

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH  
BABYLON PUBLIC LIBRARY HELD ON TUESDAY, JUNE 17, 2025**

The meeting was called to order in the Library by Ms. Hare at 6:00 p.m. Mr. Hester, Mrs. DeBlasi, Ms. Atlas, Mrs. Ziegler, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Miss Scharf, Administrative Assistant were present.

One guest arrived at 6:05 p.m.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the minutes of the May 20, 2025 meeting.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for May.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the Library Fund Treasurer's Report for May.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for May.

The Director's Statistical Report for May was noted.

On a motion by Ms. Atlas, seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 907.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve Disbursements from the Cultural Programming Fund for the month of June.

Mr. Horowitz updated the Trustees on the Library parking lot repair, sprinkler system, and our Holiday closure for Juneteenth on Thursday, June 19, 2025.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the D&S Quote for an upgraded Library HVAC system for \$9,500. (Exhibit A)

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the June Personnel Report as presented.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the upcoming September Board meeting date for September 16, 2025.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to adjourn to executive session at 6:18 p.m. to discuss issues of personnel.

On a motion by Mr. Hester, seconded by Ms. Hare, it was unanimously agreed to adjourn from executive session at 6:53 p.m. and resume the regular business of the meeting.

The next meeting of the Board will be held on Tuesday, July 15, 2025 following the Annual Reorganization Meeting at 6:00 p.m.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn the meeting at 6:54 p.m.

Respectfully submitted,

Patricia Ziegler  
Secretary