MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE NORTH BABYLON PUBLIC LIBRARY HELD ON TUESDAY, APRIL 19, 2016

The meeting was called to order in the Library by President, Mrs. Fogel at 6:05 p.m. Mrs. Schechtel, Ms. Hare, Mrs. Leibowitz, Mr. Horowitz, Library Director, Mrs. Nicolazzi, Librarian III, and Mrs. Ledesma, Secretary were present.

On a motion by Dr. Wroblewski, seconded by Mrs. Schechtel, it was unanimously agreed to approve the minutes of the March 15, 2016 Budget Information Meeting and the March 15, 2016 Board of Trustees meeting.

On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to accept the Cultural Programming Fund Treasurer’s Report for March.

On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to accept the Library Fund Treasurer’s Report for March.

On a motion by Dr. Wroblewski, seconded by Ms. Hare, it was unanimously agreed to accept the Financial Report for March.

The Director’s Statistical Report for March was noted.

On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to pay the bills of General Ledger Trial Balance No. 794.

The Trustees discussed matters related to the recent Library Budget Vote and Election. The budget passed 112 to 25; Dr. Wroblewski was re-elected as Library Trustee for the term beginning July 1, 2016 through June 30, 2021.

On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to accept the Anti-Nepotism Policy, as presented in Exhibit A.

On a motion by Mrs. Schechtel, seconded by Mrs. Leibowitz, it was unanimously agreed to approve the Legal Notice for the HVAC and boiler replacement project as presented in Exhibit B subject to adjustment by construction management.

On a motion by Mrs. Leibowitz, seconded by Mrs. Schechtel, it was unanimously agreed to accept the proposal submitted by Sandpebble Project Management in the amount of $59,520.00, as presented in Exhibit C.

On a motion by Mrs. Schechtel, seconded by Ms. Hare, it was unanimously agreed to designate Suffolk County National Bank as a Depository for the Library Fund, Money Market Fund and the Cultural Programming Fund.

On a motion by Mrs. Leibowitz, seconded by Ms. Hare, it was unanimously agreed to accept the proposal submitted by R & D Carpet and Tile Corporation to remove and replace the carpeting behind the Circulation Desk at a cost not to exceed $2,175.00 as presented in Exhibit D.

The Director’s Report was noted.

The Department Head Report was noted.

On a motion by Mrs. Schechtel, seconded by Ms. Hare, it was unanimously agreed to approve the personnel report as presented.

On a motion by Ms. Hare, seconded by Mrs. Schechtel, it was unanimously agreed to adjourn to executive session at 6:20 p.m. to discuss personnel issues.

On a motion by Ms. Hare, seconded by Mrs. Schechtel, it was unanimously agreed to adjourn from executive session at 7:25 p.m. and resume the regular business of the meeting.

On a motion by Mrs. Fogel, seconded by Mrs. Leibowitz, it was unanimously agreed to include coverage for Significant Others, (Domestic Partner), under the New York State Health Insurance Program (NYSHIP) for non-bargaining staff members.

The next meeting of the Board will be held on Tuesday, May 17, 2016 at 6:00 p.m.

On a motion by Dr. Wroblewski, seconded by Ms. Hare, it was unanimously agreed to adjourn the meeting at 7:26 p.m.

Respectfully submitted,

Tory T. Hare

Secretary