

**Agenda
November 18, 2025
6:00 PM**

1. Call to order.
2. Remarks from Guests (period for public expression).
3. Reading, amendment if necessary, and approval of the October 21, 2025 Board meeting minutes.
4. Consideration of the Cultural Programming Fund Treasurer's Report for October.
5. Consideration of the Library Fund Treasurer's Report for October.
6. Consideration of the Financial Report for October.
7. Consideration of the Director's Statistical Report for October.
8. Approval of Bills – Authorization of payment No. 912.
9. Approval of Disbursements for November Cultural Programming Fund.
10. Communications.
11. Old Business.
12. New Business
 - a. EXHIBIT A – APPROVAL OF S.C.L.S. FINAL 2026 BUDGET
 - b. EXHIBIT B – APPROVAL OF S.C.L.S. SYSTEM BOARD CANDIDATE TO REPRESENT BABYLON AND ISLIP FOR THE TERM 1/7/2026-12/31/2028
 - c. EXHIBIT C – REVIEW OF PROPOSED LIVE-BRARY.COM DOWNLOAD COSTS FOR 2026
 - d. EXHIBIT D – APPROVAL OF D&S QUOTE TO CONNECT DUCTWORK IN CEILING OF I.T. OFFICE TO HVAC SYSTEM (\$2,200)
 - e. DIRECTOR'S REPORT
 - f. DEPARTMENT HEAD REPORTS
 - g. PERSONNEL REPORT

13. Remarks from Guests (period for public expression).

14. Future Meeting Dates:

Tuesday, December 16 @ 6:00 PM

Tuesday, January 20, 2026 @ 6:00 PM

Tuesday, February 17, 2026 @ 6:00 PM

15. Executive Session.

16. Adjournment.

OFFICIAL MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, OCTOBER 21, 2025

The meeting was called to order by President Ms. Hare at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Ms. Atlas, Mrs. DeBlasi, Mrs. Nicolazzi, Librarian III, Miss Scharf, Administrative Assistant, and Ms. Giordano of Bond, Schoeneck & King, were present. Mr. Horowitz, Library Director, was absent with notice.

Twenty guests arrived for the start of the meeting at 6:00 p.m.

At 6:01 p.m. Arleen S., former Library employee and community member, shared sentiments with the Board of Trustees.

At 6:07 p.m. Nicole G., community member, shared sentiments with Board of Trustees.

At 6:09 p.m. Katrina P., Library employee, shared sentiments with the Board of Trustees.

At 6:10 p.m. John P., community member, shared sentiments with the Board of Trustees.

At 6:11 p.m. Nicole G., community member, shared additional sentiments with the Board of Trustees.

At 6:13 p.m. Katrina P., Library employee, shared additional sentiments with the Board of Trustees.

At 6:14 p.m. Patrice P., community member, shared sentiments with the Board of Trustees.

At 6:18 p.m. Brian Q., community member, shared sentiments with the Board of Trustees.

At 6:21 p.m. Mike L., community member, shared sentiments with the Board of Trustees.

At 6:23 p.m. Arleen S., community member, shared additional sentiments with the Board of Trustees.

At 6:24 p.m. Carmella R., community member, shared sentiments with the Board of Trustees.

At 6:25 p.m. Nicole G., community member, shared additional sentiments with the Board of Trustees.

At 6:28 p.m. Dianna D., community member, shared sentiments with the Board of Trustees.

The topics of these guest sentiments that were shared with the Board of Trustees primarily include: Questions regarding the conclusion of the harassment investigation and

Director's employment status, Perceived poor treatment of staff and patrons, Parents feeling unsafe bringing their children into the Library, Scheduling and content of Sexual Harassment training, Inappropriate speech by the Library Director, Concerns regarding hiring for the vacant Librarian I position, Requests to increase public advertisement of Special meetings of the Board, Questions regarding how the Library Director is evaluated, and Questions regarding the use of Library funds.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to adopt the minutes of the September 16, 2025 Board Meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adopt the minutes of the Special Meetings that took place on October 7 and October 14, 2025, with the acknowledgement that the September 25, 2025 Special Meeting minutes were previously approved at the October 7th Special Meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for September.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Library Fund Treasurer's Report for September.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Financial Report for September.

The Director's Statistical Report for September was noted.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 911.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to approve the Disbursements from the Cultural Programming Fund for the month of October.

Mrs. Nicolazzi introduced a new locking mailbox that will be available inside of the Library so that patrons and staff have a means of direct and private communication with the Board of Trustees. The Board President and Board Secretary were provided the only keys.

The S.C.L.S. 2026 Draft Budget was shared with and reviewed by the Board of Trustees under Exhibit A.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to approve the purchase of two (2) new museum passes for the Long Island Children's Museum for \$3,000, as presented in Exhibit B.

The Director's Report was noted.

Ms. Hare requested that the Library items being worked on and completed, as listed in the Director's Report, are posted and shared. Such items include: Revision of the current Newsletter, Sexual Harassment training for Library staff, Updates to the Children's Room including new furniture, puzzles and toys, Expanded programming, Review of materials fees for Adult Programs, Purchase of new videogames for circulation and Teen Programs, Consideration of adding vending machines to the new front lobby, and Consideration of purchasing additional items for the Lending Library.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the October Personnel Report.

At 6:56 p.m. Aimee C., Library employee, shared sentiments with the Board of Trustees.

At 6:58 p.m. Kristin L, Library employee, shared an additional sentiment with the Board of Trustees.

At 6:59 p.m. Dianna D., community member, shared additional sentiments with the Board of Trustees.

At 7:00 p.m. Nicole G., community member, shared additional sentiments with the Board of Trustees.

The topics of these guest sentiments that were shared with the Board of Trustees primarily include: Requests for a formal means of responding to questions asked of the Board, Gratitude for and acknowledgement of the new toys in the Children's Room, Sexual Harassment training suggestions, Questions regarding the history of the Library accepting donations, and Suggestions for a "Friends of the Library" group.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn to executive session at 7:03 p.m. to discuss matters relating to personnel.

Ms. Atlas left the meeting at 7:15 p.m. with prior notice.

At the Board of Trustees' request, Mrs. Nicolazzi and Miss Scharf exited the executive session at 7:50 p.m.

At the Board of Trustees' request, Mrs. Nicolazzi and Miss Scharf re-entered the executive session at 8:17 p.m.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn from executive session at 8:23 p.m. and resume the regular business of the meeting.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve a new full-time Library Clerk position to be split between the Circulation and Technical Services departments.

The next regular meeting of the Board of Trustees will be held on November 18, 2025 at 6:00 p.m. in the Library.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Ms. Laurie Atlas
Secretary

**TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
For the period of October 1, 2025 to October 31, 2025**

Total available balance as reported at the end of preceding period \$ 11,568.69

RECEIPTS DURING PERIOD

| <u>Source</u> | <u>Amount</u> | |
|------------------|----------------------------------|---------------------|
| Aquarium Tickets | \$ 346.00 | |
| Interest Earned | \$ 0.88 | |
| | Total Receipts | <u>\$ 346.88</u> |
| | Total receipts including balance | <u>\$ 11,915.57</u> |

DISBURSEMENTS MADE DURING PERIOD

| <u>Check No.</u> | <u>Payee</u> | <u>Purpose</u> | <u>Amount Paid</u> | |
|------------------|----------------------------------|-------------------------|--------------------|---------------------|
| 4107 | Rosemarie Attard | Ceramic Pumpkin 9/11/25 | \$ 288.00 | |
| 4108 | Kathy Reccardi | Paint Night 9/25/25 | \$ 240.00 | |
| 4109 | Pamela Trastelis | Art with Pamela 10/9/25 | \$ 240.00 | |
| | Total Disbursements | | | <u>\$ 768.00</u> |
| | Cash balance as shown by records | | | <u>\$ 11,147.57</u> |

RECONCILIATION WITH BANK STATEMENT

| | |
|---|--------------------|
| Bank statement balance at end of period | <u>\$11,041.57</u> |
| Less total outstanding checks | <u>\$ 240.00</u> |
| Net balance in bank | <u>\$10,801.57</u> |
| Due from Library Fund | <u>\$ 346.00</u> |

| | |
|-------------------------|---------------------|
| Total available balance | <u>\$ 11,147.57</u> |
| Total commitments | <u>\$ -</u> |
| Fund balance | <u>\$ 11,147.57</u> |

This is to certify that the above cash balance is in agreement with the bank statement as reconciled.



Treasurer, Cultural Programming Fund

CULTURAL PROGRAMMING FUND

OUTSTANDING CHECKS

October 2025

| <u>No.</u> | <u>Amount</u> | <u>Payee</u> |
|------------|---------------|------------------|
| 4109 | \$ 240.00 | Pamela Trastelis |
| Total | \$ 240.00 | |

**NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING October 31, 2025**

| <u>REVENUES</u> | <u>20252026 BUDGET</u> | <u>YEAR-TO-DATE</u> |
|---|----------------------------|----------------------------|
| Real Property Taxes | 3,322,400.00 | 1,384,340.19 |
| PILOT Funds: Payment in Lieu of Taxes | 4,500.00 | - |
| Fines | 8,000.00 | 182.60 |
| Interest Income | 2,000.00 | 2,509.56 |
| Lost Books Paid | 5,500.00 | 472.83 |
| Gifts & Donations | 8,000.00 | - |
| E-Rate | 5,000.00 | - |
| Copy Machine Revenue | 7,000.00 | 1,249.30 |
| Unclassified Revenue | 6,000.00 | 1,215.70 |
| State Aid | 8,800.00 | 8,766.90 |
| Other State Aid | - | - |
| Appropriated Fund Balance | 40,000.00 | - |
| Prior Year Refund | - | - |
| | 3,417,200.00 | 1,398,737.08 |
| <u>CASH SUMMARY</u> | | |
| Fund Balance - July 1, 2025 (Preliminary) | 745,218.51 | |
| Add: Reserve for Prior Encumbrances | 54,394.94 | |
| Deferred Real Estate Taxes | - | |
| Reserve for Retirement/Terminal Pay | 80,000.00 | |
| Reserve for Unemployment | 11,195.71 | |
| Committed for Post Employment Benefits | 265,000.00 | |
| Due to Employees' Retirement System | 57,000.00 | |
| Appropriated Fund Balance | 40,000.00 | |
| Accounts Payable | 309,756.00 | |
| Accrued Payroll | 85,972.28 | |
| | 1,648,537.44 | |
| Current Revenues | 1,398,737.08 | <u>3,047,274.52</u> |
| <u>EXPENSES</u> | | |
| Budgetary Expenditures | <u>1,030,977.71</u> | |
| | <u>1,030,977.71</u> | |
| | | 1,030,055.01 |
| Dis. Ins. Withheld | 85.87 | |
| Federal Withholding | | |
| State Withholding | | |
| Social Secuirty - EE | | |
| Retirement System Deductions | 105.23 | |
| Retirement System Contributions - ERSBACK | 359.02 | |
| Excess Retirement Contributions | 26.58 | |
| Social Security - ER | | |
| CPF Exchange | 346.00 | |
| Petty Cash | | 370.00 |
| Deferred Real Estate Taxes | | 23.05 |
| Citibank Account | | - |
| Insurance Receivable | | - |
| Prepaid Insurance | | 18,121.17 |
| Prepaid Expenses | | 38,599.00 |
| LIPA Rebate Receivable | | - |
| Grants Receivable | | - |
| Accrued Interest Receivable | | - |
| Checking Accounts Balance | | <u>1,960,106.29</u> |

