

## **OFFICIAL MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, OCTOBER 21, 2025**

The meeting was called to order by President Ms. Hare at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Ms. Atlas, Mrs. DeBlasi, Mrs. Nicolazzi, Librarian III, Miss Scharf, Administrative Assistant, and Ms. Giordano of Bond, Schoeneck & King, were present. Mr. Horowitz, Library Director, was absent with notice.

Twenty guests arrived for the start of the meeting at 6:00 p.m.

At 6:01 p.m. Arleen S., former Library employee and community member, shared sentiments with the Board of Trustees.

At 6:07 p.m. Nicole G., community member, shared sentiments with Board of Trustees.

At 6:09 p.m. Katrina P., Library employee, shared sentiments with the Board of Trustees.

At 6:10 p.m. John P., community member, shared sentiments with the Board of Trustees.

At 6:11 p.m. Nicole G., community member, shared additional sentiments with the Board of Trustees.

At 6:13 p.m. Katrina P., Library employee, shared additional sentiments with the Board of Trustees.

At 6:14 p.m. Patrice P., community member, shared sentiments with the Board of Trustees.

At 6:18 p.m. Brian Q., community member, shared sentiments with the Board of Trustees.

At 6:21 p.m. Mike L., community member, shared sentiments with the Board of Trustees.

At 6:23 p.m. Arleen S., community member, shared additional sentiments with the Board of Trustees.

At 6:24 p.m. Carmella R., community member, shared sentiments with the Board of Trustees.

At 6:25 p.m. Nicole G., community member, shared additional sentiments with the Board of Trustees.

At 6:28 p.m. Dianna D., community member, shared sentiments with the Board of Trustees.

The topics of these guest sentiments that were shared with the Board of Trustees primarily include: Questions regarding the conclusion of the harassment investigation and

Director's employment status, Perceived poor treatment of staff and patrons, Parents feeling unsafe bringing their children into the Library, Scheduling and content of Sexual Harassment training, Inappropriate speech by the Library Director, Concerns regarding hiring for the vacant Librarian I position, Requests to increase public advertisement of Special meetings of the Board, Questions regarding how the Library Director is evaluated, and Questions regarding the use of Library funds.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to adopt the minutes of the September 16, 2025 Board Meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adopt the minutes of the Special Meetings that took place on October 7 and October 14, 2025, with the acknowledgement that the September 25, 2025 Special Meeting minutes were previously approved at the October 7<sup>th</sup> Special Meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for September.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Library Fund Treasurer's Report for September.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Financial Report for September.

The Director's Statistical Report for September was noted.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 911.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to approve the Disbursements from the Cultural Programming Fund for the month of October.

Mrs. Nicolazzi introduced a new locking mailbox that will be available inside of the Library so that patrons and staff have a means of direct and private communication with the Board of Trustees. The Board President and Board Secretary were provided the only keys.

The S.C.L.S. 2026 Draft Budget was shared with and reviewed by the Board of Trustees under Exhibit A.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to approve the purchase of two (2) new museum passes for the Long Island Children's Museum for \$3,000, as presented in Exhibit B.

The Director's Report was noted.

Ms. Hare requested that the Library items being worked on and completed, as listed in the Director's Report, are posted and shared. Such items include: Revision of the current Newsletter, Sexual Harassment training for Library staff, Updates to the Children's Room including new furniture, puzzles and toys, Expanded programming, Review of materials fees for Adult Programs, Purchase of new videogames for circulation and Teen Programs, Consideration of adding vending machines to the new front lobby, and Consideration of purchasing additional items for the Lending Library.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the October Personnel Report.

At 6:56 p.m. Aimee C., Library employee, shared sentiments with the Board of Trustees.

At 6:58 p.m. Kristin L, Library employee, shared an additional sentiment with the Board of Trustees.

At 6:59 p.m. Dianna D., community member, shared additional sentiments with the Board of Trustees.

At 7:00 p.m. Nicole G., community member, shared additional sentiments with the Board of Trustees.

The topics of these guest sentiments that were shared with the Board of Trustees primarily include: Requests for a formal means of responding to questions asked of the Board, Gratitude for and acknowledgement of the new toys in the Children's Room, Sexual Harassment training suggestions, Questions regarding the history of the Library accepting donations, and Suggestions for a "Friends of the Library" group.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn to executive session at 7:03 p.m. to discuss matters relating to personnel.

Ms. Atlas left the meeting at 7:15 p.m. with prior notice.

At the Board of Trustees' request, Mrs. Nicolazzi and Miss Scharf exited the executive session at 7:50 p.m.

At the Board of Trustees' request, Mrs. Nicolazzi and Miss Scharf re-entered the executive session at 8:17 p.m.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn from executive session at 8:23 p.m. and resume the regular business of the meeting.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve a new full-time Library Clerk position to be split between the Circulation and Technical Services departments.

The next regular meeting of the Board of Trustees will be held on November 18, 2025 at 6:00 p.m. in the Library.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Ms. Laurie Atlas  
Secretary