

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, JUNE 20, 2023

The meeting was called to order in the Library by the President, Ms. Hare, at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Mrs. DeBlasi, Ms. Atlas, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary were present. One guest arrived at 6:01 p.m.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to approve the minutes of the May 16, 2023 Board meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for May.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Library Fund Treasurer's Report for May.

On a motion by Mrs. Ziegler, seconded by Ms. Atlas, it was unanimously agreed to accept the Financial Report for May.

The Director's Statistical Report for May was noted.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 883.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to approve the June Disbursements from the Cultural Programming Fund.

Mr. Horowitz report National Grid wants to relocate the gas main, currently underground. The plan is to bring in a new gas line on the south side of the building. A volunteer from the community planted hundreds of small sunflowers surrounding larger sunflowers in front of the Library. Mr. Horowitz also reported County-wide electronic checkouts have exceed print checkouts. Mr. Horowitz advised the Trustees of an open house at Suffolk Cooperative Library System on July 10, 2023. The workshop will fulfill two hours of Trustee Training continuing education credit.

The Trustees reviewed and discussed the proposals for computer backup/malware equipment and software. On a motion by Mrs. DeBlasi, seconded by Mrs. Ziegler, it was unanimously agreed to accept the proposal submitted by PC Nation at a cost not to exceed \$3,020.54 as presented in Exhibit A.

The Trustees reviewed and discussed the proposals submitted for the Epson Surecolor P7570 Poster Printer. On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the proposal submitted by Ricoh USA, Inc. at a cost not to exceed \$2,395.00 as presented in Exhibit B.

The Director's Report was noted.

The Department Head Reports were noted.

The floor was opened to the guest. The guest addressed the Board and left the meeting at 6:30 p.m.

On a motion by Mrs. DeBlasi seconded by Mrs. Ziegler, it was unanimously agreed to approve the Personnel Report.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to enter into executive session to discuss matters relating to personnel issues at 6:30 p.m.

On a motion by Mrs. DeBlasi, seconded Mr. Hester, it was unanimously agreed to adjourn from executive session at 7:03 p.m. and resume the regular business of the meeting.

On a motion by Mr. Hester, seconded by Ms. Atlas it was agreed to approve the future meeting dates.

The next meeting of the Board will be held on July 18, 2023 following the Annual Reorganization Meeting at 6:00 p.m.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn the meeting at 7:03 p.m.

Respectfully submitted,

Laurie Atlas
Secretary