NORTH BABYLON PUBLIC LIBRARY
FINANCIAL REPORT
FOR MONTH ENDING October 31, 2025

| | <u>2025-26 BUDGET</u> | <u>EXPENSED</u> | <u>ENCUMBERED</u> | <u>BALANCE</u> |
|--|-----------------------|-----------------------|--------------------|-----------------------|
| Professional Salaries | 800,000.00 | \$288,337.32 | \$0.00 | \$511,662.68 |
| Clerical Salaries | 725,000.00 | \$175,896.48 | \$0.00 | \$549,103.52 |
| Custodial/Maintenance Salaries | 94,000.00 | \$31,577.37 | \$0.00 | \$62,422.63 |
| Technical Services Salaries | 61,000.00 | \$21,815.68 | \$0.00 | \$39,184.32 |
| Library District Treasurer Salaries | 2,900.00 | \$1,419.21 | \$0.00 | \$1,480.79 |
| Pages | 47,350.00 | \$9,396.17 | \$0.00 | \$37,953.83 |
| Retirement | 280,000.00 | \$0.00 | \$0.00 | \$280,000.00 |
| Social Security | 117,000.00 | \$38,692.66 | \$0.00 | \$78,307.34 |
| Workmen's Compensation | 17,000.00 | \$0.00 | \$0.00 | \$17,000.00 |
| Health Insurance | 455,000.00 | \$155,280.03 | \$0.00 | \$299,719.97 |
| Vision Insurance | 1,100.00 | \$310.40 | \$0.00 | \$789.60 |
| Disability Insurance | 5,000.00 | \$484.45 | \$0.00 | \$4,515.55 |
| Dental/Life Insurance | 21,550.00 | \$3,572.01 | \$0.00 | \$17,977.99 |
| Employee Assistance Plan | 1,400.00 | \$1,348.50 | \$0.00 | \$51.50 |
| Books/Downloadable Books | 200,000.00 | \$14,142.32 | \$200.00 | \$185,657.68 |
| DVD | 20,000.00 | \$2,574.04 | \$100.00 | \$17,325.96 |
| Audio Recordings | 4,000.00 | \$55.45 | \$0.00 | \$3,944.55 |
| Periodicals | 14,500.00 | \$2,006.24 | \$0.00 | \$12,493.76 |
| Computer Software | 10,000.00 | \$2,713.00 | \$0.00 | \$7,287.00 |
| Online Services | 29,400.00 | \$22,230.61 | \$0.00 | \$7,169.39 |
| Misc Expenses | 1,000.00 | \$44.30 | \$0.00 | \$955.70 |
| Printing and Publication | 16,000.00 | \$5,869.00 | \$0.00 | \$10,131.00 |
| Library Programs | 63,000.00 | \$18,250.70 | \$3,000.00 | \$41,749.30 |
| Postage | 13,500.00 | \$7,599.71 | \$0.00 | \$5,900.29 |
| Telephone | 9,000.00 | \$1,674.63 | \$0.00 | \$7,325.37 |
| Telecommunications | 11,000.00 | \$9,900.00 | \$0.00 | \$1,100.00 |
| Electric | 47,500.00 | \$23,990.92 | \$0.00 | \$23,509.08 |
| Gas | 7,000.00 | \$911.42 | \$0.00 | \$6,088.58 |
| Water | 1,000.00 | \$466.08 | \$0.00 | \$533.92 |
| Building Repair | 15,000.00 | \$7,167.40 | \$4,856.00 | \$2,976.60 |
| Equipment Repair and Service Contracts | 38,000.00 | \$15,433.80 | \$0.00 | \$22,566.20 |
| Trash Removal Service | 2,300.00 | \$280.68 | \$0.00 | \$2,019.32 |
| Snow Removal Service | 13,000.00 | \$0.00 | \$0.00 | \$13,000.00 |
| Security and Protective Services | 67,000.00 | \$23,753.14 | \$0.00 | \$43,246.86 |
| Equipment | 35,000.00 | \$19,071.27 | \$0.00 | \$15,928.73 |
| Circulation Control | 20,000.00 | \$9,958.95 | \$0.00 | \$10,041.05 |
| SCLS Services Contract | 45,000.00 | \$0.00 | \$0.00 | \$45,000.00 |
| Legal | 14,000.00 | \$15,774.00 | \$0.00 | (\$1,774.00) |
| Accounting Services | 10,000.00 | \$0.00 | \$0.00 | \$10,000.00 |
| Other Professional Fees (UMS) | 5,000.00 | \$365.00 | \$0.00 | \$4,635.00 |
| Fire Liability Comprehensive Insurance | 20,200.00 | \$23,202.64 | \$0.00 | (\$3,002.64) |
| General Supplies | 46,000.00 | \$22,133.43 | \$4,384.28 | \$19,482.29 |
| Maintenance Supplies | 5,000.00 | \$910.19 | \$354.56 | \$3,735.25 |
| Travel | 3,000.00 | \$197.76 | \$0.00 | \$2,802.24 |
| Continuing Education | 3,000.00 | \$0.00 | \$0.00 | \$3,000.00 |
| Membership Dues | 3,500.00 | 400.00 | 0.00 | \$3,100.00 |
| Election Expenses | 5,000.00 | 0.00 | 0.00 | \$5,000.00 |
| Building Improvements | 15,000.00 | 7,060.00 | 0.00 | \$7,940.00 |
| Expansion Project | 0.00 | 44,710.75 | 0.00 | (\$44,710.75) |
| | <u>\$3,440,200.00</u> | <u>\$1,030,977.71</u> | <u>\$12,894.84</u> | <u>\$2,396,327.45</u> |

**NORTH BABYLON PUBLIC LIBRARY
TREASURER'S REPORT
FOR THE MONTH ENDING OCTOBER 31, 2025**

| | | |
|--|----------------------|------------------------|
| M&T BANK - NOW Checking #0017110022060 Statement Balance | | \$ 868,783.17 |
| Plus: Deposits in Transit | \$ 33.09 | |
| Less: Outstanding Checks | | \$ (14,387.38) |
| Balance at End of Month | | \$ 854,428.88 |
| M&T BANK - MMA #15005010003749 Statement Balance | | \$ 585,705.72 |
| Capital One - MMA #7527401539 Statement Balance | | \$ 519,971.69 |
| Total | | \$ 1,960,106.29 |
| Beginning Balance: | | |
| M&T BANK - Checking | | \$ 555,251.43 |
| M&T BANK - MMA | | \$ 585,655.98 |
| Capital One MMA | | \$ 519,442.02 |
| Real Property Taxes | \$ 553,733.33 | |
| PILOT Funds: Payment in Lieu of Taxes | \$ - | |
| Fines | \$ 36.70 | |
| Interest Income | \$ 642.69 | |
| Lost Books Paid | \$ 103.05 | |
| Gifts and Donations | \$ - | |
| E-Rate | \$ - | |
| Copy Machine Revenue | \$ 257.90 | |
| Unclassified Revenue | \$ 550.03 | |
| State Aid | \$ - | |
| Due to CPF | \$ 346.00 | |
| Lost Books Paid Refund | \$ 7.99 | |
| Voided Stale Checks - 10/21 2024-2025 | \$ 854.30 | |
| Total Receipts | \$ 556,531.99 | |
| Minus: Disbursements | | |
| Accounts Payable 10/21/25 | | \$ 85,768.91 |
| Payroll 10/10/25 | | \$ 68,010.19 |
| Payroll 10/24/25 | | \$ 103,381.63 |
| Excess ERS Withholdings | | \$ (385.60) |
| Total Disbursements | | \$ 256,775.13 |
| Total Ending Balance | | \$ 1,960,106.29 |

Outstanding Checks as of 10/31/25

| Check No. | Amount |
|-----------|-------------|
| 46041 | \$ 60.00 |
| 46207 | \$ 407.10 |
| 46218 | \$ 2,035.00 |
| 46224 | \$ 1,110.00 |
| 46226 | \$ 1,110.00 |
| 46238 | \$ 1,973.60 |
| 46239 | \$ 480.00 |
| 46249 | \$ 300.00 |
| 46266 | \$ 109.00 |
| 46269 | \$ 7.99 |
| 46273 | \$ 150.00 |
| 46277 | \$ 6,092.16 |
| 46278 | \$ 144.87 |
| 46281 | \$ 100.00 |
| 46282 | \$ 237.49 |
| 46290 | \$ 70.17 |

| | |
|---------------------------------|---------------------|
| Total Outstanding Checks | \$ 14,387.38 |
|---------------------------------|---------------------|

NORTH BABYLON PUBLIC LIBRARY

Statistical Report for October 2025

CIRCULATION STATISTICS

| | <u>This Year</u> | <u>Last Year</u> |
|--|------------------|------------------|
| Grand Total Materials (month) | <u>7,868</u> | <u>7,799</u> |
| Grand Total Materials (calendar year to date) | <u>81,157</u> | <u>79,923</u> |
| Total Videos and DVD's (month) | <u>1,207</u> | <u>1,286</u> |
| Total Videos and DVD's (calendar year to date) | <u>12,563</u> | <u>15,079</u> |

COLLECTION:

| | <u>Books</u> | <u>Audio</u> | <u>Video</u> | <u>PB Books</u> | <u>DVD</u> | <u>Pamphlets</u> | <u>Microfilms</u> | <u>Software</u> |
|-------------|----------------|--------------|--------------|-----------------|---------------|------------------|-------------------|-----------------|
| Added | <u>66</u> | <u>1</u> | <u>0</u> | <u>0</u> | <u>30</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Total | <u>110,550</u> | <u>7,259</u> | <u>33</u> | <u>4,500</u> | <u>13,397</u> | <u>2,736</u> | <u>59</u> | <u>48</u> |
| GRAND TOTAL | <u>138,582</u> | | | | | | | |

BORROWER REGISTRATION:

| | <u>Last Month</u> | <u>This Month</u> |
|----------|-------------------|-------------------|
| Adult | <u>8,873</u> | <u>8,938</u> |
| YA | <u>2,465</u> | <u>2,472</u> |
| Juvenile | <u>2,109</u> | <u>2,121</u> |
| TOTAL | <u>13,447</u> | <u>13,531</u> |

INTERLIBRARY LOAN:

| | |
|--|------------|
| # of items received from other libraries for our patrons | <u>361</u> |
| # of items lent to other libraries for their patrons | <u>643</u> |

MISCELLANEOUS STATISTICS

| | | | |
|----------------------------|--------------|------------------------------|---------------|
| Adult Reference Questions | <u>900</u> | Juvenile Reference Questions | <u>257</u> |
| Adult Computer Use | <u>397</u> | Juvenile Computer Use | <u>37</u> |
| Downloads - Live-brary.com | <u>4,698</u> | Door Count | <u>~5,000</u> |
| Flipster | <u>199</u> | Scans | <u>325</u> |
| Kanopy | <u>129</u> | | |

North Babylon Public Library

Circulation Statistics

| ALL MATERIALS | | | | | | | |
|--------------------------|----------------|---|---------------|---------------|---------------|---------------|---------------|
| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
| | | <i>*Note : Library COVID closure, March 16- June 15, 2020</i> | | | | | |
| January | 14,582 | 12,410 | 8,086 | 7,381 | 7,802 | 8,143 | 6,855 |
| February | 14,004 | 12,868 | 7,255 | 7,170 | 7,837 | 7,715 | 6,717 |
| March | 15,519 | 7,341 | 8,044 | 7,549 | 8,523 | 8,136 | 7,743 |
| April | 14,797 | | 7,722 | 7,392 | 7,955 | 7,619 | 7,372 |
| May | 13,963 | | 7,039 | 7,181 | 7,840 | 7,085 | 7,187 |
| June | 12,379 | 3,607 | 7,236 | 7,896 | 8,498 | 7,594 | 6,978 |
| July | 15,780 | 5,442 | 8,153 | 8,171 | 8,471 | 9,095 | 8,951 |
| August | 15,500 | 6,885 | 8,558 | 8,412 | 9,136 | 8,710 | 13,417 |
| September | 13,466 | 10,252 | 7,936 | 8,081 | 8,293 | 8,027 | 8,069 |
| October | 14,574 | 7,434 | 8,213 | 8,169 | 8,550 | 7,799 | 7,868 |
| November | 12,589 | 8,924 | 7,826 | 7,299 | 8,520 | 7,676 | |
| December | 11,466 | 7,837 | 7,300 | 7,007 | 8,337 | 7,213 | |
| TOTAL | 168,619 | 83,000 | 93,368 | 91,708 | 99,762 | 94,812 | 81,157 |
| | | | | | | | |
| VIDEOS & DVDs | | | | | | | |
| | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
| January | 4,353 | 3,472 | 2,712 | 1,548 | 1,642 | 1,613 | 1,202 |
| February | 4,045 | 3,583 | 2,283 | 1,698 | 1,638 | 1,715 | 1,237 |
| March | 4,480 | 2,005 | 2,320 | 1,707 | 1,729 | 1,743 | 1,472 |
| April | 4,110 | | 2,071 | 1,833 | 1,469 | 1,553 | 1,268 |
| May | 3,726 | | 1,853 | 1,772 | 1,586 | 1,425 | 1,273 |
| June | 3,405 | 490 | 1,800 | 1,888 | 1,671 | 1,422 | 854 |
| July | 6,296 | 1,368 | 1,911 | 1,845 | 1,425 | 1,573 | 1,303 |
| August | 4,610 | 1,847 | 1,973 | 1,964 | 1,787 | 1,408 | 1,373 |
| September | 3,859 | 2,142 | 1,729 | 1,530 | 1,679 | 1,341 | 1,374 |
| October | 3,988 | 2,195 | 1,761 | 1,642 | 1,589 | 1,286 | 1,207 |
| November | 3,609 | 2,457 | 1,837 | 1,400 | 1,488 | 1,436 | |
| December | 3,536 | 2,471 | 1,034 | 1,481 | 1,879 | 1,339 | |
| TOTAL | 50,017 | 22,030 | 23,284 | 20,308 | 19,582 | 17,854 | 12,563 |

