

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, NOVEMBER 15, 2022

The meeting was called to order in the Library by the President, Ms. Hare, at 6:03 p.m. Mr. Hester, Mrs. Ziegler, Ms. Atlas, Mrs. DeBlasi, Mr. Horowitz, Library Director, and Mrs. Ledesma, Secretary were present.

The order of the agenda was suspended to allow Mr. Coster to address the Board to report on the Audit Report for the fiscal year ending June 30, 2022.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to suspend the order of the agenda to allow Mr. Coster to present the results of the Annual Audit for the fiscal year ending June 30, 2022. The Trustees reviewed and discussed the results of the Financial Report prepared by the Library's accounting firm, Baldessari and Coster, LLP. On a motion Mrs. Ziegler, seconded by Mr. Hester, it was unanimously agreed to accept the Financial Report as presented in Exhibit C.

Mr. Coster left the meeting at 6:30 p.m.

On a motion by Mr. Hester, seconded Mrs. Ziegler, it was agreed to approve the minutes of the October 18, 2022 meeting.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for September and October.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Library Fund Treasurer's Report for October.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the revised Financial Report for October.

The Director's Statistical Report for October was noted.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 876.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, was unanimously agreed to approve the November Disbursements from the Cultural Programming Fund.

Mr. Horowitz reported on the condition of the walk-off carpeting in the entrance hallway. There was a residual odor emanating from the carpet due to the sewer backup that occurred on November 2<sup>nd</sup>. The restoration company applied an odor counteractant. Mr. Horowitz is meeting with a representative from R&D Carpet and Tile to discuss replacement of the damage flooring.

The Trustees discussed matters relating to the Suffolk Cooperative Library System. The proposed SCLS Operating Budget for 2023 was reviewed. On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to accept the SCLS Operating Budget for 2023 as presented in Exhibit A.

The Ballot to elect a Trustee to represent the Town of Babylon on the SCLS Board was noted.

The proposal for additional equipment for the alarm system submitted by Briscoe Protective LLC was tabled until the next meeting of the Board.

The Director's Report was noted.

The Department Head's Report was noted.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Personnel Report.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn to executive session to discuss personnel matters at 7:02 p.m.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn from executive session at 7:22 p.m. and resume the regular business of the meeting.

The next meeting of the Board will be held on December 20, 2022.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn the meeting at 7:22 p.m.

Respectfully submitted,

Laurie Atlas  
Secretary