

## MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, MAY 20, 2025

The meeting was called to order in the Library by Ms. Hare at 6:00 p.m. Mr. Hester, Mrs. DeBlasi, Ms. Atlas, Mrs. Ziegler, Mr. Horowitz, Library Director, and Miss Scharf, Administrative Assistant were present. Mrs. Nicolazzi, Librarian III, was absent with prior notice.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the minutes of the April 15, 2025 meeting.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for April.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to accept the Library Fund Treasurer's Report for April.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Financial Report for April.

The Director's Statistical Report for April was noted.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to pay the bills of General Ledger Trial Balance No. 906.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the Disbursements from Cultural Programming Fund for the month of May.

Mr. Horowitz updated the Trustees on the progress of the Library Expansion Project and the planting of four new trees adjacent to the parking lot.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the North Babylon School District 2025-26 tax payment schedule to the Library. (Exhibit A)

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the purchase of new auditorium chairs from K.I. for a total cost of \$13,920.41. (Exhibit B)

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to approve the May Personnel Report as presented.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the upcoming July and August 2025 Board meeting dates for July 15<sup>th</sup> and August 19<sup>th</sup>.

On a motion by Mr. Hester, seconded by Ms. Ziegler, it was unanimously agreed to adjourn to executive session at 6:22 p.m. to discuss issues of personnel.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to adjourn from executive session at 7:58 p.m. and resume the regular business of the meeting.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the salary schedule for non-bargaining unit staff.

Marc Horowitz, Library Director, increment of \$5,550.00 effective 07/01/25 (\$190,550)

Maureen Nicolazzi, Librarian III, increment of \$3,009.00 effective 07/01/25 (\$123,383)

Catherine Scharf, Administrative Assistant (confidential), increment of \$1,750.00 effective 07/01/2025 (\$71,750)

Jacquelyn Waldvogel, Senior Account Clerk, increment of \$1,658.00 effective 07/01/2025 (\$67,958)

Nicole Giffone, Treasurer, increment of \$100.00 effective 07/01/25 (\$4,100)

James Murphy, Custodial Worker I, increment of \$1,500.00 effective 07/01/25 (\$61,500)

Darrell Gardner, P.T. Custodial Worker, increment of \$0.53/hr. effective 07/01/25 (\$21.53/hr.)

Frank Cutolo, P.T. Custodial Worker, increment of \$0.46/hr. effective 07/01/25 (\$18.96/hr.)

Robert Cochrane, P.T. Custodial Worker, increment of \$0.45/hr. effective 07/01/25 (\$18.45/hr.)

The next meeting of the Board will be held on Tuesday, June 17, 2025.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn the meeting at 7:59 p.m.

Respectfully submitted,



Patricia Ziegler  
Secretary