



North Babylon Public Library

815 Deer Park Avenue
North Babylon, New York 11703-3812
(631) 669-4020

MUSEUM PASS POLICY

- 1) Free Museum Passes are available to North Babylon Public Library cardholders in good standing who have signed the **Museum Pass User Agreement**. A new agreement form must be signed each time a museum pass is checked out.
- 2) Passes must be reserved in advance and handled by an adult (18 years or older) family member. Only one Museum Pass may be checked out to a patron at a given time. Individual passes can only be reserved once in a 30 day period.
- 3) Museum Passes may be borrowed for a specific date. The pass is due back the next day. **Museum Passes may not be returned in the book drop.** *Museum Passes are to be handed back to a Reference Librarian to be checked in properly.*
- 4) Reserves will be taken up to 2 months in advance of the desired date. Reservations will be taken in person, online or by telephone at 669-4020 at the Reference Desk.
- 5) In order to ensure that the Museum Pass can be given to the next patron, keep in mind that there is a \$40 late fee per day, so please return it promptly. There is a \$60 late fee for the Town of Babylon Beach pass.
- 6) In the event that non-return of a Museum Pass necessitates the Library to pay the entrance fee for the next user that entry cost to the museum will be attached to the borrower's record in addition to late fees. In the event of loss or mutilation of a Museum Pass, a fee will be charged for the replacement cost of that Museum Pass.
- 7) **Patrons should call the museum directly for information on hours of operation, parking and/or directions.**
- 8) The Library staff reserves the right to monitor usage to ensure fair access for the greatest number of patrons.

Updated by the Board of Trustees

September 20, 2011



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MUSEUM PASS AGREEMENT

- 1) Museum Passes must be reserved in advance and handled by an adult (18 years or older) family member. Reservations are available only for North Babylon Library cardholders in good standing. Only one Museum Pass may be checked out to a patron at a given time. Please pick up the pass at the Adult Reference Desk on your scheduled day. Any changes must be requested at the Reference Desk before your pickup.
- 2) Please return pass to the Adult Reference Desk before the Library's closing on the return date. Other patrons may be waiting to use it.
- 3) In order to ensure that the Museum Pass can be given to the next patron, keep in mind that there is a \$40 late fee per day, so please return it promptly. In the event that non-return of a Museum Pass necessitates the Library to pay the entrance fee for the next user that entry cost to the museum will be attached to the borrower's record in addition to late fees.
- 4) Any user who loses a Museum Pass will be charged the replacement cost of that Museum Pass:
9/11 Memorial & Museum- \$250 Cold Spring Harbor Fish Hatchery- \$500 NYS Empire Pass--\$80 Town of Babylon Beach Pass- \$50 Town of Babylon Pool Pass-\$25
- 5) Patrons should call the museum directly for information on hours of operation, parking and/or directions. Please remember to bring library card for ID at the Museum.
- 6) The Library staff reserves the right to monitor usage to ensure fair access for the greatest number of patrons.

Signature

Library Card Number

Museum/Visit Date

Patron Phone

Revised June/ 2025