**NORTH BABYLON PUBLIC LIBRARY
PROGRAM STATISTICS
October 2025**

| <u>DATE</u> | <u>PROGRAM</u> | <u>AGE LEVEL</u> | <u>FUND</u> | <u>ATTENDANCE</u> |
|-------------|------------------------------------|------------------------|-------------|-------------------|
| 10/3/2025 | Preschool Story Time | Ages: 2 - 5 yrs. | | 14C, 13A |
| 10/3/2025 | All Levels Yoga and Mobility Class | Adult | Library | 12 |
| 10/3/2025 | Social Work Intern | Adult | | 1 |
| 10/4/2025 | Saturday Games | PreK - Grade 5 | | None |
| 10/4/2025 | AARP Smart Driver Course | Adult | | 30 |
| 10/6/2025 | Tots Night Out | Ages: 18 mo. - 5 yrs. | Library | 10C, 11A |
| 10/6/2025 | 106/25 Career Counselor | Adult | | cancelled |
| 10/6/2025 | Social Work Intern | Adult | | 3 |
| 10/7/2025 | Chess Club | Grades: 1-5 | | 2C, 2A |
| 10/7/2025 | Deep Stretch Yin Yoga | Adult | Library | 13 |
| 10/7/2025 | One-on-One Medicare Counseling | Adult | | 5 |
| 10/7/2025 | Social Work Intern | Adult | | 1 |
| 10/7/2025 | Chess Buddies CSC | Teen | | 5 |
| 10/8/2025 | Lego Fun! | Grades: 1 - 5 | | 11C, 7A |
| 10/8/2025 | Crochet Class | Adult | Library | 11 |
| 10/8/2025 | Bookmark Bonanza CSC | Teen | | 10 |
| 10/9/2025 | Catching Colors: Red | Ages: 18 mo - 4 yrs. | | 16C, 16A |
| 10/9/2025 | Art with Pamela: Moonlit Bay | Adult | Library | 24 |
| 10/9/2025 | Learn to Be Tobacco Free | Adult | | 4 |
| 10/10/2025 | Drop-In Surprise Craft | PreK - Grade 5 | | 3C, 4A |
| 10/10/2025 | All Levels Yoga and Mobility Class | Adult | Library | 12 |
| 10/10/2025 | Social Work Intern | Adult | | 2 |
| 10/11/2025 | Family Story Time | Birth - Grade 5 | | 17C, 19A |
| 10/14/2025 | Sleepy Times Tales | Ages: 1 - 5 yrs. | | 13C, 13A |
| 10/14/2025 | Deep Stretch Yin Yoga | Adult | Library | 14 |
| 10/14/2025 | Sewing Club | Adult | Library | 5 |
| 10/15/2025 | Preschool Story Time | Ages: 2 - 5 yrs. | | 18C, 17A |
| 10/15/2025 | Chocolate Halloween House | Grades: K - 5 | | 20C, 19A |
| 10/15/2025 | Video Game Character Shrinky | Grades: 4 - 8 | | 3C, 3A |
| 10/15/2025 | Video Game Character Shrinky | Tween | | 3 |
| 10/16/2025 | Drop-In Play Date | Ages: 1 - 5 yrs. | | 3C, 4A |
| 10/16/2025 | Learn to Be Tobacco Free | Adult | | 3 |
| 10/17/2025 | Imagination Station | PreK - Grade 5 | | 7C, 4A |
| 10/17/2025 | All Levels Yoga and Mobility Class | Adult | Library | 9 |
| 10/17/2025 | Social Work Intern | Adult | | 2 |
| 10/18/2025 | Stories & Stretches | Ages: 2 - 5 | Library | 13C, 9A |
| 10/18/2025 | Career Counselor | Adult | | 1 |
| 10/19/2025 | Music: The Universal Language | Adult | | 22 |
| 10/20/2025 | Paint Night-Ghost In The Moonlight | Grades: K - 5 | Library | 17C, 18A |
| 10/20/2025 | Social Work Intern | Adult | | 0 |
| 10/21/2025 | Just Baby & Me | Ages: Birth - 18 mo. | | 7C, 6A |
| 10/21/2025 | Deep Stretch Yin Yoga | Adult | Library | |
| 10/21/2025 | Medicaid Enrollment Assistance | Adult | | 2 |
| 10/21/2025 | Social Work Intern | Adult | | 12 |
| 10/22/2025 | Preschool Story Time | Ages: 2 - 5 yrs. | | 16C, 14A |
| 10/22/2025 | Owl Pillow-Look Whoos Got Mail! | Grades: K - 5 | | 15C, 12A |
| 10/22/2025 | Crochet Class | Adult | Library | 12 |
| 10/22/2025 | Staying Safe CSC | Teen | | 5 |
| 10/23/2025 | Drop-In Play Date | Ages: 1 - 5 yrs. | | 6C, 5A |
| 10/23/2025 | Librarian Tech Help 1 on 1 | Adult | | 1 |
| 10/23/2025 | Ceramic Autumn Gnome | Adult | Library | 23 |
| 10/23/2025 | Learn to Be Tobacco Free | Adult | | 4 |
| 10/24/2025 | Preschool Story Time | Ages: 2 - 5 | | 6C, 8A |
| 10/24/2025 | Social Work Intern | Adult | | 1 |
| 10/25/2025 | Baby Start | Birth - 17 mo. | Library | 3C, 3A |
| 10/25/2025 | Family Yoga | Ages: 5 - 8 and Adults | | 4C, 3A |
| 10/26/2025 | The History of Vampires in Cinema | Adult | Library | 10 |
| 10/27/2025 | Mysteries Of Owls | All Ages | | 26A, 29C |

| | | | | |
|------------|-----------------------------|----------------|---------|-----------|
| 10/27/2025 | Social Work Intern | Adult | | 2 |
| 10/28/2025 | Chess Club | Grades: 1-5 | | 3C, 3A |
| 10/28/2025 | Book Discussion | Adult | | 3 |
| 10/28/2025 | Deep Stretch Yin Yoga | Adult | Library | 10 |
| 10/28/2025 | Social Work Intern | Adult | | 2 |
| 10/28/2025 | Chess Buddies CSC | Teen | | 3 |
| 10/29/2025 | Drop-In Halloween Crafts | PreK - Grade 5 | | 10C, 6A |
| 10/29/2025 | Suffolk Department of Labor | Adult | | 8 |
| 10/29/2025 | Fruit Roll Up Books | Teen | | 3 |
| 10/30/2025 | Halloween Scavenger Hunt | Children | | 9C, 10A |
| 10/30/2025 | Learn to Be Tobacco Free | Adult | | cancelled |
| 10/31/2025 | Halloween Concert & Parade | Toddler/PreK | | 42C, 56A |
| 10/31/2025 | Social Work Intern | Adult | | 1 |
| 10/31/2025 | Senior ID | Adult | | 16 |

NO BABYLON PUBLIC LIBRARY

Check Warrant Report For L - 16: 11/18/25 Cash Disbursements For Dates 11/18/2025 - 11/18/2025



| Check # | Check Date | Vendor ID | Vendor Name | PO Number | Check Amount |
|---------|------------|-----------|--|--------------------|--------------|
| 46299 | 11/18/2025 | 602 | A Time For Kids, Inc. | | 655.00 |
| 46300 | 11/18/2025 | 2310 | Alltech Security & Communication Systems, Inc. | | 288.00 |
| 46301 | 11/18/2025 | 2334 | AMAZON.COM SALES, INC. | 8676 | 2,911.38 |
| 46302 | 11/18/2025 | 2254 | Angelina Lombardo | | 120.00 |
| 46303 | 11/18/2025 | 2318 | Aqua Coolers, LLC | | 89.00 |
| 46304 | 11/18/2025 | 1885 | AT&T | | 10.70 |
| 46305 | 11/18/2025 | 24 | Baker & Taylor | | 244.83 |
| 46306 | 11/18/2025 | 994 | Bond, Schoeneck & King, PLLC | | 5,530.50 |
| 46307 | 11/18/2025 | 42 | **CONTINUED** Cengage Learning/Gale | | 0.00 |
| 46308 | 11/18/2025 | 42 | Cengage Learning/Gale | | 481.48 |
| 46309 | 11/18/2025 | 1129 | Chase Card Services | | 498.38 |
| 46310 | 11/18/2025 | 2275 | Chris Vivas | | 250.00 |
| 46311 | 11/18/2025 | 881 | Crime Victims Center, Inc. | | 250.00 |
| 46312 | 11/18/2025 | 618 | Cultural Programming Fund | | 346.00 |
| 46313 | 11/18/2025 | 20 | Dental Pay Plus, Inc | | 888.56 |
| 46314 | 11/18/2025 | 1586 | Doris J. Benter | | 275.00 |
| 46315 | 11/18/2025 | 41 | EBSCO Information Services | | 9,357.74 |
| 46316 | 11/18/2025 | 967 | James Jenkins | | 10.99 |
| 46317 | 11/18/2025 | 1130 | Joan Jewhurst | | 120.00 |
| 46318 | 11/18/2025 | 2165 | Kanopy, Inc | | 161.00 |
| 46319 | 11/18/2025 | 1867 | Katharine Anne Reccardi | | 250.00 |
| 46320 | 11/18/2025 | 2281 | Katrina Philips | | 189.10 |
| 46321 | 11/18/2025 | 1752 | Keith J. Crocker | | 200.00 |
| 46322 | 11/18/2025 | 2244 | Kimberly Ciano | | 180.00 |
| 46323 | 11/18/2025 | 357 | Lakeshore | *See Detail Report | 1,151.72 |
| 46324 | 11/18/2025 | 1832 | Long Island Children's Museum | 8685 | 3,000.00 |
| 46325 | 11/18/2025 | 1634 | Lund Certified Valve Testing | | 55.00 |
| 46326 | 11/18/2025 | 1001 | Maureen Nicolazzi | | 97.64 |
| 46327 | 11/18/2025 | 2330 | Melinda Space | | 490.00 |
| 46328 | 11/18/2025 | 114 | Midwest Tape, LLC | | 525.23 |
| 46329 | 11/18/2025 | 895 | National Grid | | 444.72 |
| 46330 | 11/18/2025 | 83 | NYS Employees' Retirement Sys. | | 230,863.00 |
| 46331 | 11/18/2025 | 215 | OTC Brands, Inc | 8683 | 185.22 |
| 46332 | 11/18/2025 | 1753 | Principal Life Insurance Co. | | 96.25 |
| 46333 | 11/18/2025 | 55 | PSEGLI | | 4,571.79 |
| 46334 | 11/18/2025 | 2233 | Quatela Chimeri PLLC | | 104.00 |
| 46335 | 11/18/2025 | 1474 | Rosemarie Attard | | 200.00 |
| 46336 | 11/18/2025 | 2232 | Securitas Security Services USA, Inc | | 4,897.06 |
| 46337 | 11/18/2025 | 829 | Staples Contract & Commercial | *See Detail Report | 853.20 |
| 46338 | 11/18/2025 | 2305 | Susan Dick | | 60.00 |
| 46339 | 11/18/2025 | 1383 | Sweetbriar Nature Center | | 350.00 |
| 46340 | 11/18/2025 | 58 | The New York Times | | 425.76 |
| 46341 | 11/18/2025 | 122 | Tobay Printing, Inc. | | 3,085.00 |
| 46342 | 11/18/2025 | 1419 | Town of Babylon - | | 70.17 |

NO BABYLON PUBLIC LIBRARY

Check Warrant Report For L - 16: 11/18/25 Cash Disbursements For Dates 11/18/2025 - 11/18/2025



| Check # | Check Date | Vendor ID | Vendor Name | PO Number | Check Amount |
|---------|------------|-----------|-------------|-----------|--------------|
| 46343 | 11/18/2025 | 549 | Verizon | | 412.94 |

Number of Transactions: 45

Warrant Total: 275,246.36

Vendor Portion: 275,246.36

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, _____ in number, in the total amount of \$ _____. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

**TREASURER'S REPORT
CULTURAL PROGRAMMING FUND
November 2025**

DISBURSEMENTS MADE DURING PERIOD

| <u>No.</u> | <u>Payee</u> | <u>Purpose</u> | <u>Amount Paid</u> |
|----------------------------|------------------|---------------------------------|--------------------|
| 4110 | S.C.L.S. | LI Aquarium Tickets | \$ 2,650.00 |
| 4111 | Rosemarie Attard | Ceramic Autumn Gnome (10/23/25) | \$ 240.00 |
| <u>Total disbursements</u> | | | \$ 2,890.00 |



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 • FAX: 631-286-1647

November 4, 2025

To: Member Library Directors;
Boards of Trustees
From: Kevin Verbesey
Re: **SCLS Proposed FY 2026 Budget**

Enclosed with this memo is the **Proposed SCLS FY 2026 Operating Budget** for your review and consideration.

At its meeting on November 4, 2025 the SCLS Board of Trustees approved the enclosed SCLS FY 2026 Operating Budget and authorized its submission for member library approval. In order for this proposal to take effect more than 2/3 of member libraries must vote to approve the proposed budget before December 31, 2025.

Attached to this memo are the final proposed SCLS FY 2026 Budget, a final proposed Member Support Chart, and your budget ballot. **Please print the ballot out and use it to record your library vote.**

To gain a full understanding of this proposed budget, and its impact on the member libraries, we ask that you review both this packet and the previously distributed "draft" budget packet that was dated October 1, 2025.

There have been some changes made from the "draft" budget that was distributed in October. The changes are based upon additional information and feedback that we have received subsequent to the "draft" budget being developed. The reasons behind each change are listed below.

