

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, FEBRUARY 21, 2023

The meeting was called to order in the Library by the President, Ms. Hare, at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Mrs. DeBlasi, Ms. Atlas, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary, were present.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adopt the minutes of the January 17, 2023 Board Meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Cultural Programing Fund Treasurer's Report for January.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Library Fund Treasurer's Report for January.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Financial Report for December.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for January.

The Director's Statistical Report for January was noted.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 879.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the Disbursements from Cultural Programming Fund for the month of February.

Mr. Horowitz reported on the receipt of PILOT funds from Babylon IDA in the amount of \$3,570.81.

The Trustees discussed matters relating to the Library Budget Vote and Election. On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to appoint Mrs. Mary LaRocca as Clerk for the Library Election. On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the appointment of election personnel as presented in Exhibit A. It was also agreed, on a motion by Mr. Hester, seconded by Mrs. Ziegler, to appoint Mrs. Kim Dunne as Permanent Chair for the Library Election. It was noted that absentee ballots would be made available.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Annual Report for Public and Association Libraries for 2022 as presented in Exhibit B.

The Trustees reviewed and discussed the proposal submitted for SHI upgraded software. On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to accept the proposal submitted by SHI at a cost not to exceed \$1,761.60 as presented in Exhibit C.

The Trustees reviewed and discussed the proposal submitted by D&S Mechanical Services to remove and repair Weil-McLain Boiler Main Control Board, Communication

Board and Keypad Interface. On a motion by Ms. DeBlasi, seconded by Mrs. Ziegler, it was unanimously agreed to accept the proposal submitted by D&S Mechanical at a cost not to exceed \$2,180.00 as presented in Exhibit D.

The Trustee reviewed and discussed the Trustee Training – Ask the Lawyers as presented in Exhibit E.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to dispose of the obsolete and damaged equipment as presented in Exhibit F.

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the Personnel Report for February.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn to executive session at 6:21 p.m. to discuss matters relating to personnel.

On a motion by Mrs. DeBlasi, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn from executive session at 6:38 p.m. and resume the regular business of the meeting.

The next regular meeting of the Board of Trustees will be held on March 21, 2023. The Budget Information Meeting will be held on March 21, 2023 at 6:00 p.m. in the Library.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn the meeting at 6:38 p.m.

Respectfully submitted,

Laurie Atlas
Secretary