

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, FEBRUARY 22, 2022

The meeting was called to order in the Library by the President, Ms. Hare, at 6:00 p.m. Mr. Hester, Mrs. Ziegler, Mrs. DeBlasi, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary, were present. Ms. Atlas was absent with prior notice.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adopt the minutes of the January 18, 2022 Board Meeting.

On a motion by Mr. Hester, seconded by Mrs. Ziegler it was unanimously agreed to accept the Cultural Programming Fund Treasurer's Report for January.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Library Fund Treasurer's Report for January.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for December.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for January.

The Director's Statistical Report for January was noted.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 867.

On a motion by Mrs. Ziegler, seconded by Mr. Hester, it was unanimously agreed to approve the Disbursements from Cultural Programming Fund for the month of February.

The Trustees noted a declination letter from Mr. Jay Datta.

Mr. Horowitz reported on the annual fire inspection and the replacement of several fire extinguishers. Mr. Horowitz reported on an architectural inspection conducted by BBS Architects, Landscape Architects & Engineers, PC on behalf of the North Babylon School District.

The Trustees discussed matters relating to the Library Budget Vote and Election. On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to appoint Mrs. Mary LaRocca as Clerk for the Library Election. On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the appointment of election personnel as presented in Exhibit B. It was also agreed, on a motion by Mr. Hester, seconded by Mrs. Ziegler, to appoint Mrs. Kim Dunne as Permanent Chair for the Library Election. It was noted that absentee ballots would be made available.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adopt the revised Employee Orientation Checklist as presented in Exhibit C.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to accept the Annual Report for Public and Association Libraries for 2021 as presented in Exhibit D.

The Director's Report was noted.

The Department Head Reports were noted.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to adjourn to executive session at 6:19 p.m. to discuss matters relating to personnel.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the Personnel Report for February.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to adjourn from executive session at 6:31 p.m. and resume the regular business of the meeting.

The next regular meeting of the Board of Trustees will be held on March 15, 2022. The Budget Information Meeting will be held on March 15, 2022 at 6:00 p.m. in the Library.

On a motion by Mrs. DeBlasi, seconded by Ms. Hare, it was unanimously agreed to adjourn the meeting at 6:32 p.m.

Respectfully submitted,

Theresa DeBlasi
Assistant Secretary