Income

- 1) *Miscellaneous Grants* has been updated to include a NYS Construction Grant that SCLS expects to receive for phase one of our HVAC replacement project in 2026.
- 2) *Downloadable Media* has been updated to reflect the proposed increase of 6% that was recommended by the Committee of member directors working with us on that issue.
- 3) *Transfer from Unappropriated Fund Balance* has been updated to reflect the expected cost of SCLS share of phase one of our HVAC replacement project.

Expenditures

- 1) *Salaries* have been updated to reflect our expected expenditures in this area for 2026.
- 2) *Insurance Incentive* has been updated to reflect updated estimates.
- 3) *Homework Help* has been updated to reflect a newly negotiated contract for the service that lowered costs by almost 20%.
- 4) *Downloadable Media* has been updated to reflect the proposed increase of 6% in expenditures for the service that was recommended by the Committee of member directors working with us on that issue.
- 5) *Publicity and Printing, Travel, Programs, and Professional Development* have all been adjusted to reflect current costs estimates in these areas.
- 6) *Water and Equipment-Non-capital* have been adjusted to reflect new costs estimates.
- 7) *Contract Services* has increased in this estimate due to a newly negotiated contract for our daily delivery service to the member libraries.
- 8) *Facility Renovations* have been adjusted to reflect the expected total cost of phase one of our HVAC replacement project.

The bottom line, after these changes have been made, is that **the overall SCLS 2026 Budget is projected to increase by 13.62% (\$2,262,559.)** The operations side will increase by 11.33% (\$853,306) and the Direct Offset side will increase by 7.52% (\$674,253) and a fund balance transfer is planned in 2026 to pay SCLS share of phase one of our HVAC replacement project. Of the overall increase of \$2.3M almost \$2M of it is related to the HVAC replacement project, increases in coordinated orders, and the increase in downloads contributions.

Member Support, overall, will increase 2% (\$48,140) in 2026.

We are sometimes asked why every library does not have the same percentage change in member support. Member library financial participation is determined by a formula that includes the library's service population and the library's expenditures for the prior year (2024.) If a library's disbursements (less capital expenditures and debt service – as defined in the New York State Annual Report) increased more than the County average then the contribution change will be greater than the average. The version that is enclosed with this memo is the final member support chart for 2026.

If possible, please address this issue at your next Board meeting and return the enclosed ballot to SCLS before December 31, 2025. Should you have any questions, please feel free to contact me.

Thank you for your continued support of our collaborative efforts.

2026 BUDGET INCOME

| SOURCE | 2024 Budget | 2025 Approved | 2026 Proposed | 2025 to 2026 \$ Change | 2025 to 2026 % Change |
|---------------------------------------|-------------------|-------------------|-------------------|---------------------------|--------------------------|
| N. Y. State | 2,941,535 | 2,986,503 | 2,997,427 | 10,924 | 0.37% |
| Local Services Support Aid | 337,368 | 342,800 | 344,080 | 1,280 | 0.37% |
| Outreach | 239,863 | 268,425 | 269,434 | 1,009 | 0.38% |
| SCLS: CLA | 159,535 | 187,575 | 188,271 | 696 | 0.37% |
| Misc. Grants | 0 | 0 | 735,000 | 735,000 | 0.00% |
| Interest | 65,000 | 100,000 | 180,000 | 80,000 | 80.00% |
| Rental | 59,000 | 60,000 | 62,000 | 2,000 | 3.33% |
| Delivery Service | 1,500 | 1,600 | | (1,600) | -100.00% |
| Mailing Overdues | 15,000 | 12,000 | | (12,000) | -100.00% |
| Miscellaneous | 15,000 | 25,000 | 46,000 | 21,000 | 84.00% |
| Contributions | 100 | 100 | | (100) | -100.00% |
| Programs/Rooms | 12,000 | 12,000 | | (12,000) | -100.00% |
| Library Contract Service | 162,000 | 315,000 | 281,000 | (34,000) | -10.79% |
| Member Library Support | 2,375,132 | 2,410,860 | 2,459,000 | 48,140 | 2.00% |
| PALS Admin. Fee | 752,949 | 772,423 | 765,380 | (7,043) | -0.91% |
| Sustainable Libraries Initiative | 30,000 | 40,000 | 60,000 | 20,000 | 50.00% |
| | | | | | |
| Sub-Total (Operational) | 7,165,982 | 7,534,286 | 8,387,592 | 853,306 | 11.33% |
| | | | | | |
| <i>Central Library support</i> | | | | | |
| Shared Services | 53,000 | 53,000 | 53,000 | 0 | 0.00% |
| Homework Help | 55,000 | 55,000 | 55,000 | 0 | 0.00% |
| | | | | | |
| Sub-Total (Central Library) | 108,000 | 108,000 | 108,000 | 0 | 0.00% |
| | | | | | |
| <i>DIRECT OFFSET</i> | | | | | |
| LISA Member Libraries | 476,633 | 484,300 | 486,115 | 1,815 | 0.37% |
| Central Library Aid | 379,235 | 380,825 | 382,246 | 1,421 | 0.37% |
| Suffolk E-Resources | 793,141 | 816,935 | 816,935 | 0 | 0.00% |
| Coordinated Orders | 1,300,000 | 1,000,000 | 1,300,000 | 300,000 | 30.00% |
| Downloadable Media | 5,918,306 | 6,273,354 | 6,649,755 | 376,401 | 6.00% |
| SCLS: CBA | 16,830 | 0 | 0 | 0 | 0.00% |
| Dedicated Library Aid (Jail/Lov | 32,130 | 16,050 | 10,666 | (5,384) | -33.55% |
| Misc. Grants | 0 | 0 | 0 | 0 | 0.00% |
| | | | | | |
| Sub-Total (Direct Offset) | 8,916,275 | 8,971,464 | 9,645,717 | 674,253 | 7.52% |
| | | | | | |
| Transfer from Unappropriated | | | | | |
| Fund Balance | 125,000 | 0 | 735,000 | 735,000 | 0.00% |
| | | | | | |
| Sub-Total (Non-Operational) | 125,000 | - | 735,000 | 735,000 | 0.00% |
| | | | | | |
| TOTAL INCOME | 16,315,257 | 16,613,750 | 18,876,309 | 2,262,559 | 13.62% |

2026 Budget Expenditures

| ACCOUNT TITLE | 2024 | 2025 | 2026 | 2025 to 2026 | 2025 to 2026 |
|---|-----------|-----------|-----------|--------------|--------------|
| | Budget | Budget | Proposed | \$ Change | % Change |
| <u>SALARIES</u> | | | | | |
| LIBRARIAN | 1,640,159 | 1,656,213 | 1,795,835 | 139,622 | 8.43% |
| STAFF - F/T | 1,115,073 | 1,234,046 | 1,264,899 | 30,853 | 2.50% |
| SHIPPING & MAINTENANCE | 140,036 | 264,098 | 274,756 | 10,658 | 4.04% |
| STAFF - P/T | 266,714 | 192,879 | 231,652 | 38,773 | 20.10% |
| SUB-TOTAL (Salaries) | 3,161,982 | 3,347,236 | 3,567,142 | 219,906 | 6.57% |
| <u>FIXED CHARGES & FRINGE BENEFITS</u> | | | | | |
| RETIREMENT | 435,000 | 535,000 | 575,000 | 40,000 | 7.48% |
| SOCIAL SECURITY | 237,000 | 251,000 | 262,000 | 11,000 | 4.38% |
| WORKER'S COMPENSATION | 40,000 | 45,000 | 45,500 | 500 | 1.11% |
| UNEMPLOYMENT | 1,000 | 500 | 500 | 0 | 0.00% |
| DISABILITY | 5,500 | 5,500 | 5,500 | 0 | 0.00% |
| HEALTH INSURANCE | 600,000 | 630,000 | 625,000 | (5,000) | -0.79% |
| MEDICAL INS. RETIREES | 550,000 | 550,000 | 575,000 | 25,000 | 4.55% |
| DENTAL | 42,000 | 42,000 | 41,000 | (1,000) | -2.38% |
| OPTICAL | 6,000 | 5,000 | 5,000 | 0 | 0.00% |
| FLEX PLAN | 500 | 500 | 1,000 | 500 | 100.00% |
| SICK & VAC. PAYOUTS | 100,000 | 90,000 | 85,000 | (5,000) | -5.56% |
| LONG TERM CARE INSURANCE | 2,000 | 1,500 | 1,000 | (500) | -33.33% |
| INSURANCE INCENTIVE | 45,000 | 35,000 | 45,000 | 10,000 | 28.57% |
| EMPLOYEE ASSIST. PROGRAM | 1,800 | 1,800 | 1,800 | 0 | 0.00% |
| SUB-TOTAL (Fixed & Fringe) | 2,065,800 | 2,192,800 | 2,268,300 | 75,500 | 3.44% |
| <u>PROFESSIONAL FEES</u> | 57,050 | 57,300 | 58,600 | 1,300 | 2.27% |
| SUB-TOTAL (Professional Fees) | 57,050 | 57,300 | 58,600 | 1,300 | 2.27% |
| <u>LIBRARY MATERIALS</u> | | | | | |
| BOOKS | 8,000 | 8,000 | 8,500 | 500 | 6.25% |
| DOWNLOADABLE MEDIA | 105,000 | 105,000 | 125,000 | 20,000 | 19.05% |
| HOMEWORK HELP | 306,000 | 332,000 | 267,500 | (64,500) | -19.43% |
| SUB-TOTAL | 419,000 | 445,000 | 401,000 | (44,000) | -9.89% |
| <u>DIRECT OFFSET</u> | | | | | |
| LLSA MEMBER LIBRARIES | 476,633 | 484,300 | 486,115 | 1,815 | 0.37% |
| CLA CBA CNTRL LIBRARY | 379,235 | 380,825 | 382,246 | 1,421 | 0.37% |
| SUFFOLK E-RESOURCES | 793,141 | 816,935 | 816,935 | 0 | 0.00% |
| COORDINATED ORDERS | 1,300,000 | 1,000,000 | 1,300,000 | 300,000 | 30.00% |
| DOWNLOADABLE MEDIA | 5,918,306 | 6,273,354 | 6,649,755 | 376,401 | 6.00% |
| CBA MATERIALS | 16,830 | 0 | 0 | 0 | 0.00% |
| DEDICATED LIBRARY AID | 32,130 | 16,000 | 10,666 | (5,334) | -33.34% |
| MISC. GRANTS | 0 | 0 | 0 | 0 | 0.00% |
| SUB-TOTAL | 8,916,275 | 8,971,414 | 9,645,717 | 674,303 | 7.52% |

2026 Budget Expenditures

| ACCOUNT TITLE | 2024 | 2025 | 2026 | 2025 to 2026 | 2025 to 2026 |
|---------------------------------------|-------------------|-------------------|-------------------|------------------|-----------------|
| | Budget | Budget | Proposed | \$ Change | % Change |
| <u>OPERATIONS</u> | | | | | |
| OFFICE & LIB. SUPPLIES | 40,500 | 41,000 | 40,000 | (1,000) | -2.44% |
| TELEPHONE VOICE | 20,000 | 23,000 | 28,000 | 5,000 | 21.74% |
| ISP SERVICE | 30,000 | 27,000 | 27,000 | 0 | 0.00% |
| Line of Credit INTEREST | 100 | 100 | 100 | 0 | 0.00% |
| POSTAGE & FRGHT SCLS | 15,000 | 15,000 | 22,500 | 7,500 | 50.00% |
| POSTAGE OVERDUES | 9,000 | 7,500 | 0 | (7,500) | -100.00% |
| PUBLICITY & PRINTING | 30,000 | 30,000 | 35,000 | 5,000 | 16.67% |
| TRAVEL | 23,500 | 25,500 | 27,500 | 2,000 | 7.84% |
| LOST IN TRANSIT | 8,000 | 7,000 | 7,000 | 0 | 0.00% |
| OVERDUE SUPPLIES | 0 | 0 | 0 | 0 | 0.00% |
| MEMBERSHIP DUES | 23,000 | 24,000 | 28,000 | 4,000 | 16.67% |
| MAINT. - OFFICE EQUIP. | 15,000 | 14,400 | 14,000 | (400) | -2.78% |
| COMPUTER SERVICES | 263,000 | 284,100 | 312,500 | 28,400 | 10.00% |
| VEHICLE OPERATION | 32,500 | 36,400 | 33,400 | (3,000) | -8.24% |
| VEHICLE MAINTENANCE | 20,000 | 15,000 | 12,000 | (3,000) | -20.00% |
| SECURITY SERVICES | 22,000 | 22,000 | 22,000 | 0 | 0.00% |
| TRUSTEE EXPENSE | 2,000 | 3,500 | 3,500 | 0 | 0.00% |
| PROGRAMS | 35,000 | 35,000 | 40,000 | 5,000 | 14.29% |
| PROF. DEVELOPMENT | 52,500 | 49,500 | 52,000 | 2,500 | 5.05% |
| Misc | 0 | 0 | 0 | 0 | 0.00% |
| SUB-TOTAL | 641,100 | 660,000 | 704,500 | 44,500 | 6.74% |
| <u>BUILDING OPERATIONS</u> | | | | | |
| GAS | 25,000 | 21,000 | 22,000 | 1,000 | 4.76% |
| ELECTRICITY | 38,050 | 35,000 | 35,000 | 0 | 0.00% |
| WATER | 1,200 | 2,000 | 2,000 | 0 | 0.00% |
| SUPPLIES-JANITORIAL | 2,500 | 2,500 | 2,500 | 0 | 0.00% |
| CONTRACT SERVICES | 452,800 | 462,000 | 518,500 | 56,500 | 12.23% |
| REPAIR - BLDG. & EQUIP. | 50,000 | 50,000 | 50,000 | 0 | 0.00% |
| SUB-TOTAL | 569,550 | 572,500 | 630,000 | 57,500 | 10.04% |
| <u>INSURANCE</u> | 104,500 | 87,500 | 92,050 | 4,550 | 5.20% |
| <u>EQUIPMENT - NON CAPITAL</u> | 5,000 | 5,000 | 5,000 | 0 | 0.00% |
| <u>EQUIPMENT - CAPITAL</u> | 35,000 | 35,000 | 34,000 | (1,000) | -2.86% |
| <u>EQUIPMENT - VEHICLES</u> | 65,000 | 65,000 | 0 | (65,000) | -100.00% |
| <u>FACILITY RENOVATIONS</u> | 275,000 | 175,000 | 1,470,000 | 1,295,000 | 740.00% |
| SUB-TOTAL | 484,500 | 367,500 | 1,601,050 | 1,233,550 | 335.66% |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| TOTAL EXPENDITURES | 16,315,257 | 16,613,750 | 18,876,309 | 2,262,559 | 13.62% |

