MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, DECEMBER 20, 2016

The meeting was called to order in the Library by Secretary Tory T. Hare at 6:12 p.m. Mrs. Schechtel, Mrs. Leibowitz, Mr. Horowitz, Library Director and Mrs. Nicolazzi, Librarian III. Mrs. Fogel, Dr. Wroblewski and Mrs. Ledesma were absent with prior notice.

On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was agreed to approve the minutes of the November 15, 2016 meeting.

On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to accept the Cultural Programming Fund Treasurer’s Report for November.

On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to accept the Library Fund Treasurer’s Report for November.

On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to accept the Financial Report for November.

The Director’s Statistical Report for November was noted.

On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to pay the bills on General Ledger Trial Balance No. 805.

On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to approve the Disbursements from the December Cultural Programming Fund.

The Trustees noted that last Saturday, the parking lot required plowing. The Trustees noted that Maptoons seeks to sell the Library a placement in an upcoming North Babylon/West Babylon/Wyandanch Maptoon advertisement.

The Trustees discussed matters relating to the amended Sandpebble proposal. On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to accept the additional expenses as presented in Exhibit A and to approve a disbursement check of $9643.76 for which documentation was made clearer. This check was written for the October meeting, but was not approved.

The Trustees discussed matters related to architectural services necessary to begin work on 210 Cooper. On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to accept the proposal from Paul Cataldo Architecture and Planning for $16,000 as presented in Exhibit B.

The Trustees discussed matters relating to the 2017 budget vote and election. On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to hold the Budget Election on Tuesday April 4, 2017, 1:00 p.m. – 9:00 p.m. and the Budget Information Meeting prior to the March Board Meeting on March 21, 2017, 6:00 p.m. The term of office held by Trustee Tory T. Hare expires on June 20, 2017.

On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to discard two (2) damaged meeting room chairs.

Action on Exhibit C was tabled.

The Director’s report was noted.

The Department Head’s Report was noted.

On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to approve use of the meeting room by Educational Tours on January 30, 2017.

On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to approve the Personnel Report with corrections.

On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to adjourn to executive session to discuss personnel matters at 6:31 p.m.

On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to adjourn from executive session at 7:21 p.m. and resume the regular business of the meeting.

The next meeting of the Board will be held on January 17, 2017 at 6:00 p.m.

On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to adjourn the meeting at 7:22 p.m.

Respectfully submitted,

Tory T. Hare

Secretary