

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, MAY 16, 2023

The meeting was called to order by Ms. Hare at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Mrs. DeBlasi, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary were present. Ms. Atlas arrived at 6:03 p.m. One guest arrived at 6:07 p.m.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the minutes of the April 18, 2023 meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for April.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Library Fund Treasurer's Report for April.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for April.

The Director's Statistical Report for April was noted.

On a motion by Mr. Hester seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 882.

Mr. Horowitz reported to the Trustees that he is seeking a Construction Management Company to oversee the Library Expansion Project. He has received one quote and is expecting to meet with three additional companies. Updates will be provided at the next Board meeting.

The Board reviewed the request for scheduled tax payments for 2023-2024 from the North Babylon School Board. On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously to accept the tax payment schedule as presented in Exhibit A.

The Trustees reviewed the revised Holiday Policy. On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approved the revised Holiday Policy as presented in Exhibit B.

Mr. Horowitz presented a 20-minute Trustee Training segment on the Library's Selection Policy.

The Director's Report was noted.

The Department Head Reports were noted.

The guest addressed the Board and left the meeting at 6:30 p.m.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn to executive session at 6:30 p.m. to discuss matters relating to personnel.

Mrs. Nicolazzi and Mrs. Ledesma left the meeting at 6:30 p.m.

Mr. Horowitz left the meeting at 6:45 p.m. and rejoined the meeting at 7:15 p.m.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn from executive session at 7:18 p.m. and resume the regular business of the meeting.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to approve the salary schedule for non-bargaining unit staff.

It was agreed to establish the starting salary for Senior Account Clerk at \$65,000.

It was agreed to establish the starting salary for P.T. Custodial Worker at \$16.32/hr.

Marc Horowitz, Library Director, increment of \$3,550.00 effective 07/01/23 (\$180,850)

Maureen Nicolazzi, Librarian III, increment of \$2,314.00 effective 07/01/23
(\$118,014)

Denise Ledesma, Sr. Library Clerk Confidential, increment of \$2,188 effective 07/01/23
(\$113,074) includes annual stipend of \$1,500.

Karen Eisinger, Treasurer, increment of \$100.00 effective 07/01/23
(\$2,800)

James Murphy, Custodial Worker I, increment of \$1,500.00 effective 07/01/23
(\$57,500)

Darrell Gardner, P.T. Custodial Worker, increment of \$1.00/hr. effective 07/01/23
(\$18.00/hr.)

Frank Cutolo, P.T. Custodial Worker, increment of \$.50/hr. effective
07/01/23 (\$16.50/hr.)

James Hunt-Muller, P.T. Custodial Worker, increment of \$.32/hr. effective 07/01/23
(\$16.32/hr.)

The next meeting of the Board will be held on Tuesday, June 20, 2023 at 6:00 p.m.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to adjourn the meeting at 7:40 p.m.

Respectfully submitted,

Laurie Atlas
Secretary