**Proposed 2026 MEMBER LIBRARY SUPPORT @ 2.00% (OVERALL INCREASE)
BASED ON ANNUAL REPORT FINANCIALS: 2024**

| | ACT 2025 ML SUPP | PROP 2026 ML SUPP | \$ Change PROP 2026 FROM 2025 ACT | % Change PROP 2026 FROM 2025 ACT |
|--------------------------|------------------------|-------------------------|---|--|
| AMAGANSETT | 11,450 | 11,680 | 230 | 2.01% |
| AMITYVILLE | 35,850 | 36,372 | 522 | 1.46% |
| BABYLON | 19,570 | 21,054 | 1,484 | 7.58% |
| BAYPORT-BLUE POINT | 26,626 | 25,558 | (1,068) | -4.01% |
| BAY SHORE-BRIGHTWATERS | 44,932 | 45,666 | 734 | 1.63% |
| BRENTWOOD | 114,091 | 116,568 | 2,477 | 2.17% |
| BROOKHAVEN | 12,098 | 12,539 | 441 | 3.65% |
| CENTER MORICHES | 42,494 | 43,116 | 622 | 1.46% |
| CENTRAL ISLIP | 51,510 | 51,078 | (432) | -0.84% |
| COLD SPRING HARBOR | 19,242 | 19,287 | 45 | 0.23% |
| COMMACK | 32,234 | 32,887 | 653 | 2.03% |
| COMSEWOGUE | 65,310 | 66,159 | 849 | 1.30% |
| CONNETQUOT | 62,790 | 63,434 | 644 | 1.03% |
| COPIAGUE | 44,569 | 45,582 | 1,013 | 2.27% |
| CUTCHOGUE-NEW SUFFOLK | 12,122 | 11,819 | (303) | -2.50% |
| DEER PARK | 35,668 | 35,955 | 287 | 0.80% |
| EAST HAMPTON | 34,535 | 36,449 | 1,914 | 5.54% |
| EAST ISLIP | 39,165 | 40,303 | 1,138 | 2.91% |
| ELWOOD | 19,282 | 19,811 | 529 | 2.74% |
| EMMA S CLARK | 69,252 | 69,722 | 470 | 0.68% |
| FLOYD MEMORIAL | 11,450 | 11,680 | 230 | 2.01% |
| HALF HOLLOW HILLS | 77,485 | 79,942 | 2,457 | 3.17% |
| HAMPTON BAYS | 25,555 | 25,716 | 161 | 0.63% |
| HAMPTON | 11,450 | 11,680 | 230 | 2.01% |
| HARBORFIELDS | 37,822 | 37,106 | (716) | -1.89% |
| HAUPPAUGE | 23,785 | 23,490 | (295) | -1.24% |
| HUNTINGTON | 69,285 | 71,110 | 1,825 | 2.63% |
| ISLIP | 34,104 | 33,209 | (895) | -2.62% |
| JOHN JERMAIN | 18,724 | 19,714 | 990 | 5.29% |
| LINDENHURST | 53,542 | 55,759 | 2,217 | 4.14% |
| LONGWOOD | 90,699 | 91,931 | 1,232 | 1.36% |
| MASTICS-MORICHES-SHIRLEY | 78,333 | 82,504 | 4,171 | 5.32% |
| MATTITUCK | 11,450 | 12,114 | 664 | 5.80% |
| MIDDLE COUNTRY | 124,526 | 127,884 | 3,358 | 2.70% |
| MONTAUK | 11,450 | 11,680 | 230 | 2.01% |
| NORTH BABYLON | 38,665 | 39,429 | 764 | 1.98% |
| NORTH SHORE | 43,611 | 42,129 | (1,482) | -3.40% |
| NORTHPORT-EAST NORTHPORT | 75,931 | 76,996 | 1,065 | 1.40% |
| PATCHOGUE-MEDFORD | 86,454 | 89,803 | 3,349 | 3.87% |
| PORT JEFFERSON | 34,549 | 34,896 | 347 | 1.00% |
| QUOGUE | 11,450 | 11,680 | 230 | 2.01% |
| RIVERHEAD | 52,655 | 53,279 | 624 | 1.19% |
| ROGERS MEMORIAL | 37,664 | 37,832 | 168 | 0.45% |
| SACHEM | 120,503 | 122,146 | 1,643 | 1.36% |
| SAYVILLE | 31,552 | 32,286 | 734 | 2.33% |
| SHELTER ISLAND | 11,450 | 11,680 | 230 | 2.01% |
| SMITHTOWN | 163,702 | 166,315 | 2,613 | 1.60% |
| SOUTH COUNTRY | 29,677 | 30,570 | 893 | 3.01% |
| SOUTH HUNTINGTON | 60,939 | 62,908 | 1,969 | 3.23% |
| SOUTHOLD | 11,450 | 11,680 | 230 | 2.01% |
| WEST BABYLON | 39,864 | 40,620 | 756 | 1.90% |
| WEST ISLIP | 41,256 | 41,859 | 603 | 1.46% |
| WESTHAMPTON | 27,127 | 28,171 | 1,044 | 3.85% |
| WYANDANCH | 19,911 | 24,163 | 4,252 | 21.36% |
| TOTALS: | 2,410,860 | 2,459,000 | 48,140 | 2.00% |



SUFFOLK COOPERATIVE LIBRARY SYSTEM

627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

BALLOT

2026 SCLS Budget

The Board of Trustees of the NORTH BABYLON PUBLIC Library

☐

Approved

☐

Disapproved

The Proposed 2026 Budget of the Suffolk Cooperative Library System,
approved by the SCLS Board of Trustees on November 4, 2025.

Signed: _____ Date: 11/18/2025

Please return to SCLS. Attention Director's Office no later than
Wednesday, December 31, 2025



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

November 4, 2025

TO: MEMBER LIBRARY DIRECTORS IN THE
TOWNS OF BABYLON and ISLIP
FROM: KEVIN VERBESEY, DIRECTOR
SUBJECT: ENCLOSED BALLOT

In compliance with the Bylaws of the Suffolk Cooperative Library System, enclosed you will find five ballots to elect a trustee to represent the **TOWNS OF BABYLON and ISLIP** on the SCLS Board. PLEASE NOTE THE DEADLINE FOR RETURNING BALLOTS TO THE SCLS DIRECTOR'S OFFICE IS WEDNESDAY, DECEMBER 31, 2025.

For your information, I quote below Article VIII, Section 5, of the System's Bylaws:

Section 5 Each member library shall have five votes to be cast by written ballot after official action at a board meeting. The ballots must be returned to SCLS for counting by 5:00 p.m. on the specified date. A plurality shall be required to elect. In case of ties there will be a run off. Results of the balloting will be communicated by memo to all libraries within one week of the completion of the ballot.



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000

BALLOT

TO: BOARD OF TRUSTEES IN THE
TOWNS OF BABYLON and ISLIP
FROM: KEVIN VERBESEY, DIRECTOR

Please cast your vote for the following candidate to serve on the System Board to fill a term beginning January 7, 2026– December 31, 2028

☐ Justin Belkin (Babylon)

Signed

NORTH BABYLON PUBLIC LIBRARY

Library

PLEASE RETURN THIS BALLOT TO THE SCLS DIRECTOR'S OFFICE
NO LATER THAN DECEMBER 31, 2025 by 5:00 P.M.



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

November 4, 2025

To: Member Library Directors & Boards of Trustees
From: Kevin Verbesey
Re: **Proposed Live-brary.com Downloads Costs for 2026**

Attached please find the breakdown of the proposed cost model for the Live-brary.com Downloads for 2026.

In 2025 the member libraries contributed \$6,273,354 for purchases of materials for the Downloads service. (Every dollar that the member libraries contribute towards the service is used to purchase materials to lend to patrons.) SCLS pays the service platform fee for the Overdrive service out of our regular operating budget.

The usage for the service in the last twelve months has increased by 7.52%.

October 1, 2023 – September 30, 2024 --- 3,795,916

October 1, 2024 – September 30, 2025 --- 4,081,417

Based on member library input we are proposing an overall increase in the member library contributions for the Live-brary.com Downloads in 2026 of 6% to bring the total contributions to \$6,649,755. SCLS will contribute \$125,000 and Patchogue-Medford \$12,000 for a total budget of \$6,786,755.

During the course of 2025 SCLS worked with a committee of member library director's representative of the five region zones to try to determine strategies to make this critical service more sustainable for libraries and library users throughout Suffolk County. After those discussions it was decided that modifications will be made to the service loan rules, purchasing policies, and advocacy on behalf of the service will be significantly increased. All of these steps are being planned in order to ensure that this fast growing and popular service remains viable and valuable to Suffolk's library users for years to come.

Please note that the Live-brary.com Download fee is calculated with a "base fee" that every library pays at the same rate regardless of size or service usage. The "base fee" of the member libraries is \$10,000 per participating library. The remaining charge is based on the amount of usage from each individual library's patrons. Libraries whose patrons borrow more - pay more, at a proportional rate.

We hope that all member libraries will continue to offer this service to their patrons in 2026 but if you decide for any reason that you would no longer like to offer the service please inform me of that fact -- in writing -- by December 31, 2025. At that time these charges will be applied for 2026.

If you have any questions, comments, or concerns please do not hesitate to contact me.

