

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, DECEMBER 20, 2022

The meeting was called to order in the Library by the President, Ms. Hare at 6:00 p.m. Mrs. Ziegler, Mr. Hester, Mrs. DeBlasi, Ms. Atlas and Mr. Horowitz, Library Director, were present. Present also were Mrs. Nicolazzi, Librarian III and Mrs. Ledesma, Secretary.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to adopt the minutes of the November 15, 2022 meeting.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Cultural Programing Fund Treasurer's Report for November.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the Library Fund Treasurer's Report for November.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for November.

The Director's Statistical Report for November was noted.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 877.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the December Disbursements from the Cultural Programming Fund.

Mr. Horowitz advised the Trustees of the plumbing issues on Monday, December 19th and Tuesday, December 20th. The plumbers will return on Monday, January 2nd to open the ground to access the piping and make the necessary repairs.

Mr. Horowitz reported on the retirement of two Library Directors in the Babylon Zone. The Director of Babylon Library is retiring in January; and Tom Vitale, former director of Floyd Memorial Library will become the new Library Director. The Director of Deer Park Library will retire in June.

Mr. Horowitz reported that SCLS is working on Trustee Training sessions to fulfill the two-hour requirement for Library Trustees.

Mr. Horowitz updated the Trustee on the carpet installation. The Library's insurance will cover the replacement of the damage carpet areas, less a \$1,000 deductible.

Mr. Horowitz reported on the Library Expansion Project. The architectural packet should reach Albany in January.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to document SEQRA and to proceed with the Library Expansion Project as presented in Exhibit A and appended to these minutes.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, is was unanimously agreed to approve performance awards James Murphy, James Jenkins, and Jim Durkin in the amount of \$200.00 each.

On a motion by Mr. Hester, seconded Mrs. Ziegler, it was unanimously agreed to accept the Trustee Training Policy as presented in Exhibit B.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the proposal for the hot water heater replacement submitted by D&S Mechanical Services at a cost not to exceed \$3,660 as presented in Exhibit C.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to accept the proposal submitted by R&D Carpet & Tile Corporation for carpet replacement, not to exceed \$17,885.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to authorize the Cub Scouts to use the meeting room, during the months of January and February, subject to availability and pending the receipt of a current insurance certificate.

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to adjourn to executive session at 6:18 p.m.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn from executive session at 6:18 p.m. and resume the regular business of the meeting.

The next meeting of the Board will be held on Tuesday, January 17, 2023 at 6:00 p.m.

Respectfully submitted,

Laurie Atlas
Secretary