

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, JULY 18, 2023

The meeting was called to order in the Library by the President, Ms. Hare, at 6:10 p.m. Mr. Hester, Mrs. DeBlasi, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary were present. Mrs. Ziegler and Ms. Atlas were absent with prior notice.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to approve the minutes of the June 20, 2023 Board Meeting.

On a motion by Mrs. DeBlasi seconded by Mr. Hester, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for June.

Approval of the Library Fund Treasurer's Report was tabled until the next meeting of the Board.

Approval of the Financial Report was tabled until the next meeting of the Board.

The Director's Statistical Report for June was noted.

On a motion by Mrs. DeBlasi, seconded by Ms. Hare, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 884.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to approve the July disbursement from the Cultural Programming Fund.

Mr. Horowitz reported that the Library hosted "Meet the Superintendent" on Tuesday, July 18, 2023 to introduce Dr. Kenneth Graham. Mr. Horowitz noted that we appear to be hosting summer school at the High School this year. Mr. Horowitz also advised the Trustee of the Elvis show held at the Library on July 13th. There were patrons parking in the fire lane; and it was an overwhelming task to try to maintain a safe environment for the concert attendees.

The Board reviewed and discussed the Nursing Employees' Accommodation Policy. On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to accept the policy as presented in Exhibit A.

The Trustees reviewed proposals for Construction Management Contracts. On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the proposal submitted by SCC Construction Management Group as presented in Exhibit B.

The Board reviewed a proposal submitted by R&D Carpet and Tile Corporation for replacement flooring for the staff lounge. On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to accept the quote at a cost not to exceed \$2,975 as present in Exhibit C.

Mr. Horowitz presented a 20-minute Trustee Training segment on the role of the Suffolk Cooperative Library System.

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn to executive session to discuss personnel matters at 6:52 p.m.

On a motion by Ms. Hare, seconded by Mr. Hester, it was unanimously agreed to adjourn from executive session at 7:35 p.m. and resume the regular business of the meeting.

The next meeting of the Board will be held on August 15, 2023 at 6:00 p.m.

On a motion by Ms. Hare, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn the meeting at 7:36 p.m.

Respectfully submitted,

Theresa DeBlasi
Assistant Secretary