| Library | # of Downloads 10/23/24 | % OT Total | # of Downloads 10/24/25 | % OT Total | % Change | Library | 2025 Base | 2025 Usage | Total 2025 | % OT Total | 2026 Base | 2026 Usage | Total 2026 | % OT Total | % Net |
|--------------------|----------------------------|---------------|----------------------------|---------------|-------------|--------------------|--------------|---------------|---------------|---------------|--------------|---------------|---------------|---------------|-----------|
| | | Use | | Use | 2024 | | Payment | Payment | Cost | | | Payment | Payment | Cost | 2025/2026 |
| Amargosa | 14,131 | 0.37% | 15,349 | 0.37% | 7.91% | Amargosa | \$ 10,000 | \$21,343 | \$ 31,343 | 0.50% | \$ 10,000 | \$22,827 | \$ 32,827 | 0.49% | 4.7% |
| Arcturys | 37,187 | 0.98% | 38,078 | 0.93% | 4.01% | Arcturys | \$ 10,000 | \$50,167 | \$60,167 | 1.05% | \$ 10,000 | \$57,000 | \$ 67,000 | 1.02% | 2.6% |
| Babylon | 32,927 | 0.86% | 35,154 | 0.86% | 7.66% | Babylon | \$ 10,000 | \$49,235 | \$59,235 | 0.99% | \$ 10,000 | \$52,624 | \$ 62,624 | 0.94% | 5.7% |
| Bay Shore | 42,996 | 1.66% | 70,435 | 1.73% | 11.75% | Bay Shore | \$ 10,000 | \$95,149 | \$105,149 | 1.61% | \$ 10,000 | \$105,609 | \$ 115,609 | 1.74% | 0.9% |
| Bayport | 48,678 | 1.28% | 52,683 | 1.28% | 7.46% | Bayport | \$ 10,000 | \$77,221 | \$87,221 | 1.28% | \$ 10,000 | \$77,927 | \$ 87,927 | 1.32% | 5.7% |
| Brownwood | 37,727 | 0.99% | 41,927 | 1.01% | 11.13% | Brownwood | \$ 10,000 | \$54,998 | \$64,998 | 1.12% | \$ 10,000 | \$62,778 | \$ 72,778 | 1.09% | 8.6% |
| Breakdown | 9,895 | 0.25% | 10,482 | 0.25% | 5.84% | Breakdown | \$ 10,000 | \$14,930 | \$24,930 | 0.41% | \$ 10,000 | \$15,661 | \$ 25,661 | 0.39% | 2.2% |
| Center Meadows | 79,628 | 2.10% | 85,266 | 2.10% | 7.71% | Center Meadows | \$ 10,000 | \$120,270 | \$130,270 | 1.98% | \$ 10,000 | \$128,389 | \$ 138,389 | 2.08% | 4.2% |
| Central Hill | 26,022 | 0.69% | 30,148 | 0.74% | 15.97% | Central Hill | \$ 10,000 | \$39,204 | \$49,204 | 0.74% | \$ 10,000 | \$45,158 | \$ 55,158 | 0.83% | 11.9% |
| Cedar Spring Hill | 40,812 | 1.08% | 49,513 | 0.99% | -9.73% | Cedar Spring Hill | \$ 10,000 | \$61,642 | \$71,642 | 1.18% | \$ 10,000 | \$69,647 | \$ 79,647 | 1.06% | 1.4% |
| Comstock | 51,118 | 1.37% | 55,687 | 1.37% | 9.49% | Comstock | \$ 10,000 | \$77,236 | \$87,236 | 1.35% | \$ 10,000 | \$83,811 | \$ 93,811 | 1.41% | 7.5% |
| Conover | 99,295 | 2.62% | 105,191 | 2.58% | 6.14% | Conover | \$ 10,000 | \$149,975 | \$159,975 | 2.45% | \$ 10,000 | \$157,267 | \$ 167,267 | 2.52% | 4.9% |
| Crestview | 33,607 | 0.89% | 36,449 | 0.89% | 8.46% | Crestview | \$ 10,000 | \$50,760 | \$60,760 | 0.94% | \$ 10,000 | \$54,563 | \$ 64,563 | 0.97% | 6.3% |
| Cutcliffe | 22,882 | 0.60% | 24,180 | 0.59% | 5.67% | Cutcliffe | \$ 10,000 | \$34,561 | \$44,561 | 0.72% | \$ 10,000 | \$36,197 | \$ 46,197 | 0.69% | 3.7% |
| Deer Park | 33,516 | 0.83% | 35,721 | 0.83% | 6.61% | Deer Park | \$ 10,000 | \$59,623 | \$69,623 | 0.94% | \$ 10,000 | \$59,488 | \$ 69,488 | 0.95% | 4.7% |
| East Hampton | 85,478 | 2.23% | 95,145 | 2.33% | 11.31% | East Hampton | \$ 10,000 | \$129,103 | \$139,103 | 2.11% | \$ 10,000 | \$142,429 | \$ 152,429 | 2.29% | 9.6% |
| East Hill | 46,771 | 1.76% | 71,824 | 1.76% | 7.56% | East Hill | \$ 10,000 | \$109,854 | \$119,854 | 1.69% | \$ 10,000 | \$107,718 | \$ 117,718 | 1.77% | 6.0% |
| Edwood | 42,423 | 1.12% | 47,128 | 1.12% | 10.96% | Edwood | \$ 10,000 | \$64,191 | \$74,191 | 1.25% | \$ 10,000 | \$70,549 | \$ 80,549 | 1.21% | 8.6% |
| Emma S Clark | 199,054 | 5.24% | 207,292 | 5.09% | 4.17% | Emma S Clark | \$ 10,000 | \$300,651 | \$310,651 | 4.81% | \$ 10,000 | \$311,055 | \$ 321,055 | 4.83% | 3.3% |
| Floyd Meadows | 25,724 | 0.68% | 29,871 | 0.73% | 16.04% | Floyd Meadows | \$ 10,000 | \$33,882 | \$43,882 | 0.73% | \$ 10,000 | \$44,716 | \$ 54,716 | 0.82% | 1.7% |
| Hardy Hollow Hills | 142,320 | 3.78% | 146,453 | 3.59% | 2.84% | Hardy Hollow Hills | \$ 10,000 | \$115,731 | \$125,731 | 3.74% | \$ 10,000 | \$123,535 | \$ 133,535 | 3.48% | 1.7% |
| Hempden | 13,956 | 0.37% | 15,760 | 0.39% | 12.93% | Hempden | \$ 10,000 | \$21,079 | \$31,079 | 0.32% | \$ 10,000 | \$23,592 | \$ 33,592 | 0.31% | 8.1% |
| Hempden Bay | 46,499 | 1.24% | 51,917 | 1.27% | 10.64% | Hempden Bay | \$ 10,000 | \$39,927 | \$49,927 | 1.39% | \$ 10,000 | \$72,718 | \$ 82,718 | 1.32% | 8.4% |
| Hempdenfields | 83,963 | 2.21% | 92,687 | 2.27% | 10.46% | Hempdenfields | \$ 10,000 | \$128,818 | \$138,818 | 2.12% | \$ 10,000 | \$138,565 | \$ 148,565 | 2.24% | 8.7% |
| Hesperange | 28,935 | 0.76% | 31,651 | 0.78% | 9.39% | Hesperange | \$ 10,000 | \$43,703 | \$53,703 | 0.94% | \$ 10,000 | \$47,281 | \$ 57,281 | 0.86% | 6.8% |
| Hesperange | 107,961 | 2.84% | 115,652 | 2.83% | 7.12% | Hesperange | \$ 10,000 | \$161,004 | \$171,004 | 2.71% | \$ 10,000 | \$173,127 | \$ 183,127 | 2.75% | 5.8% |
| Hesperia | 90,060 | 1.32% | 95,353 | 1.32% | 10.38% | Hesperia | \$ 10,000 | \$79,580 | \$89,580 | 1.35% | \$ 10,000 | \$82,685 | \$ 92,685 | 1.39% | 8.3% |
| John A Armata | 49,966 | 1.08% | 49,616 | 1.07% | 6.47% | John Armata | \$ 10,000 | \$61,875 | \$71,875 | 1.17% | \$ 10,000 | \$65,292 | \$ 75,292 | 1.13% | 4.8% |
| Lakehurst | 77,659 | 2.05% | 82,771 | 2.07% | 6.57% | Lakehurst | \$ 10,000 | \$111,296 | \$121,296 | 2.05% | \$ 10,000 | \$123,906 | \$ 133,906 | 2.01% | 5.2% |
| Lagwood | 141,172 | 3.72% | 153,762 | 3.72% | 8.93% | Lagwood | \$ 10,000 | \$211,226 | \$221,226 | 3.64% | \$ 10,000 | \$220,177 | \$ 230,177 | 3.61% | 7.6% |
| Meadow | 72,717 | 1.92% | 80,815 | 1.98% | 11.14% | Meadow | \$ 10,000 | \$64,688 | \$74,688 | 0.87% | \$ 10,000 | \$66,644 | \$ 76,644 | 0.85% | 3.6% |
| Middle Country | 115,307 | 3.04% | 120,010 | 2.98% | 4.60% | Middle Country | \$ 10,000 | \$171,160 | \$181,160 | 3.04% | \$ 10,000 | \$180,429 | \$ 190,429 | 2.87% | 1.5% |
| Meadow | 24,571 | 0.65% | 29,078 | 0.71% | 20.97% | Meadow | \$ 10,000 | \$50,519 | \$60,519 | 1.23% | \$ 10,000 | \$64,322 | \$ 74,322 | 0.82% | 13.3% |
| North Babylon | 51,310 | 1.40% | 56,285 | 1.38% | 5.58% | North Babylon | \$ 10,000 | \$85,519 | \$95,519 | 1.23% | \$ 10,000 | \$84,257 | \$ 94,257 | 1.42% | 4.1% |
| North Shore | 89,270 | 2.33% | 98,709 | 2.42% | 10.57% | North Shore | \$ 10,000 | \$124,833 | \$134,833 | 2.43% | \$ 10,000 | \$147,764 | \$ 157,764 | 2.37% | 8.9% |
| Northport | 138,375 | 3.65% | 145,880 | 3.57% | 5.43% | Northport | \$ 10,000 | \$209,002 | \$219,002 | 3.47% | \$ 10,000 | \$218,293 | \$ 228,293 | 3.43% | 4.3% |
| Partridge-Medford | 99,007 | 2.63% | 108,238 | 2.65% | 8.34% | Partridge-Medford | \$ 10,000 | \$150,900 | \$160,900 | 2.64% | \$ 10,000 | \$162,026 | \$ 172,026 | 2.59% | 6.9% |
| Port Ardenne | 57,285 | 1.51% | 61,499 | 1.51% | 7.34% | Port Ardenne | \$ 10,000 | \$86,523 | \$96,523 | 1.63% | \$ 10,000 | \$92,662 | \$ 102,662 | 1.53% | 5.7% |
| Quebec | 20,249 | 0.53% | 23,297 | 0.57% | 15.34% | Quebec | \$ 10,000 | \$30,584 | \$40,584 | 0.64% | \$ 10,000 | \$34,968 | \$ 44,968 | 0.68% | 10.8% |
| Riverhead | 89,552 | 2.34% | 95,980 | 2.35% | 7.08% | Riverhead | \$ 10,000 | \$115,259 | \$125,259 | 2.29% | \$ 10,000 | \$143,544 | \$ 153,544 | 2.31% | 5.7% |
| Roseton Memorial | 77,078 | 2.01% | 79,931 | 1.96% | 3.79% | Roseton Memorial | \$ 10,000 | \$116,419 | \$126,419 | 2.17% | \$ 10,000 | \$119,654 | \$ 129,654 | 1.95% | 2.6% |
| Seaborn | 219,906 | 5.79% | 239,043 | 5.84% | 8.70% | Seaborn | \$ 10,000 | \$333,146 | \$343,146 | 5.23% | \$ 10,000 | \$357,740 | \$ 367,740 | 5.53% | 7.5% |
| Seymour | 48,026 | 1.27% | 51,907 | 1.28% | 9.09% | Seymour | \$ 10,000 | \$112,747 | \$122,747 | 1.89% | \$ 10,000 | \$117,066 | \$ 127,066 | 1.82% | 7.4% |
| Shaker Island | 25,064 | 0.66% | 25,551 | 0.65% | 1.98% | Shaker Island | \$ 10,000 | \$37,842 | \$47,842 | 0.79% | \$ 10,000 | \$38,429 | \$ 48,429 | 0.77% | 0.9% |
| Southborn | 339,210 | 8.94% | 367,996 | 9.07% | 8.49% | Southborn | \$ 10,000 | \$512,343 | \$522,343 | 8.52% | \$ 10,000 | \$529,279 | \$ 539,279 | 8.43% | 7.4% |
| South Country | 45,923 | 1.21% | 48,525 | 1.20% | 5.66% | South Country | \$ 10,000 | \$69,262 | \$79,262 | 1.31% | \$ 10,000 | \$72,564 | \$ 82,564 | 1.24% | 4.1% |
| South Hampton | 105,110 | 2.77% | 110,308 | 2.70% | 4.93% | South Hampton | \$ 10,000 | \$158,758 | \$168,758 | 2.65% | \$ 10,000 | \$165,128 | \$ 175,128 | 2.63% | 3.8% |
| Southold | 33,693 | 0.89% | 38,252 | 0.94% | 13.53% | Southold | \$ 10,000 | \$50,890 | \$60,890 | 0.98% | \$ 10,000 | \$57,262 | \$ 67,262 | 1.01% | 10.5% |
| West Babylon | 48,382 | 1.29% | 51,729 | 1.27% | 6.10% | West Babylon | \$ 10,000 | \$77,680 | \$87,680 | 1.24% | \$ 10,000 | \$77,482 | \$ 87,482 | 1.32% | 4.5% |
| West Hill | 20,189 | 1.83% | 24,576 | 1.83% | 6.39% | West Hill | \$ 10,000 | \$106,014 | \$116,014 | 1.69% | \$ 10,000 | \$111,788 | \$ 121,788 | 1.81% | 5.0% |
| Westhampton | 69,860 | 1.84% | 73,825 | 1.81% | 5.68% | Westhampton | \$ 10,000 | \$105,517 | \$115,517 | 1.84% | \$ 10,000 | \$110,514 | \$ 120,514 | 1.83% | 4.3% |
| Wyandanch | 2,412 | 0.07% | 3,087 | 0.08% | 9.07% | Wyandanch | \$ 10,000 | \$4,247 | \$14,247 | 0.23% | \$ 10,000 | \$4,591 | \$ 14,591 | 0.22% | 2.4% |
| Total | 3,795,916 | 100% | 4,481,417 | 100% | 7.63% | Total | \$549,000 | \$5,733,364 | \$6,282,364 | 100% | \$ 549,000 | \$ 6,199,755 | \$ 6,748,755 | 100% | |
| | | | | | | | 8.6% | 91.4% | 6.8% | | 8.1% | 91.9% | 6.9% | | |

