

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, OCTOBER 18, 2022

The meeting was called to order in the Library by the President, Ms. Hare, at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Ms. Atlas, Mrs. DeBlasi, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary were present.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to approve the minutes of the September 20, 2022 meeting.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for September.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Library Fund Treasurer's Report for September.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for September.

The Director's Statistical Report for September was accepted.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 875.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to authorize the payments for the Cultural Programming Fund for October.

Mr. Horowitz reported the delivery of COVID test kits from Suffolk Cooperative Library System. Mr. Horowitz noted a thank you note from the suggestion box for maintaining the mask requirement in the Children's Room.

The Trustees reviewed the SCLS Draft of the Proposed Operating Budget for 2023. The finalized budget will be available at the November meeting. No action was taken.

On a motion by Mr. Hester, seconded by Ms. Atlas, it was unanimously agreed to accept the proposal from the H2M Sanitary Survey at a cost not to exceed \$24,700 as presented in Exhibit B.

On a motion by Ms. Atlas, seconded by Mr. Hester, it was unanimously agreed to accept the revised Holiday Closings for 2023 as presented in Exhibit C.

Consideration of the Annual Audit Report was tabled until the November meeting.

On a motion by Mrs. Deblasi, seconded by Mr. Hester, it was unanimously agreed to accept the EAP Annual Report as presented in Exhibit E.

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mrs. Ziegler, seconded by Mr. Hester, it was unanimously agreed to approve the Personnel Report October.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn to executive session to discuss matters relating to personnel issues at 6:17 p.m..

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn from executive session at 6:31p.m. and resume the regular business of the meeting.

The next meeting of the Board will be held on November 15, 2022.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn the meeting at 6:32 p.m.

Respectfully submitted,

Laurie Atlas
Secretary