MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, APRIL 21, 2020

The meeting was called to order in the Library by Ms. Hare at 9:30 a.m. by conference call. Ms. Schechtel, Mrs. DeBlasi, Mrs. Ziegler, Mr. Hester, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary were present.

On a motion by Mrs. Schechtel, seconded by Mrs. DeBlasi, it was unanimously agreed to approve the minutes of the March 17, 2020 Budget Information Meeting, the March 17, 2020 Board of Trustees meeting, and the Special Meeting of the Board of Trustees held on March 26, 2020 with amendments.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Cultural Programming Fund Treasurer’s Report for March.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Library Fund Treasurer’s Report for March.

On a motion by Mrs. Schechtel, seconded by Mrs. Ziegler, it was unanimously agreed to accept the Financial Report for March.

The Director’s Statistical Report for March was noted.

On a motion by Mrs. Schechtel, seconded by Mrs. Ziegler, it was unanimously agreed to pay the bills of General Ledger Trial Balance No. 845.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to approve the April Disbursements from the Cultural Programming Fund.

Mr. Horowitz advised the Trustees that all is quiet at the Library. Mr. Horowitz is in the building every day and retrieving the mail from the post office.

The Trustees discussed matters related to the recent Library Budget Vote and Election. The April 7th Budget Vote and Election was cancelled due to the New York State stay-at-home order.

Mr. Horowitz discussed the status Library Expansion Project. The plans will be reevaluated over the next several months.

On a motion by Mrs. Schechtel, seconded by Mr. Hester, it was unanimously agreed to discontinue paying substitute staff/substitute hours/additional hours while we are closed, effective with the current payroll period. Presently, there are no scheduled substitute hours.

The Director’s Report was noted.

The Department Head Report was noted.

On a motion by Mr. Hester, seconded by Mrs. Ziegler, it was unanimously agreed to approve the personnel report as presented.

On a motion by Mr. Hester, seconded by Mrs. DeBlasi, it was unanimously agreed to adjourn to executive session at 9:51 a.m. to discuss personnel issues.

On a motion by Mrs. Schechtel, seconded by Mrs. Ziegler, it was unanimously agreed to adopt a retirement incentive of a one-time wavier of the ten year requirement to continue health insurance benefits in retirement. The incentive must be taken prior to the last payroll of the current fiscal year scheduled for June 24, 2020.

On a motion by Mr. Hester, seconded by Mrs. Schectel, it was unanimously agreed to adjourn from executive session at 9:51 a.m. and resume the regular business of the meeting.

The next meeting of the Board is scheduled to be held on Tuesday, May 21, 2020 at 6:00 p.m.

On a motion by Mrs. DeBlasi, seconded by Mr. Hester, it was unanimously agreed to adjourn the meeting at 9:59 a.m.

 Respectfully submitted,

 Ira T. Hester

 Secretary