2026 Downloads at 6% Net Increase

| Library | # of Downloads | % Of Total Use | # of Downloads | % Of Total | % Change | 2025 Base | 2025 Usage | Total 2025 | % of Total 2025 | 2026 Base | 2026 Usage | Total 2026 | % of Total 2026 | % Inc. COST |
|--------------------|----------------|----------------|----------------|------------|----------|-----------|------------|------------|-----------------|-----------|------------|------------|-----------------|-------------|
| | 10/23-9/24 | 23/24 | 10/24-9/25 | 24/25 | 23/24 | | Payment | Payment | Cost | | Payment | Payment | Cost | 2025/2026 |
| Amagansett | 14,131 | 0.37% | 15,249 | 0.37% | 7.91% | \$10,000 | \$21,343 | \$31,343 | 0.50% | \$10,000 | \$22,827 | \$32,827 | 0.49% | 4.70% |
| Amityville | 37,187 | 0.98% | 38,678 | 0.95% | 4.01% | \$10,000 | \$56,167 | \$66,167 | 1.05% | \$10,000 | \$57,900 | \$67,900 | 1.02% | 2.60% |
| Babylon | 32,597 | 0.86% | 35,154 | 0.86% | 7.84% | \$10,000 | \$49,235 | \$59,235 | 0.99% | \$10,000 | \$52,624 | \$62,624 | 0.94% | 5.70% |
| Bay Shore | 62,996 | 1.66% | 70,415 | 1.73% | 11.78% | \$10,000 | \$95,149 | \$105,149 | 1.61% | \$10,000 | \$105,409 | \$115,409 | 1.74% | 9.80% |
| Bayport | 48,478 | 1.28% | 52,063 | 1.28% | 7.40% | \$10,000 | \$73,221 | \$83,221 | 1.28% | \$10,000 | \$77,937 | \$87,937 | 1.32% | 5.70% |
| Brentwood | 37,737 | 0.99% | 41,937 | 1.03% | 11.13% | \$10,000 | \$56,998 | \$66,998 | 1.12% | \$10,000 | \$62,778 | \$72,778 | 1.09% | 8.60% |
| Brookhaven | 9,885 | 0.26% | 10,462 | 0.26% | 5.84% | \$10,000 | \$14,930 | \$24,930 | 0.41% | \$10,000 | \$15,661 | \$25,661 | 0.39% | 2.90% |
| Center Moriches | 79,628 | 2.10% | 85,766 | 2.10% | 7.71% | \$10,000 | \$120,270 | \$130,270 | 1.98% | \$10,000 | \$128,389 | \$138,389 | 2.08% | 6.20% |
| Central Islip | 26,022 | 0.69% | 30,166 | 0.74% | 15.92% | \$10,000 | \$39,304 | \$49,304 | 0.74% | \$10,000 | \$45,158 | \$55,158 | 0.83% | 11.90% |
| Cold Spring Harbor | 40,812 | 1.08% | 40,513 | 0.99% | -0.73% | \$10,000 | \$61,642 | \$71,642 | 1.18% | \$10,000 | \$60,647 | \$70,647 | 1.06% | -1.40% |
| Commack | 51,136 | 1.35% | 55,987 | 1.37% | 9.49% | \$10,000 | \$77,236 | \$87,236 | 1.35% | \$10,000 | \$83,811 | \$93,811 | 1.41% | 7.50% |
| Comsewogue | 116,274 | 3.06% | 122,607 | 3.00% | 5.45% | \$10,000 | \$175,620 | \$185,620 | 2.89% | \$10,000 | \$183,539 | \$193,539 | 2.91% | 4.30% |
| Connetquot | 99,295 | 2.62% | 105,391 | 2.58% | 6.14% | \$10,000 | \$149,975 | \$159,975 | 2.45% | \$10,000 | \$157,767 | \$167,767 | 2.52% | 4.90% |
| Copague | 33,607 | 0.89% | 36,449 | 0.89% | 8.46% | \$10,000 | \$50,760 | \$60,760 | 0.94% | \$10,000 | \$54,563 | \$64,563 | 0.97% | 6.30% |
| Cutchogue | 22,882 | 0.60% | 24,180 | 0.59% | 5.67% | \$10,000 | \$34,561 | \$44,561 | 0.75% | \$10,000 | \$36,197 | \$46,197 | 0.69% | 3.70% |
| Deer Park | 33,516 | 0.88% | 35,731 | 0.88% | 6.61% | \$10,000 | \$50,623 | \$60,623 | 0.94% | \$10,000 | \$53,488 | \$63,488 | 0.95% | 4.70% |
| East Hampton | 85,476 | 2.25% | 95,145 | 2.33% | 11.31% | \$10,000 | \$129,103 | \$139,103 | 2.11% | \$10,000 | \$142,429 | \$152,429 | 2.29% | 9.6% |
| East Islip | 66,773 | 1.76% | 71,824 | 1.76% | 7.56% | \$10,000 | \$100,854 | \$110,854 | 1.69% | \$10,000 | \$107,518 | \$117,518 | 1.77% | 6.00% |
| Elwood | 42,473 | 1.12% | 47,128 | 1.15% | 10.96% | \$10,000 | \$64,151 | \$74,151 | 1.25% | \$10,000 | \$70,549 | \$80,549 | 1.21% | 8.60% |
| Emma S Clark | 199,054 | 5.24% | 207,790 | 5.09% | 4.39% | \$10,000 | \$300,651 | \$310,651 | 4.81% | \$10,000 | \$311,055 | \$321,055 | 4.83% | 3.3% |
| Floyd Memorial | 25,743 | 0.68% | 29,871 | 0.73% | 16.04% | \$10,000 | \$38,882 | \$48,882 | 0.78% | \$10,000 | \$44,716 | \$54,716 | 0.82% | 11.90% |
| Half Hollow Hills | 142,830 | 3.76% | 146,653 | 3.59% | 2.68% | \$10,000 | \$215,731 | \$225,731 | 3.74% | \$10,000 | \$219,535 | \$229,535 | 3.45% | 1.70% |
| Hampton | 13,956 | 0.37% | 15,760 | 0.39% | 12.93% | \$10,000 | \$21,079 | \$31,079 | 0.52% | \$10,000 | \$23,592 | \$33,592 | 0.51% | 8.10% |
| Hampton Bays | 46,959 | 1.24% | 51,917 | 1.27% | 10.56% | \$10,000 | \$70,927 | \$80,927 | 1.39% | \$10,000 | \$77,718 | \$87,718 | 1.32% | 8.40% |
| Harborfields | 83,963 | 2.21% | 92,697 | 2.27% | 10.40% | \$10,000 | \$126,818 | \$136,818 | 2.12% | \$10,000 | \$138,765 | \$148,765 | 2.24% | 8.70% |
| Hauppauge | 28,935 | 0.76% | 31,651 | 0.78% | 9.39% | \$10,000 | \$43,703 | \$53,703 | 0.94% | \$10,000 | \$47,381 | \$57,381 | 0.86% | 6.80% |
| Huntington | 107,961 | 2.84% | 115,652 | 2.83% | 7.12% | \$10,000 | \$163,064 | \$173,064 | 2.71% | \$10,000 | \$173,127 | \$183,127 | 2.75% | 5.80% |
| Islip | 50,040 | 1.32% | 55,235 | 1.35% | 10.38% | \$10,000 | \$75,580 | \$85,580 | 1.35% | \$10,000 | \$82,685 | \$92,685 | 1.39% | 8.30% |
| John Jermain | 40,966 | 1.08% | 43,616 | 1.07% | 6.47% | \$10,000 | \$61,875 | \$71,875 | 1.17% | \$10,000 | \$65,292 | \$75,292 | 1.13% | 4.80% |
| Lindenhurst | 77,659 | 2.05% | 82,771 | 2.03% | 6.58% | \$10,000 | \$117,296 | \$127,296 | 2.05% | \$10,000 | \$123,906 | \$133,906 | 2.01% | 5.20% |
| Longwood | 141,172 | 3.72% | 153,762 | 3.77% | 8.92% | \$10,000 | \$213,226 | \$223,226 | 3.56% | \$10,000 | \$230,177 | \$240,177 | 3.61% | 7.60% |
| Mastics | 72,717 | 1.92% | 80,815 | 1.98% | 11.14% | \$10,000 | \$109,832 | \$119,832 | 2.01% | \$10,000 | \$120,978 | \$130,978 | 1.97% | 9.30% |
| Mattituck | 29,587 | 0.78% | 31,159 | 0.76% | 5.31% | \$10,000 | \$44,688 | \$54,688 | 0.87% | \$10,000 | \$46,644 | \$56,644 | 0.85% | 3.60% |
| Middle Country | 115,307 | 3.04% | 120,610 | 2.96% | 4.60% | \$10,000 | \$174,160 | \$184,160 | 3.04% | \$10,000 | \$180,549 | \$190,549 | 2.87% | 3.50% |
| Montauk | 24,571 | 0.65% | 29,608 | 0.73% | 20.50% | \$10,000 | \$37,112 | \$47,112 | 0.72% | \$10,000 | \$44,322 | \$54,322 | 0.82% | 15.30% |

| Library | # of Downloads | % Of Total Use | # of Downloads | % Of Total | % Change | 2025 Base | 2025 Usage | Total 2025 | % of Total | 2026 Base | 2026 Usage | Total 2026 | % of Total | % Inc. |
|-------------------|----------------|----------------|----------------|------------|----------|-----------|-------------|-------------|------------|-----------|-------------|-------------|------------|-----------|
| | 10/23-9/24 | 23/24 | 10/24-9/25 | 24/25 | 23/24 | | | | | | | | | |
| | | | | | 24/25 | | Payment | Payment | Cost | | Payment | Payment | Cost | 2025/2026 |
| North Babylon | 53,310 | 1.40% | 56,285 | 1.38% | 5.58% | \$10,000 | \$80,519 | \$90,519 | 1.23% | \$10,000 | \$84,257 | \$94,257 | 1.42% | 4.10% |
| North Shore | 89,270 | 2.35% | 98,709 | 2.42% | 10.57% | \$10,000 | \$134,833 | \$144,833 | 2.43% | \$10,000 | \$147,764 | \$157,764 | 2.37% | 8.90% |
| Northport | 138,375 | 3.65% | 145,890 | 3.57% | 5.43% | \$10,000 | \$209,002 | \$219,002 | 3.47% | \$10,000 | \$218,393 | \$228,393 | 3.43% | 4.30% |
| Patchogue-Medford | 99,907 | 2.63% | 108,236 | 2.65% | 8.34% | \$10,000 | \$150,900 | \$160,900 | 2.64% | \$10,000 | \$162,026 | \$172,026 | 2.59% | 6.90% |
| Port Jefferson | 57,285 | 1.51% | 61,499 | 1.51% | 7.36% | \$10,000 | \$86,523 | \$96,523 | 1.63% | \$10,000 | \$92,062 | \$102,062 | 1.53% | 5.70% |
| Quogue | 20,249 | 0.53% | 23,359 | 0.57% | 15.36% | \$10,000 | \$30,584 | \$40,584 | 0.64% | \$10,000 | \$34,968 | \$44,968 | 0.68% | 10.80% |
| Riverhead | 89,552 | 2.36% | 95,890 | 2.35% | 7.08% | \$10,000 | \$135,259 | \$145,259 | 2.29% | \$10,000 | \$143,544 | \$153,544 | 2.31% | 5.70% |
| Rogers Memorial | 77,078 | 2.03% | 79,931 | 1.96% | 3.70% | \$10,000 | \$116,419 | \$126,419 | 2.17% | \$10,000 | \$119,654 | \$129,654 | 1.95% | 2.60% |
| Sachem | 219,906 | 5.79% | 239,043 | 5.86% | 8.70% | \$10,000 | \$332,146 | \$342,146 | 5.23% | \$10,000 | \$357,840 | \$367,840 | 5.53% | 7.50% |
| Saville | 68,026 | 1.79% | 74,207 | 1.82% | 9.09% | \$10,000 | \$102,747 | \$112,747 | 1.89% | \$10,000 | \$111,086 | \$121,086 | 1.82% | 7.40% |
| Shelter Island | 25,054 | 0.66% | 25,551 | 0.63% | 1.98% | \$10,000 | \$37,842 | \$47,842 | 0.79% | \$10,000 | \$38,249 | \$48,249 | 0.73% | 0.90% |
| Smithtown | 339,210 | 8.94% | 367,996 | 9.02% | 8.49% | \$10,000 | \$512,343 | \$522,343 | 8.52% | \$10,000 | \$550,879 | \$560,879 | 8.43% | 7.40% |
| South Country | 45,923 | 1.21% | 48,522 | 1.19% | 5.66% | \$10,000 | \$69,362 | \$79,362 | 1.31% | \$10,000 | \$72,636 | \$82,636 | 1.24% | 4.10% |
| South Huntington | 105,110 | 2.77% | 110,308 | 2.70% | 4.95% | \$10,000 | \$158,758 | \$168,758 | 2.65% | \$10,000 | \$165,128 | \$175,128 | 2.63% | 3.80% |
| Southold | 33,693 | 0.89% | 38,252 | 0.94% | 13.53% | \$10,000 | \$50,890 | \$60,890 | 0.98% | \$10,000 | \$57,262 | \$67,262 | 1.01% | 10.50% |
| West Babylon | 48,782 | 1.29% | 51,759 | 1.27% | 6.10% | \$10,000 | \$73,680 | \$83,680 | 1.34% | \$10,000 | \$77,482 | \$87,482 | 1.32% | 4.50% |
| West Islip | 70,189 | 1.85% | 74,676 | 1.83% | 6.39% | \$10,000 | \$106,014 | \$116,014 | 1.69% | \$10,000 | \$111,788 | \$121,788 | 1.83% | 5.00% |
| Westhampton | 69,860 | 1.84% | 73,825 | 1.81% | 5.68% | \$10,000 | \$105,517 | \$115,517 | 1.84% | \$10,000 | \$110,514 | \$120,514 | 1.81% | 4.30% |
| Wvandanch | 2,812 | 0.07% | 3,067 | 0.08% | 9.07% | \$10,000 | \$4,247 | \$14,247 | 0.23% | \$10,000 | \$4,591 | \$14,591 | 0.22% | 2.40% |
| Total | 3,795,916 | 100% | 4,081,417 | 100% | 7.52% | \$540,000 | \$5,733,354 | \$6,273,354 | 100% | \$540,000 | \$6,109,755 | \$6,649,755 | 100% | |
| | | | | | | 8.6% | 91.4% | 6.0% | | 8.1% | 91.9% | 6.0% | | |



