

**OFFICIAL MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE
NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, SEPTEMBER 16, 2025**

The meeting was called to order by President Ms. Hare at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Ms. Atlas, Mrs. DeBlasi, Mrs. Nicolazzi, Librarian III, and Miss Scharf, Administrative Assistant, were present. Mr. Horowitz, Library Director, was absent with notice.

Fifteen guests arrived for the start of the meeting at 6:00 p.m. One additional guest arrived at 6:11 p.m. Three additional guests arrived at 6:25 p.m. One additional guest arrived at 6:40 p.m.

At 6:03 p.m. Stephanie S., Library employee, shared sentiments with the Board of Trustees.

At 6:07 p.m. Jacquelyn W., Library employee, shared sentiments with the Board of Trustees.

At 6:12 p.m. Katrina P., Library employee, shared sentiments with the Board of Trustees.

At 6:16 p.m. Elizabeth A., Library employee, shared sentiments with the Board of Trustees.

At 6:18 p.m. Kirsten T., Library employee, shared sentiments with the Board of Trustees and submitted a letter from the Library Staff Association.

At 6:20 p.m. Jeanne F., community member, shared sentiments with the Board of Trustees and submitted a petition with 82 resident signatures requesting use of the new meeting room for all Library programs.

At 6:22 p.m. Stephanie S., Library employee, shared additional sentiments with the Board of Trustees.

At 6:23 p.m. Myrna C., community member, shared sentiments with the Board of Trustees.

At 6:24 p.m. Jeanne F., community member, shared sentiments with the Board of Trustees.

At 6:25 p.m. Dianna D., community member, shared sentiments with the Board of Trustees.

At 6:27 p.m. Michael L., community member, shared sentiments with the Board of Trustees.

At 6:28 p.m. Jacquelyn W., Stephanie S., and Kirsten T., Library employees, shared additional sentiments with the Board of Trustees.

At 6:29 p.m. Robert F., community member, shared sentiments with the Board of Trustees.

At 6:32 p.m. Dianna D., community member, shared additional sentiments with the Board of Trustees.

At 6:49 p.m. Melissa W., community member, shared sentiments with the Board of Trustees.

The topics of the guest sentiments that were shared with the Board of Trustees primarily include: Perceived poor treatment of staff and patrons, Intolerable work environment, Lack of Sexual Harassment training, Inappropriate speech by the Library Director, History of not expanding Library programs, Requesting the use of new meeting room area previously denied, Comparing NBPL programs to other library programs and fees, Lack of toys in the Children's Room, How in 1968 NBPL was cutting edge but may now be behind by decades, and The need for more literature in languages other than English.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to adopt the minutes of both the August 19, 2025 Board Meeting and September 4, 2025 Special Meeting.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for August.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Library Fund Treasurer's Reports and Financial Reports for both July and August.

The Director's Statistical Report for August was noted.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 910.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the Disbursements from the Cultural Programming Fund for the month of September.

Mrs. Nicolazzi shared with the Board information regarding a current trustee vacancy on the S.C.L.S. Board of Trustees for the Babylon/Islip area.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to authorize extra Library staff to work four (4) additional hours during the Library Expansion Grand Opening event on Sunday, October 5, 2025.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the purchase of twelve (12) new computers for the public Reference area in the Library for \$11,520, as presented in Exhibit A.

On a motion by Ms. Atlas, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the calendar for 2026 holiday closings:

Thursday, January 1	New Year's Day
Monday, January 19	Martin Luther King, Jr. Day
Monday, February 16	Presidents' Day
Monday, May 25	Memorial Day
Friday, June 19	Juneteenth
Saturday, July 4	Independence Day
Monday, September 7	Labor Day
Monday, October 12	Columbus Day
Wednesday, November 11	Veterans' Day
Thursday, November 26	Thanksgiving Day
Friday, December 25	Christmas Day

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the following Sunday closings for 2026:

Sunday, April 5	Easter
Sunday, May 10	Mother's Day

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the September Personnel Report.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn to executive session at 6:51 p.m. to discuss matters relating to personnel.

At the Board of Trustees' request, Mrs. Nicolazzi and Miss Scharf exited the executive session at 7:53 p.m.

At the Board of Trustees' request, Mrs. Nicolazzi and Miss Scharf re-entered the executive session at 8:22 p.m.

On a motion by Ms. Atlas, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn from executive session at 8:24 p.m. and resume the regular business of the meeting.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve an emergency quote from Encore Fire Protection for \$1,890.50 to resolve issues with the Library's fire alarm panel.

The next regular meeting of the Board of Trustees will be held on October 21, 2025 at 6:00 p.m. in the Library.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Ms. Laurie Atlas
Secretary