepted.

On a motion by Mrs. DeBlasi, seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 887.

On a motion by Mrs. DeBlasi, seconded by Ms. Atlas, it was unanimously agreed to authorize the payments for the Cultural Programming Fund for October.

The Trustees were advised of a delivery of electronics from the Library to the Babylon Recycling Center.

On a motion by Mrs. DeBlasi, seconded by Ms. Atlas, it was unanimously agreed to authorize the award of the contracts for General Construction, Plumbing, Electrical and Mechanical/HVAC to the lowest responsible bidders as presented in Exhibit A.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Employee Assistance Program Annual Report as presented in Exhibit B.

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Ms. Atlas, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the Personnel Report October.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn to executive session to discuss matters relating to personnel issues at 6:32 p.m.

On a motion by Mrs. DeBlasi, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn from executive session at 7:07p.m. and resume the regular business of the meeting.

The next meeting of the Board will be held on November 21, 2023.

On a motion by Mrs. DeBlasi, seconded by Ms. Hare, it was unanimously agreed to adjourn the meeting at 7:07 p.m.

Respectfully submitted,

Laurie Atlas  
Secretary