SALES & SERVICE: 631-581-4490 - FAX: 631-277-6486 - PO BOX 76, ISLIP TERRACE, NY 11752

31 October 2025

Mr. Mark Horowitz
The North Babylon Public Library
815 Deer Park Ave.
North Babylon, New York 11703

Re: Ductwork Modification
Quote No. NBPL25-2607

Mr. Harowitz,

As a result of our findings during a recent service visit, we are pleased to quote the following:

- Disconnect and cap One (1) existing supply ductwork branch line in Office Area.
- Furnish and install One (1) new 8" starter collar with damper.
 - a. New collar is to be cut into other air handler as discussed.
- Modify all supply ductwork as needed to run new line from supply grill to newly located air handler supply main.
- Balance newly installed supply branch line.

Our total net cost for the above work is Two Thousand Two Hundred Dollars (\$2,200.00), plus applicable tax.

Should you have any questions concerning the above, please do not hesitate to contact the undersigned.

Thank you for the opportunity to quote on this work.

For approval and authorization to proceed, please sign below and return to the undersigned.

Very Truly Yours,

D&S Mechanical Services, Inc.

A handwritten signature in black ink, appearing to read "David E. Ozsvath", is written over a horizontal line.

David E. Ozsvath
President

Approved: _____

By: _____

Title: _____

Date: _____

Report for the Board of Trustees
November 18, 2025

Communications

SCLS has sent their 2026 final Budget to the Libraries for approval.
SCLS has also sent the ballots for their 2026 Trustee board.
Both items are included in this month's packet.
SCLS also sent the budget for downloadable books (Overdrive) for the 2026 calendar.
This is an automatic fee that we will be invoiced for in the spring.

Policy of the Month

None at this time.

Personnel

Interviews have started for the Adult Programming Librarian I position. The Board approved a new clerk position: Circulation/Technical Services Clerk. This is a full time position being split between the two departments. Letters were sent to candidates.

Buildings and Grounds/Expansion Update

We received a quote fix the air system in the new office for the computer technician. It is included in the packet for approval.
The fire alarm issues appear to be resolved. There was an issue with one of the sensors in the new elevator lift.
The fire marshal was here as part of our annual inspection with the school. We received our certificate of occupancy. We also received a clean fire alarm inspection from Briscoe. Lund completed our water backflow test and annual maintenance.

Security and Vandalism

We had a car in our parking lot with no license plates and not registered. I waited a little bit and then called the police in case it was abandoned or stolen. Afterschool a student returned for it and found a police summons on it.

Public Relations

Librarians are busy scheduling for the January-February 2026 newsletter.

Requests for Purchase

We have been busy reviewing, updating, and purchasing items needed in the Library.
We are looking for a new couch for the play area in the Children's room.
We are preparing a new order for next year's Seed Library. As a result of the overwhelming response, this collection will be expanded.

Unmet Needs

With the support of the Library's Board of Trustees we are continuing the process of addressing issues presented by the staff and patrons of the North Babylon Public Library:

- Continuing to review changes and enhancements to the Children's Room
- Reviewing the materials fees for adult programs
- Adding a new Language collection (Languages other than English)
- Purchasing additional items for the Lending Library

Trustee Training

Trustees participated in the in-person Sexual Harassment training during the week of 11/4-11/6.

Other Items of Interest

The Board mailbox is currently at the Circulation desk.

The new public computers in the Reference area have been installed.

Staff chairs were replaced at the Circulation and Reference desks.

New video games were added to our Circulating collection.

Auditors were here to start the process of preparing our annual financial report. I expect them to attend our meeting in the next two months to review their final report with us.

Most of the staff have completed our in-person Sexual Harassment training. Some of the staff completed their training at other places of employment and submitted their certificates. I sent emails to the staff currently working who still need to complete the training. The email includes the online training link with directions and a reminder to send me their certificate upon completion.

Technical Services is preparing for the changes to our ordering and processing due to Baker & Taylor closing. Staff has attended webinars. All Libraries are expecting and are already seeing disruption to books not being delivered that were on reserve and ordered months ago.

Public vending machines have arrived. I am waiting for the supplies to be added for public and staff.

Respectfully submitted,

Maureen Nicolazzi, Librarian III

Reference Department October 2025 Report

The crafts classes have all filled with waitlists as usual. Yoga continues to have a steady attendance. Transitions Saxophone performed here. This group performed as part of a grant series they offered in Suffolk. Keith Crocker returned with a program on the History of Vampires in Cinema. The Department of Health is offering the series, Learn to be Tobacco Free. The teens had a Video Game Character Shrink craft and a Fruit Roll Up Book craft. Our community service programs included Chess Buddies, Bookmark Bonanza and Staying Safe.

There were 11 log ins for our 100 Books before Graduation Program. We had 76 items of food donated by our teens for community service credit. The teens and patrons of our community are always generous donating to the food pantry. Katrina posted 10 new videos on our YouTube channel. Our YouTube channel has received 1,534 views and its total subscribers are up by 1 to 68. Katrina worked on assembling and labeling the teen busy bags for teens to use in the library. They can “check them out” with a library card or school I.D. and return the contents back to us, keeping the craft if applicable. The bags include: DIY Bookmarks, 100 piece Puzzles, Velvet Paintings, Scratch Art, Origami, Small Lego Sets, DIY Suncatchers and DIY Friendship Bracelets. Stephanie left this month to begin her new position at the Brooklyn Public Library. Interviews have started to fill her position. We are adding the Guggenheim Museum and the Long Island Children's Museum to our Museum Passes collection. Kirsten, Aimee and Kim attended the Ingram services webinar. The webinar highlighted how Ingram services compare to Baker and Taylor. James updated and replaced most of the public computers in the Reference area. Patrons are complimenting their speed and look. New chairs were purchased for the Reference desk. The staff loves them. We reordered more Aquarium tickets. We now have phone chargers available to borrow in the Library. Patrons can ask for them at the Reference desk. Katrina took part in a workshop at SCLS about collection development where she presented concerning weeding in libraries. She also attended the LILRC's 34th Annual Conference on Libraries and The Future at the Heritage Club at Bethpage. I attended the Head of Reference meeting at the Patchogue Medford Library. I also attended the Legislative Breakfast at the Babylon Library.

The Adult displays included “New Movies” (DVD Display), Breast Cancer Awareness Month (Book Display) and “Halloween” (Book Display). The two Teen book displays were “Read Banned Books” which featured

banned and frequently challenged books in honor of banned book week October 5-11 of this year and
"Spooky Reads for Spooky Season" which featured horror themed books for Halloween.

Respectfully submitted,

Maureen Nicolazzi



October, 2025 Children's Department **Monthly Report**

Preschool Story Time programs were held in the Children's Room on Fridays, October 3 and 24, and Wednesdays, October 15, and 22. Children aged two through five and their adults had fun listening to stories, engaging in activities, and making a craft to take home.

Saturday Games program was held in the Children's Room on Saturday, October 4. Many games were placed out to accommodate different interests and developmental levels, so that there was "something for everyone." The program is appropriate for preschool aged children and up, and their families.

On Monday, October 6, the program Tots Night Out-Down On the Farm was held in the Auditorium for children eighteen through five years. The attending children and their adults always have fun participating in musical-movement activities, listening to stories, and making a craft to take home.

Chess Club met in the Children's Room on Tuesdays, October 7 and 28. During the program children practice playing with other players of their same age group. The children enjoy the availability of teen volunteers to help them with any questions, and give guidance. The program is appropriate for children in grades one through five (with the occasional five-year old.)

Lego Fun program was held in the Children's Room on Wednesday, October 8 for children in grades one through five. The children's Lego creations are proudly displayed in the Library's lobby showcase.

The program Catching Colors-Red was held in the Children's Room on Thursday, October 9 for children aged eighteen months through four years. During the program little ones have fun participating in educational activities.

Drop-In Surprise Craft program was held on Friday, October 10 in the Children's Room. Crafts are available for children preschool age through fifth grade to make and take home.

Family Story Time was held in the Children's Room on Saturday, October 11. Children from birth and up enjoy stories, activities, a craft, and more with Librarian Marylou Famiglietti.

Sleepy Time Tales was held in the Children's Room for children aged one through five on Tuesday, October 14. The program was run by Librarian Lauren Edzards, and includes bedtime stories, activities, and music.

On Wednesday, October 15 the program Chocolate Halloween House was held in the Auditorium for children in grades kindergarten through fifth grade. Children had fun decorating their pre-poured houses with icing, candies, and sprinkles for a delicious holiday treat to take home.



The program Video Game Character Shrinky was held in the Meeting Room on Wednesday, October 15 for children in grades four through eight. Video game fans enjoyed creating their favorite characters out of shrink film to take home.

Drop-In Play Date programs were held on Thursdays, October 16 and 23 in the Children's Room. Children aged one through five enjoyed age-appropriate toys, puzzles and color sheets with their adults. Attending children also enjoyed the company of other children of the same age group.

On Friday, October 17 the program Imagination Station was held in the Children's Room for children of preschool age through fifth grade. Children have access to various crafting materials to use their imagination with and be creative.

The program Stories and Stretches was held in the Auditorium on Saturday, October 18 for children aged two through five. Children participated in the stories being told by acting out the characters, scenery, and action taking place, with child yoga poses.

Paint Night-Ghost in The Moonlight program was held in the Auditorium for children in kindergarten through fifth grade. During the program children received step-by-step instruction to create a fun, Halloween themed painting to take home and treasure.

On Tuesday, October 21 the program Just Baby & Me was held in the Children's Room for newborns through eighteen months. During the program little ones and their adults participated in musical activities, used simple instruments, enjoyed lap-time rhymes, finger plays, classic nursery rhymes, puppets, bubbles and a free play time with age-appropriate toys.

The program Owl Pillow: Look Who's Got Mail was held in the Auditorium for children in kindergarten through fifth grade. The children enjoyed creating a decorative felt owl pillow with golden jewel eyes, complete with a special letter addressed to a certain young wizard (or, other wizard of their choice.)





Baby Start program was held in the Children's Room on Saturday, October 25 for little ones aged birth through seventeen months. Emphasis is placed on age-appropriate activities that help with early language development, early literacy, and socialization. Music and movement, finger-plays and rhymes, are also employed.

Family Yoga program was held in the Auditorium on Saturday, October 25 for children aged five through eight with their adult(s). The program includes yoga stories, games, and songs, along with yoga poses for the children to practice with their adults. All levels of experience are welcome to participate.

On Monday, October 27, the Mysteries of Owls program was held in the Children's Room for children, teens and adults. Sweetbriar Nature Center presented local owls (screech, great-horned, barred) and also two other owls: an Eurasian eagle owl, and a spectacled owl. The audience totally enjoyed meeting these owls, learning about them, listening to audio recordings of their calls, and much more. At the end of the program, audience members had a photo-op session taking pictures with the owls.

Drop-In Halloween Crafts program was held in the Children's Room on Wednesday, October 29 for children of pre-kindergarten age through fifth grade. Different decorative and fun Halloween crafts were available for the children to make and take home.

Halloween Scavenger Hunt program was held in the Children's Room for preschool aged children, and children through fifth grade. Participants searched around the room with a check-list to find spooky Halloween characters, and brought their findings to the Children's reference desk for a Halloween-themed prize.

On Friday, October 31, the Children's Room held its annual Halloween Concert and Parade for preschoolers. After a fun and interactive musical concert filled with activities for the children, the performer led the children on a lively, and musical (Halloween songs) parade with trick-or-treating around the library!



Submitted by,

Elizabeth Arena
Head of Children's Services

**PERSONNEL REPORT
NOVEMBER 2025**

Jesiah Bond, Library Page, increment of \$0.50 effective 10/22/2025 (\$17.00/hr.)